



FINAL Budget 17/18

Adopting Public Hearing on 9/25/2017

Ord 2017-10 - Millage 2.0906
Ord 2017-11 - Budget \$1,879,053.00

ORDINANCE 2017-10

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA, ADOPTING THE MILLAGE RATE OF 2.0906 FOR THE LEVY OF AD VALOREM TAX WITHIN THE TOWN FOR THE PERIOD FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018, AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, public hearings as prescribed by Florida Statutes have been duly held in accordance with the laws of the State of Florida;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA, THAT:

SECTION 1. The Town Council, in regular session duly assembled adopted the millage rate of 2.0906, to be levied for the General Fund upon all real and tangible personal property located within the boundaries of the Town of Malabar taxing authority.

SECTION 2. The final levy of 2.0906 mls will result in a 10.00% increase to the rolled back rate of 1.9005.

SECTION 3. This final millage rate of 2.0906 is to fund the general fund expenses for the fiscal year commencing October 1, 2017 and ending September 30, 2018.

SECTION 4. This ordinance shall become effective October 1, 2017 upon its adoption after the second public hearing.

This ordinance was moved for adoption by Council Member Rivet and was seconded by Council Member Kohler and, upon being put to a vote, the vote was as follows:

Council Member Grant Ball
Council Member Laura Mahoney
Council Member Steve Rivet
Council Member Dick Korn
Council Member Richard Kohler

YAY
YAY
YAY
YAY
YAY

This ordinance was then declared duly passed and adopted this 25th day of September, 2017.

TOWN OF MALABAR

By: Patrick T. Reilly
Mayor Patrick T. Reilly, Council Chair

ATTEST:

Debby K. Franklin, C.M.C.
Town Clerk/Treasurer



First Reading: 09/18/17 Vote 3 to 2.
Second Reading: 09/25/16

ORDINANCE 2017-11

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA ADOPTING THE BUDGET OF \$1,879,053.00 FOR THE FOR THE FISCAL PERIOD FROM OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Malabar has set forth the appropriations and revenue estimates for the budget for the period from October 1, 2017 through September 30, 2018; and in accordance with the laws of the State of Florida;

WHEREAS, The Town Council has held Public Hearings as required by F.S. 200.065.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA, THAT:

SECTION 1. The Town Council, in regular session duly assembled adopt the tentative Fiscal Year 17/18 Budget of \$1,879,053.00 consisting of \$1,625,193.00 for general fund expenditures and \$253,860.00 in approved expenditures for Stormwater projects funded through non-ad valorem fees.

SECTION 2. This budget may be adjusted during the year if necessary, by resolution.

SECTION 3. This ordinance shall become effective on October 1, 2017 upon its adoption after the second reading and public hearing.

This ordinance was moved for adoption by Council Member Rivet and
was seconded by Council Member Kohler and, upon being put to a vote,
the vote was as follows:

| | |
|-------------------------------|------------|
| Council Member Grant Ball | <u>May</u> |
| Council Member Laura Mahoney | <u>Nay</u> |
| Council Member Steve Rivet | <u>Aye</u> |
| Council Member Dick Korn | <u>Aye</u> |
| Council Member Richard Kohler | <u>Aye</u> |

This ordinance was then declared duly passed and adopted this 25th day of September, 2017.

TOWN OF MALABAR

Patrick T. Reilly
Mayor Patrick T. Reilly, Council Chair

ATTEST:

Debby K. Franklin, C.M.C.
Town Clerk/Treasurer



First Reading: 09/18/2017 Vote 3 to 2
Second Reading: 09/25/2017

| ACCT NO. | ACCOUNT DESCRIPTION | BUDGET FY 15/16 | FYTD 9/19/2016 | BUDGET FY 16/17 | FYTD FY 16/17 | Proposed FY 17/18 | Workshop FY 17/18 |
|----------|--------------------------------------|--------------------|-------------------|--------------------|------------------|----------------------|----------------------|
| | Funding Sources | | | | | 2.0906 | |
| 31 | TAXES | 852,884 | 873,864 | 876,926 | 834,873 | 932,868 | 0 |
| 32 | PERMITS, FEES, & SPECIAL ASSESSMENTS | 321,925 | 315,479 | 323,600 | 279,239 | 340,600 | 0 |
| 33 | INTERGOVERNMENTAL REVENUE | 238,644 | 234,769 | 237,788 | 199,776 | 262,681 | 0 |
| 34 | CHARGES FOR SERVICES | 37,260 | 31,926 | 29,644 | 27,586 | 40,394 | 0 |
| 35 | FINES AND FORFEITURES | 200 | 179 | 150 | 86 | 150 | 0 |
| 36 | MISCELLANEOUS | 86,600 | 109,230 | 80,400 | 86,970 | 128,827 | 0 |
| 38 | OTHER SOURCES | 25,000 | 25,547 | 15,000 | 81,536 | 25,000 | 0 |
| | TOTAL REVENUE | 1,562,513 | 1,590,994 | 1,563,508 | 1,510,066 | 1,730,520 | 0 |
| 38 Cont. | USE OF RESERVED FUNDING | 91,042 | 28,548 | 0 | 0 | 148,533 | 0 |
| | TOTAL FUNDING | 1,653,555 | 1,619,542 | 1,563,508 | 1,510,066 | 1,879,053 | 0 |

| ACCT NO. | ACCOUNT DESCRIPTION | BUDGET FY 15/16 | FYTD 9/19/2016 | BUDGET FY 16/17 | FYTD FY 16/17 | Proposed FY 17/18 | Workshop FY 17/18 |
|----------|-----------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-------------------|
| | EXPENDITURES | BUDGET FY15/16 | FYTD | BUDGET FY16/17 | FYTD FY16/17 | Proposed FY 17/18 | Workshop FY 17/18 |
| | | | | | | 2.0906 | |
| 511 | LEGISLATIVE | 13,079 | 11,016 | 26,061 | 12,508 | 13,500 | 0 |
| 512 | EXECUTIVE | 82,121 | 60,010 | 64,618 | 50,812 | 59,618 | 0 |
| 513 | FINANCE & ADMINISTRATIVE | 176,110 | 181,951 | 189,442 | 156,671 | 220,028 | 0 |
| 514 | LEGAL | 31,500 | 28,739 | 30,306 | 32,574 | 40,000 | 0 |
| 515 | COMPREHENSIVE PLANNING | 500 | 0 | 5,000 | 60 | 11,000 | 0 |
| 519 | GENERAL GOVERNMENT | 81,174 | 101,636 | 72,320 | 67,164 | 98,700 | 0 |
| 522 | FIRE CONTROL | 464,151 | 455,391 | 488,324 | 399,322 | 582,818 | 0 |
| 524 | PROTECTIVE INSPECTIONS | 88,586 | 79,621 | 75,113 | 66,388 | 88,111 | 0 |
| 525 | DISASTER RELIEF | 0 | 0 | 0 | 11,825 | 0 | 0 |
| 538 | FLOOD CONTROL/SW MANAGEMENT | 252,078 | 89,324 | 70,000 | 29,135 | 253,860 | 0 |
| 541 | STREETS AND ROADS | 437,011 | 342,511 | 455,974 | 271,888 | 438,007 | 0 |
| 572 | PARKS AND RECREATION | 20,745 | 107,278 | 79,850 | 44,649 | 68,411 | 0 |
| 574 | SPECIAL EVENTS | 6,500 | 4,438 | 6,500 | 0 | 5,000 | 0 |
| | TOTAL EXPENDITURES | (1,653,555) | (1,461,914) | (1,563,508) | (1,142,996) | (1,879,053) | 0 |

| GENERAL FUND FUNDING SOURCES | | | | | | | | |
|---|--|--------------------|--------------|-----------------------------|----------------|----------------------|----------|--|
| population per State for formulas - 2,817 | | | | | | | | |
| ACCT | ACCOUNT DESCRIPTION | BUDGET FY 15/16 | FYTD 9/16 | Final BUDGET FY 16/17 | FYTD 8/1/17 | Proposed FY 17/18 | Workshop | Notes FY 17/18 |
| 31 | TAXES | | | | | | | |
| 311.1000 | Ad Valorem Taxes 2.0906% | 366,400 | 374,427 | 385,487 | 411,618 | 452,492 | | based on DR420 - GTV of 227,832,918 |
| 312.4000 | Local Option Gas Tax | 97,214 | 104,623 | 110,365 | 93,371 | 98,376 | | 95% of 476307 |
| 314.1000 | Utility Tax - Electricity | 260,000 | 270,914 | 260,000 | 225,395 | 260,000 | | Est. from County |
| 314.4000 | Utility Tax - Gas | 11,000 | 8,445 | 9,500 | 8,256 | 10,000 | | based on prior receipts |
| 315.1000 | Communications Services Tax | 98,270 | 94,392 | 89,574 | 75,513 | 90,000 | | based on prior receipts |
| 316.1000 | Business Tax Receipts - Malabar | 20,000 | 21,063 | 22,000 | 20,720 | 22,000 | | Est. from State |
| | TOTAL TAXES | 852,884 | 873,864 | 876,926 | 834,873 | 932,868 | | Local Business |
| 32 | PERMITS,FEES,& SPECIAL ASSESS | | | | | | | |
| 322.1000 | Building Permits | 81,000 | 77,226 | 81,000 | 95,611 | 81,000 | | This Funds Dept 524 |
| 323.1000 | Electric - Franchise | 197,000 | 198,346 | 200,000 | 161,637 | 210,000 | | 30 yr contract |
| 323.4000 | Water - Franchise Fee | 5,000 | 4,992 | 5,000 | 4,765 | 6,000 | | Contract |
| 324.1200 | TIFT Commercial | 0 | 0 | 0 | 0 | 6,000 | | Transportation Impact fee Commercial Dev |
| 323.7000 | Solid Waste Franchise | 35,000 | 33,490 | 36,000 | 17,226 | 36,000 | | 7 yr contract - paid qtrly |
| 329.1000 | OPSA - Land Use Related | 3,925 | 1,425 | 1,600 | 0 | 1,600 | | Land Uses Incl. |
| | TOTAL PERMITS, FEES, & SPECIAL ASSESS | 321,925 | 315,479 | 323,600 | 279,239 | 340,600 | | |
| 33 | INTERGOVERNMENTAL REVENUE | | | | | | | |
| 335.1200 | State Revenue Sharing | 71,265 | 71,460 | 72,000 | 57,871 | 78,164 | | Est. from State |
| 335.1400 | State Mobile Home Tax | 2,100 | 1,946 | 2,100 | 2,138 | 2,100 | | Based on past receipts |
| 335.1500 | Alcoholic Beverage Licenses | 1,600 | 1,608 | 1,600 | 1,594 | 1,600 | | Based on past receipts |
| 335.1800 | Local Gov't Half Cent Sales Tax | 156,599 | 151,935 | 154,000 | 137,032 | 172,557 | | Est. from State |
| 335.4900 | Other General Government - Traffic Signal Maintenance | 6,080 | 6,688 | 6,888 | 0 | 7,060 | | Annual (July) Reimbursement from FDOT |
| 338.2000 | Business Tax Receipts Brevard Ct | 1,000 | 1,132 | 1,200 | 1,141 | 1,200 | | From Brevard Cty BTR receipts |
| | TOTAL INTERGOVERNMENTAL REVENUE | 238,644 | 234,769 | 237,788 | 199,776 | 262,681 | | |
| 34 | CHARGES FOR SERVICES | | | | | | | |
| 349.2000 | Cell Tower Lease | 18,960 | 21,009 | 19,044 | 19,670 | 26,244 | | Per Lease 1587 + 600 monthly |
| 349.5000 | Special Event Revenue | 7,800 | 6,692 | 6,500 | 1,136 | 5,000 | | |
| 349.7000 | Fire Dept Training Fees - others | 8,000 | 680 | 1,000 | 4,000 | 6,000 | | training outsiders |
| 349.7010 | FF Vol Background Check | 400 | 910 | 500 | 480 | 500 | | |

| GENERAL FUND FUNDING SOURCES | | | | | | | | |
|---|----------------------------|--------------------|--------------|-----------------------------|----------------|----------------------|----------|---------------------------|
| population per State for formulas - 2,817 | | | | | | | | |
| ACCT | ACCOUNT DESCRIPTION | BUDGET FY 15/16 | FYTD 9/16 | Final BUDGET FY 16/17 | FYTD 8/1/17 | Proposed FY 17/18 | Workshop | Notes FY 17/18 |
| 349.8010 | Golf Cart Registration Fee | 200 | 100 | 100 | 200 | 150 | | 1-time cost |
| 349.9000 | Lien Searches | 1,900 | 2,535 | 2,500 | 2,100 | 2,500 | | based on prior receipts |
| TOTAL CHARGES FOR SERVICES | | 37,260 | 31,926 | 29,644 | 27,586 | 40,394 | | |
| 35 | FINES & FORFEITURES | | | | | | | |
| 351.5000 | Fines & Forfeitures | 200 | 179 | 150 | 86 | 150 | | |
| TOTAL FINES & FORFEITURES | | 200 | 179 | 150 | 86 | 150 | | |
| 36 | MISCELLANEOUS REVENUES | | | | | | | |
| 361.1000 | Interest | 300 | 985 | 100 | 1,070 | 2,500 | | |
| 363.1000 | SW Assessment | 72,000 | 67,501 | 70,000 | 69,080 | 105,327 | | based on \$52/ERU |
| 363.2300 | TIFT Received | 0 | 28,247 | 0 | 0 | 0 | | |
| 365.1000 | Sale of Surplus Materials | 1,000 | 0 | 1,000 | 8,913 | 10,000 | | |
| 366.1000 | Donations FD | 7,000 | 9,822 | 6,000 | 5,530 | 7,000 | | |
| 369.3000 | Insurance Refund | 6,000 | 2,429 | 3,000 | 1,903 | 3,500 | | |
| 369.9000 | Miscellaneous Revenues | 300 | 246 | 300 | 474 | 500 | | |
| TOTAL MISCELLANEOUS REVENUE | | 86,600 | 109,230 | 80,400 | 86,970 | 128,827 | | |
| 38 | OTHER SOURCES | | | | | | | |
| 389.2000 | General Grant Revenue | 0 | 0 | 0 | 0 | 0 | | future grant applications |
| 389.3000 | VFA State Grant | 20,000 | 25,547 | 10,000 | 8,036 | 20,000 | | FD 50/50 match from VFA |
| 389.4000 | Safety Grants | 5,000 | 0 | 5,000 | 0 | 5,000 | | 100% pd by FMIT |
| 389.5000 | DEP Grant | 0 | 0 | 0 | 73,500 | 0 | | |
| TOTAL OTHER SOURCES | | 25,000 | 25,547 | 15,000 | 81,536 | 25,000 | | |
| 38 Cont. | USE OF RESERVED FUNDING | | | | | | | |
| 389.9540 | Use of SW Reserved Funding | 91,042 | 28,548 | 0 | 0 | 148,533 | | Slope Mower/ CIP funding |
| TOTAL OTHER SOURCES | | 91,042 | 28,548 | 0 | 0 | 148,533 | | |
| TOTAL FUNDING | | 1,653,755 | 1,619,721 | 1,563,658 | 1,510,152 | 1,879,203 | | |

| 511 - LEGISLATIVE | | | | | | | | |
|-------------------|------------------------------------|----------|--------|-----------------|--------|----------|-------|--------------------------------------|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Notes | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Operating Expenses | | | | | | | |
| 511.3400 | Contractual Services - | 3,005 | 373 | 10,400 | 1,628 | 2,000 | | Municode, Recording |
| 511.4000 | Travel & Per Diem - Mayor | 210 | 1,725 | 1,671 | 610 | 1,500 | | |
| 511.4010 | Travel & Per Diem - Council | 1,290 | 4,060 | 4,639 | 2,237 | 2,500 | | |
| 511.4100 | Printing, Postage, PR | 5,500 | 2,928 | 5,500 | 5,160 | 5,000 | | |
| 511.4900 | Discretionary Projects | 0 | 0 | 0 | 0 | 0 | | |
| 511.4910 | District 1 - Discretionary Project | 0 | 0 | 0 | 0 | 0 | | |
| 511.4920 | District 2 - Discretionary Project | 0 | 0 | 0 | 0 | 0 | | |
| 511.4930 | District 3 - Discretionary Project | 0 | 0 | 0 | 0 | 0 | | |
| 511.4940 | District 4 - Discretionary Project | 0 | 0 | 0 | 0 | 0 | | |
| 511.4950 | District 5 - Discretionary Project | 0 | 0 | 0 | 0 | 0 | | |
| 511.5200 | Operating Supplies | 2,774 | 1,630 | 2,551 | 2,278 | 2,500 | | FLC, SCLC, Civ-Mil, League of Mayors |
| | Total Operating Expenses | 12,779 | 10,716 | 24,761 | 11,913 | 13,500 | | |
| | Capital Outlay | | | | | | | |
| 511.6300 | Capital Improvements | 0 | 0 | 0 | 0 | 0 | | Budget for CIP |
| 511.6400 | Machinery & Equipment | 300 | 300 | 1,300 | 595 | 0 | | Chairs |
| | Total Capital Outlay | 300 | 300 | 1,300 | 595 | 0 | | |
| | | | | | | | | |
| | TOTAL LEGISLATIVE | 13,079 | 11,016 | 26,061 | 12,508 | 13,500 | | |

| 512 - EXECUTIVE | | | | | | | | |
|-----------------|---------------------------------|---------------|---------------|-----------------|---------------|---------------|----------------|--------------------|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Personnel Services | | | | | | | |
| 512.1300 | Town Administrator no FRS | 62,000 | 51,403 | 55,000 | 45,904 | 55,000 | | |
| 512.1000 | Administrator | 0 | 0 | 0 | 0 | 0 | 85,000 | avg cost of TA |
| 512.1600 | Retiree Payout | 0 | 0 | 0 | 0 | 0 | 30,000 | |
| 512.2100 | FICA Taxes | 4,743 | 3,932 | 4,208 | 3,350 | 4208 | 6,503 | |
| 512.2200 | Retirement Contribution - FR | 4,650 | 0 | 0 | 0 | 0 | 19,304 | |
| 512.2300 | Health & Dental Insurance | 4,171 | 10 | 0 | 0 | 0 | 8,084 | |
| | Life Insurance | | | | | | 428 | |
| 512.2400 | Workers Compensation | 410 | 308 | 410 | 205 | 410 | 450 | |
| 512.2500 | Unemployment Compensation | 0 | 0 | 0 | 0 | 0 | 0 | |
| | Total Personnel Services | 75,974 | 55,653 | 59,618 | 49,459 | 59,618 | 149,769 | |
| | Operating Expenses | | | | | | | |
| 512.4000 | Travel & Per Diem Car Allow | 6,147 | 4,357 | 3,000 | 303 | 0 | 12,000 | Exp reimbursements |
| | Total Operating Expenses | 6,147 | 4,357 | 3,000 | 303 | 0 | 12,000 | |
| | Capital Outlay | | | | | | | |
| 512.6400 | Machinery & Equipment | 0 | 0 | 2,000 | 1,050 | 0 | 0 | |
| | Total Capital Outlay | 0 | 0 | 2,000 | 1,050 | 0 | 0 | |
| | TOTAL EXECUTIVE | 82,121 | 60,010 | 64,618 | 50,812 | 59,618 | | 161,769 |

| 513 - FINANCE & ADMINISTRATION | | | | | | | | |
|--------------------------------|----------------------------------|----------|---------|--------------|---------|----------|----------|----------------------------|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Personnel Services | | | | | | | |
| 513.1100 | Clerk/Treasurer | 55,742 | 59,504 | 57,000 | 47,577 | 58,710 | | 3 percent |
| 513.1200 | Clerk/Treasurer, Deputy | 22,055 | 20,181 | 35,360 | 28,875 | 38,896 | | 10 percent |
| 513.1300 | Reception/Clerical Asst to Clerk | 10,000 | 9,985 | 15,210 | 12,851 | 15,666 | | 3 percent |
| 513.1400 | Overtime | 1,800 | 781 | 1,500 | 335 | 1,000 | | |
| 513.2100 | FICA Taxes | 6,809 | 7,166 | 8,133 | 6,210 | 7,467 | | |
| 513.2200 | Retirement Contribution - FRS | 8,000 | 14,053 | 14,638 | 11,581 | 22,166 | | |
| 513.2300 | Health & Dental Insurance | 11,829 | 7,437 | 15,461 | 14,561 | 16,167 | | |
| | Life Insurance | | | | | 856 | | |
| 513.2400 | Workers Compensation | 820 | 713 | 1,640 | 718 | 1,400 | | |
| - | Historical Expenses | 28,000 | 27,155 | 0 | 0 | 0 | | |
| | Total Personnel Services | 145,055 | 146,975 | 148,942 | 122,708 | 162,328 | | |
| | Operating Expense | | | | | | | |
| 513.3100 | Election Expenses | 2,000 | 1,988 | 1,500 | 633 | 4,500 | | 3 precincts and referendum |
| 513.3210 | Auditing | 23,000 | 25,000 | 27,000 | 25,154 | 33,000 | | |
| 513.4000 | Travel & Per Diem | 1,000 | 1,816 | 5,000 | 3,035 | 5,000 | | |
| 513.4900 | Charges & Obligations | 2,000 | 1959 | 2,000 | 2,926 | 2,000 | | |
| 513.4920 | Contingency | 0 | 0 | 0 | 0 | 0 | | |
| 513.5200 | Operating Supplies | 2,355 | 2223 | 3,000 | 215 | 1,200 | | |
| - | Historical Expenses | 0 | 1,650 | 0 | 0 | | | |
| | Total Operating Expenses | 30,355 | 34,636 | 38,500 | 31,963 | 45,700 | | |
| | Capital Outlay | | | | | | | |
| 513.6400 | Machinery & Equipment | 700 | 340 | 2,000 | 2,000 | 12,000 | | Server solution, IT equip |
| | Total Capital Outlay | 700 | 340 | 2,000 | 2,000 | 12,000 | | |
| | TOTAL FINANCE & ADMIN. | 176,110 | 181,951 | 189,442 | 156,671 | 220,028 | | |

| 514 - LEGAL | | | | | | | | |
|-------------|-----------------------|----------|--------|-----------------|--------|----------|----------|---------------------|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Operating Expenses | | | | | | | Points of interest: |
| 514.3100 | Professional Services | 31,500 | 28,739 | 30,306 | 32,574 | 40,000 | | Painted Acres, FD |
| | | | | | | | | Union, employee |
| | TOTAL LEGAL | 31,500 | 28,739 | 30,306 | 32,574 | 40,000 | | handbook |

| 515 - COMPREHENSIVE PLANNING | | | | | | | | |
|------------------------------|-----------------------|----------|------|-----------------|--------|----------|----------|-------------------------|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Operating Expenses | | | | | | | |
| 515.3100 | Professional Services | 500 | 0 | 5,000 | 60 | 11,000 | | 7 yr Comp Plan required |
| | TOTAL COMP PLANNING | 500 | 0 | 5,000 | 60 | 11,000 | | |

519 - GENERAL GOVERNMENT

| ACCT NO. | ACCOUNT DESCRIPTION | BUDGET FY15/16 | FYTD 9/16 | Final BUDGET FY 16/17 | FYTD 8/1/17 | Proposed FY 17/18 | Workshop | Notes FY 17/18 |
|----------|---------------------------------|-------------------|----------------|-----------------------------|----------------|----------------------|----------|--|
| | Operating Expenses | | | | | | | |
| 519.3100 | Contractual Serv: Engineer | 2,000 | 2,593 | 2000 | 1200 | 2500 | | Misc needs throughout the year |
| 519.3120 | Contractual Serv: Surveyor | 500 | 500 | 1100 | 750 | 1200 | | Misc needs throughout the year |
| 519.3400 | Contractual Serv: Pest Control | 836 | 456 | 500 | 1453 | 2000 | | pd monthly for TH & PW |
| 519.3420 | Contractual Serv: IT /Web | 7,000 | 7,000 | 7000 | 5280 | 10000 | | IT service support as needed and website |
| 519.3460 | Contractual Serv: Cleaning | 3,120 | 3,180 | 3120 | 2240 | 3200 | | Cleaning TH, PW, BD |
| 519.4100 | Comm & Freight - Tele/ISP | 6,200 | 6,639 | 5500 | 5306 | 6000 | | hosted TH phone services, ISP, cell phones |
| 519.4300 | Utilities - Electric | 3,000 | 3,467 | 3100 | 3435 | 4200 | | Elec for TH, PW, lighted sign |
| 519.4400 | Rentals & Leases | 2,800 | 3,713 | 4000 | 3348 | 4600 | | copier, postage machine |
| 519.4500 | Insurance - Property Liability | 47,218 | 60,276 | 35900 | 33662 | 50000 | | property, liability & auto ins, exec travel, |
| 519.4600 | Repair & Maintenance | 5,000 | 7,344 | 6000 | 5800 | 6500 | | normal and scheduled main and repair |
| 519.4900 | Other Current Chrgs & Oblig | 1,300 | 1,561 | 1000 | 837 | 1500 | | bank fees, recording fees, FRS fees |
| 519.4920 | Contingency | 0 | 0 | 0 | 0 | 3000 | | good budgeting practice to have \$ here |
| 519.5200 | Operating Supplies | 2,200 | 4,907 | 3100 | 3853 | 4000 | | chlorine, water, salt, daytime coffee |
| | Total Operating Expenses | 81,174 | 101,636 | 72,320 | 67,164 | 98,700 | | |
| | Capital Outlay | | | | | | | |
| 519.6200 | Building Improvements | 0 | 0 | 0 | 0 | 0 | 15000.00 | TH high impact windows /reroof |
| 519.6400 | Machinery & Equipment | 0 | 0 | 0 | 0 | 0 | | |
| | Total Capital Outlay | 0 | 0 | 0 | 0 | 0 | | |
| | | | | | | | | |
| | TOTAL GENERAL GOVERNMENT | 81,174 | 101,636 | 72,320 | 67,164 | 98,700 | | |

522 - FIRE CONTROL

| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Staff Notes |
|-----------|---------------------------------|----------------|----------------|----------------|----------------|----------------|----------|--|
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | |
| | Personnel Services | | | | | | | |
| 522.1100 | Executive - Fire Chief | 25,000 | 26,019 | 41,814 | 26,319 | 41,814 | | Salary approved 1/9/17 for 3 yrs |
| 522.1200 | Reg Salaries - Lt - 4 each | 129,565 | 127,686 | 147,025 | 109,071 | 118,702 | | 3% inc FTE Lt (13.44/hr x 2208) = 29675.52 x 4 = 118,702 |
| | Regular Salary - Admin Asst | | | | | 17,273 | | 3% 1 PTE (1560 hr @ 11.07) = 17,273 (Blanca) |
| 522.1212 | PT FF - | 0 | 43,561 | 49,920 | 44,081 | 51,917 | | 3% 4 PTE FF (10.40 x 1248) = 12,979.20 x 4 = 50,917 |
| 522.1300* | Holiday | 1,210 | 4,994 | 5,000 | 4,888 | 7,500 | | based on prior expenses |
| 522.1400 | Overtime | 1,600 | 3,450 | 3,000 | 6,246 | 7,500 | | based on prior expenses |
| 522.1500 | Pay Per Call vol FF | 17,000 | 24,980 | 17,000 | 15,426 | 20,000 | | PPC FD volunteers |
| 522.2100 | FICA taxes | 13,312 | 15,137 | 17,155 | 13,692 | 17,573 | | PTE & FTE at 10/1/17 rates = \$229,706 |
| 522.2200 | FRS- Town's portion | 29,649 | 40,612 | 47,711 | 37,525 | 50,802 | | Chief, Part-time, Full-time, |
| 522.2300 | Health & Dental Insurance | 28,000 | 18,212 | 28,000 | 31,305 | 48,809 | | FTE Health, dental |
| | ST,LT,ADD,Life | | | | | 3,850 | | 100.00% |
| 522.2400 | Workers Compensation | 5,160 | 9,181 | 11,523 | 8,642 | 11,000 | | Based on insurance renewal audit. |
| | Total Personnel Services | 250,496 | 313,832 | 368,148 | 297,195 | 396,740 | | |
| | | | | | | | | |
| | Operating Expenses | | | | | | | |
| 522.3100 | Physicals for paid FF | 2,000 | 1,889 | 3,500 | 1,273 | 3,000 | | 50 per drug test & 100 for phys |
| 522.3400 | Pest Control | 260 | 524 | 260 | 1,400 | 2,400 | | \$200 x 12 mo |
| 522.3420 | IT, Cloud, Related | 5,500 | 2,892 | 5,500 | 3,579 | 7,500 | | MSO 365 & maintenace & firewall |
| 522.3440 | Training for MVFD members | 7,000 | 5,126 | 6,000 | 3,642 | 5,000 | | MVFD personnel |
| 522.3460 | Fire Academy Training | 2,500 | 0 | 2,500 | 0 | 1,500 | | MFD performing training to others (349.7000) |
| 522.3470 | ILA for 800 Mhz Sys | 3,450 | 3,538 | 3,700 | 3,595 | 3,800 | | ILA MFD portion for Cty Backbone |
| 522.3490 | ILA 911 County Dispatch | 9,500 | 9,500 | 9,500 | 9,500 | 9,500 | | ILA annual payment w/ County |
| 522.4000 | Travel & Per Diem | 400 | 136 | 400 | 35 | 600 | | outside training |
| 522.4100 | Com & Freight-Telephone | 3,410 | 3,879 | 3,410 | 5,236 | 6,000 | | phone and mailings |
| 522.4300 | Utilities - Electric | 6,000 | 6,130 | 6,000 | 6,026 | 7,600 | | FD & Annex |
| 522.4400 | Rentals & Leases | 3,250 | 3,618 | 3,250 | 2,606 | 3,600 | | Ice Mach, copier |
| 522.4600 | Repairs & Maintenance | 29,058 | 25,777 | 24,279 | 24,124 | 25,000 | | bldg & vehicles |
| 522.4615 | Expenditures from Donations | 3,800 | 451 | 800 | 2,326 | 3,000 | | see revenue 366.1000 for donations |
| 522.4620 | Repairs & Maint - Gear/Radio | 2,500 | 407 | 1,500 | 119 | 5,000 | | 2 new radios and maintenane on others |
| 522.4800 | Promotional Activities | 500 | 479 | 500 | 0 | 500 | | coloring books, hats crayons, pancake b-fast exp |
| 522.4900 | Other Chg & Obligations | 450 | 562 | 0 | 0 | 0 | | |
| 522.4920 | Contingency | 0 | 0 | 0 | 0 | 100 | | |
| 522.5100 | Office Supplies | 500 | 638 | 500 | 625 | 700 | | pens, copy paper, etc. |

522 - FIRE CONTROL

| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Staff Notes |
|----------|----------------------------------|----------------|----------------|-----------------|----------------|----------------|----------|--|
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | |
| 522.5110 | Fire Academy Supplies | 800 | 0 | 300 | 0 | 200 | | |
| 522.5200 | Operating Supplies - Fuel | 7,000 | 5,644 | 7,000 | 5,917 | 7,500 | | |
| 522.5210 | Operating Expenses | 20,000 | 12,227 | 13,500 | 9,934 | 12,000 | | |
| 522.5400 | Books, Pub, Subscrip, Membership | 2,084 | 2,580 | 2,084 | 2,989 | 3,100 | | |
| - | Historical Expenses | 70,000 | 0 | 0 | 0 | 0 | | |
| | Total Operating Expenses | 179,962 | 85,997 | 94,483 | 82,926 | 107,600 | | |
| | Capital Outlay | | | | | | | |
| 522.6200 | Buildings | 0 | 0 | 0 | 0 | 0 | | CIP Improvements |
| 522.6300 | Lease Purchase - Engine 99 | 0 | 0 | 0 | 0 | 49,978 | | 10 year agreement first payment October 2017 |
| 522.6400 | Machinery & Equipment | 13,693 | 22,262 | 5,693 | 3,128 | 8,500 | | |
| 522.8300 | Grants | 20,000 | 33,300 | 20,000 | 16,073 | 20,000 | | 50% reimbursed VFA grant |
| | Total Capital Outlay | 33,693 | 55,562 | 25,693 | 19,201 | 78,478 | | |
| | TOTAL FIRE CONTROL | 464,151 | 455,391 | 488,324 | 399,322 | 582,818 | | |

| 524 - PROTECTIVE INSPECTIONS | | | | | | | | |
|------------------------------|-------------------------------------|----------|--------|-----------------|--------|----------|----------|-------------------------------|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Personnel Services | | | | | | | |
| 524.1100 | Executive - Building Official - P/T | 4,059 | 6,154 | 0 | 0 | 0 | 33,280 | PTE (32 per hr x 1040 = 33280 |
| 524.1200 | AABO Regular Salaries | 32,944 | 35,266 | 34,900 | 29,122 | 35,947 | | FTE 3% inc |
| 524.1400 | Overtime | 3,000 | 2,601 | 3,000 | 1,573 | 2,700 | | |
| 524.2100 | FICA Taxes | 4,482 | 3,030 | 2,520 | 2,077 | 2,750 | | |
| 524.2200 | Retirement Contribution - FRS | 4,257 | 2,671 | 2,477 | 2,159 | 2,847 | | |
| 524.2300 | Health & Dental Insurance | 7,000 | 6,244 | 8,016 | 6,670 | 8,389 | | |
| | Life insurance | | | | | 428 | | |
| 524.2400 | Workers' Compensation | 1,244 | 648 | 1,250 | 307 | 750 | | |
| 524.2500 | Unemployment Compensation | 0 | 0 | 0 | 0 | 0 | | |
| - | Historical Expenses | 0 | 289 | 0 | 0 | 0 | | |
| | Total Personnel Services | 56,986 | 56,903 | 52,163 | 41,908 | 53,811 | | |
| | Operating Expenses | | | | | | | |
| 524.3100 | Professional Services - Engineer | 3,500 | 7,440 | 6,000 | 4,370 | 6,000 | | BP related |
| 524.3110 | Professional Services - Planner | 300 | 0 | 0 | 0 | 4,000 | | |
| 524.3440 | Contractual Serv - BO & F Insp | 20,500 | 9,445 | 10,000 | 17,410 | 20,000 | | As needed contract services |
| 524.4000 | Travel & Per Diem | 400 | 20 | 400 | 168 | 400 | | training |
| 524.4100 | Communication & Freight | 300 | 279 | 350 | 0 | 300 | | Bldg Dept portion |
| 524.4400 | Rental and Leases | 2,800 | 2,640 | 2,500 | 2,056 | 2,500 | | copier |
| 524.4900 | Other Current Charges & Obligation | 1,500 | 491 | 500 | 245 | 500 | | misc not otherwise described |
| 524.4920 | Contingency | 0 | 0 | 0 | 0 | 0 | | good budgeting |
| 524.5210 | Operating Expenses | 1,800 | 2,087 | 2,000 | 201 | 600 | | combined 5100 & 5200 here |
| - | Historical Expenses | 500 | 316 | 0 | 0 | 0 | | |
| | Total Operating Expenses | 31,600 | 22,718 | 21,750 | 24,450 | 34,300 | | |
| | Capital Outlay | | | | | | | |
| 524.6400 | Machinery & Equipment | 0 | 0 | 1,200 | 1,000 | 0 | | |
| | Total Capital Outlay | 0 | 0 | 1,200 | 1,000 | 0 | | |
| | Total Protective Services | 88,586 | 79,621 | 75,113 | 66,388 | 88,111 | | This Dept s/b net w/ 322.1000 |

| 525 - Disaster Relief | | | | | | | | |
|-----------------------|-----------------------|----------|------|-----------------|--------|----------|----------|--|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Operating Expenses | | | | | | | Additional \$7900 will be 75% reimbursed by FEMA |
| 525.1000 | Hurricane Expenses | 0 | 0 | 0 | 11,825 | 0 | | |
| | | | | | | | | |
| | TOTAL DISASTER RELIEF | 0 | 0 | 0 | 11,825 | 0 | | |

| 538 - Flood Control / Storm Water Management | | | | | | | | |
|--|-----------------------------|----------|--------|-----------------|--------|----------|----------|------------------|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Operating Expenses | | | | | | | |
| 538.3100 | Cont Serv - Engineering | 12,000 | 8,880 | 18,000 | 8,893 | 18,000 | | |
| 538.3400 | Administrative Fees/Costs | 12,078 | 6,594 | 6,900 | 5,219 | 10,533 | | 10% for admin |
| 538.4900 | SW Projects related costs | 65,000 | 45,302 | 45,100 | 15,023 | 45,000 | | planned projects |
| | Total Operating Expenses | 89,078 | 60,776 | 70,000 | 29,135 | 73,533 | | |
| | | | | | | | | |
| | Capital Outlay | | | | | | | |
| 538.6300 | Infrastructure - Stormwater | 163,000 | 28,548 | 0 | 0 | 105,327 | | CIP projects |
| 538.6400 | Equipment | 0 | 0 | 0 | 0 | 75,000 | | Slopemower |
| | Total Capital Outlay | 163,000 | 28,548 | 0 | 0 | 180,327 | | |
| | | | | | | | | |
| | TOTAL FLOOD CONTROL | 252,078 | 89,324 | 70,000 | 29,135 | 253,860 | | |

| 572 - PARKS AND RECREATION | | | | | | | | |
|----------------------------|---------------------------------------|---------------|----------------|---------------|---------------|---------------|----------|---|
| ACCT | ACCOUNT DESCRIPTION | BUDGET | FYTD | Final BUDGET | FYTD | Proposed | Workshop | Notes |
| NO. | | FY 15/16 | 9/16 | FY 16/17 | 8/1/17 | FY 17/18 | | FY 17/18 |
| | Personnel Services | | | | | | | |
| 572.1200 | Regular Employee | | | | | 32136 | | 15.45/hr |
| 572.2100 | FICA Taxes | | | | | 2458 | | |
| 572.2200 | Retirement Contribution - FRS | | | | | 2545 | | |
| 572.2300 | Health & Dental Insurance | | | | | 8084 | | 75% employer portion |
| | ST, LT, ADD, Life | | | | | 428 | | |
| 572.2400 | Workers Compensation | | | | | 210 | | |
| | Total Personnel Expenses | | | | | 45861 | | |
| | Operating Expenses | | | | | | | |
| 572.3400 | Cont Serv - Pest Control | 4,065 | 4,742 | 5,000 | 700 | 1,200 | | restrooms 100 per month |
| 572.3460 | Cont Serv - Pk Restroom Cleaning | 2,120 | 2,220 | 2,500 | 1,525 | 1,200 | | 2 restrooms |
| 572.3470 | Contractual Services - Sprinkler Main | 2,000 | 1,464 | 1,500 | 1,121 | 0 | | fields & general area: CANCELLED |
| 572.4300 | Utilities - Electric | 1,600 | 695 | 750 | 508 | 700 | | MCP and Sandhill Trailhead |
| 572.4400 | Rentals and Leases-Port-a-lets | 1,300 | 2,699 | 2,000 | 2,251 | 1,200 | | port-a-let @ Golf Disc |
| 572.4600 | Repairs and Maintenance | 5,810 | 6,039 | 7,000 | 4,191 | 15,000 | | pesticides, fertilizer, mulch & gen park repair |
| 572.4900 | Other Current Charges & Obligations | 100 | 240 | 100 | 27 | 250 | | misc expense i.e. flag memorial |
| 572.4930 | Greenways & Trails Develop | 1,000 | 1,000 | 1,000 | 908 | 3,000 | | |
| - | Historical Expenses | 0 | 0 | 0 | 0 | 0 | | |
| | Total Operating Expenses | 17,995 | 19,099 | 19,850 | 11,231 | 22,550 | | |
| | Capital Outlay | | | | | | | |
| 572.6400 | Machinery & Equipment | 0 | 0 | 10,000 | 7,852 | 0 | | |
| 572.6410 | Infrastructure | 2,750 | 6,575 | 10,000 | 0 | 0 | | |
| 572.8300 | Grant - Trailhead Restroom | 0 | 81,604 | 40,000 | 25,566 | 0 | | |
| - | Historical Capital Outlays | 0 | 0 | 0 | 0 | 0 | | |
| | Total Capital Outlay | 2,750 | 88,179 | 60,000 | 33,418 | 0 | | |
| | TOTAL PARK AND RECREATION | 20,745 | 107,278 | 79,850 | 44,649 | 68,411 | | |

| 574 - SPECIAL EVENTS | | | | | | | | |
|----------------------|--------------------------|--------------------|--------------|--------------------|----------------|-------------------|----------|---------------------------------------|
| ACCT NO. | ACCOUNT DESCRIPTION | BUDGET FY 15/16 | FYTD 9/16 | BUDGET FY 16/17 | FYTD 8/1/17 | Proposed 17/18 | Workshop | Notes FY 17/18 |
| | Operating Expenses | | | | | | | |
| 574.4800 | Expenditures | 6,500 | 4,438 | 6,500 | 0 | 5,000 | | Fall Fest, Tree Lighting, Spring Fest |
| | Total Operating Expenses | 6,500 | 4,438 | 6,500 | 0 | 5,000 | | |

**TOWN OF MALABAR
ORGANIZATIONAL CHART**

