

**TOWN OF MALABAR – PARK AND RECREATION ADVISORY BOARD
12/16/09 MEETING MINUTES**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

CALL TO ORDER - Meeting was called to order at 7:30 pm by Chair Hans Kemmler. Prayer and Pledge led by Chair Hans Kemmler.

B. ROLL CALL OF MEMBERS

ROLL CALL:

Hans Kemmler – Chair
Dick Korn, Vice-Chair
Bob Siegmann
Vickie Thomas
Scott Pollard
Maryann Marsh, Alt. #2
Cynthia Kelley, Recording Secretary

C. ADDITIONS/DELETIONS/CHANGES: Swearing in of re-appointed members by Town/Clerk Treasurer Franklin; Vickie Thomas & Scott Pollard.

D. NOMINATIONS FOR CHAIR AND VICE-CHAIR TO SERVE 2009/2010

Kemmler stated he had been the Chair of the Board since 2003; he would like to have someone else take the reins. He gave a brief overview of the accomplishments during his tenure as Chair. Kemmler nominated Dick Korn as Chair and Bob Siegmann as Vice-Chair. He then asked the other Board Members if they would like to have an opportunity to Chair the Board. Everyone was in agreement with the nominations that were made by Kemmler. Kelley advised the Board that the nominations need to be in the form of a motion.

MOTION: Pollard/Thomas to nominate Dick Korn to serve as Chair for 2009/2010 fiscal year. VOTE: All Ayes.

MOTION: Pollard/Thomas to nominate Bob Siegmann to serve as Vice-Chair for 2009/2010 fiscal year. VOTE: All Ayes.

Kemmler asked if the Board was aware of the memo sent by Franklin regarding Josh Treadwell; he was made an alternate in 2008 because he would be out of the country on TDY. Franklin made contact with him about renewing his term; she was advised that he would get back with her and he didn't. Two subsequent calls were made to him by the Town Clerk/Treasurer; neither call was returned. Council did not re-appoint him to the Board; we now have an alternate position available. Thomas stated she had someone who was interested in volunteering. Kelley advised that the person could come in and see either Franklin or Kelley for an application. An article would also be placed in the Mailboat if the position remains open.

Kelley advised the Board that Maryann Marsh is the second alternate. The Board may want to consider moving her to the first position and have the vacant position as the second alternate.

MOTION: Siegmann/Thomas to move Marsh to 1st alternate position. VOTE: All Ayes.

E. CONSENT AGENDA

1. **Approval of Minutes**
Regular Park and Recreation Meeting – 11/18/09
Exhibit: Agenda Report No. 1
Recommendation: Motion to approve

Discussion: Thomas stated that the prayer and pledge was done by Vice-Chair Korn.

MOTION: Siegmann/Marsh to approve minutes from 11/18/09 as with corrections showing Dick Korn leading the prayer and pledge. VOTE: All Ayes.

F. PUBLIC:**G. ACTION:**

2. **Signage for Huggins Park**
Exhibit: Agenda Report No. 2
Recommendation: Discussion and action

Discussion: Kemmler stated that he understood, after reading the minutes from last month, the right-of-way long Malabar Road is DFOT and a sign cannot be placed there. He asked the Board if they would like to have it placed out of the FDOT easement. If we do this, can we see if from the road? Korn stated at last month's meeting that the sign was removed by Public Works at the request of the residents that live in the area of the park; don't want any bad element making use of the park. Previous Mayor asked that it be removed. Kemmler stated this issue came up because the park is not being used; it was thought that the park may need a sign to advertise it. Thomas asked what this information was based on. Korn stated it had a history of being used inappropriately. Kemmler stated the park has equipment for small children; Thomas stated the park should be called Huggins Toddler Park, this is just a suggestion. Kemmler thought it would be appropriate to put an article in the Mailboat to get feedback from the public as to what they feel the park should be used for. Korn would like to see a main focal point for the park. Kelley advised the Board that the green/white sign is now available; it was found in the Public Works Complex. Kemmler stated he would like to have a motion from someone to recommend to Council that Public Works put the sign back along Malabar Road

MOTION: Korn/Pollard to recommend to Council for Public Works to place the sign along Malabar Road out of FDOT right-of-way

Siegmann stated that we need to get the people's input for the park. Thomas volunteered to draft an article for the Mailboat and take a picture of the park.

VOTE: All Ayes.

H. DISCUSSION:

3. **Transplanting of Sea Grapes**
Exhibit: Agenda Report No. 3
Recommendation: Discussion

Discussion: Kemmler reported to the Board that he has a call into Kathy Petroglow with FEC Railroad. He will report his findings when she returns his call. He will ask if the price of the lease can be reduced due to the decline in property values in Malabar.

4. 17 Acre Parcel Entrance**Exhibit:** Agenda Report No. 4**Recommendation:** Discussion

Discussion: Kemmler stated this may need to be on the next agenda; we need to know why the engineer says we need so much pipe for this project. Korn stated that it is behind a commercial property and may be required to have that much pipe. Marsh stated at the last meeting they voted to postpone this indefinitely due to the cost of the project. Kemmler stated that we supported the Boy Scouts with this project; Korn, as new Chair, will need to explain why the decision was made. Kelley advised the Board that an e-mail was sent to the engineer; he is on vacation until the 18th of December. When a response is received, it will be included in the packet for next month's meeting. Marsh stated we mentioned several other projects that could be completed by the Boy Scouts; Fern Creek Crossing with botanical signs for the species of trees is one project that could be done. Kemmler requested that we wait to speak to the Boy Scouts until we have a definitive answer from the engineer. If it comes back with the high cost, then it will be explained by Korn. We will need to find a compromise to this before speaking to the Boy Scouts. This will be placed on the agenda for the January meeting.

I. OLD BUSINESS/NEW BUSINESS:**New Business: Property along South US #1**

Kemmler asked that this be placed on the agenda. He provided pictures of the property to be viewed. This property is located just south of Orange Avenue on US 1. Kelley also provided pictures of some ideas that the land could be used for. Again, it was stated by Kelley that no action is required by the Board at this time. This is something that Council is considering and no final decision has been made at this time. Thomas stated she had offered her real estate services to the Town pro-bono.

Old Business:

Siegmann reported that he is still working on the toilets; putting together a packet to explain port-o-lets and composting for the Community Park.

Disc Golf Park Apron

Kelley reported that the apron for this park was approved by Council and the funds would come from the Developer Recreational Fees to pay for it. We have had a lot going on with failing pipes throughout the town; the target date to have this project done was by the end of the calendar year. We are working on getting this done as quickly as possible; it may be that our Public Works crew may be doing the work and they have been very busy with other priorities. Kemmler asked that staff put together a time line to show the progress of the project and a targeted completion date.

J. BOARD MEMBER/STAFF REPORTS:**• Additional Outlet at Malabar Community Park – Staff Report**

Kelley reported that the outlets have been added at the baseball field and the vendor had been paid for their services.

• Playground Equipment Maintenance/Warranty Requirements – Staff Report

Kelley reported to the Board that we have a vested interest in maintaining the equipment. A water faucet has been added in the area so pressure washing the equipment can

be done more frequently to keep the salt off of it. As reported at last month's meeting, there is no set maintenance schedule; should the members of the Board see an issue, please let staff know so that we can take of it in a timely fashion. Kemmler stated he would like to know the warranty requirements. Kelley stated research would be done; she would get with Franklin to see if a regular maintenance schedule can be drafted and provided to the Board at the next meeting.

Thomas reported she sent an article to Kelley for the Mailboat for the "wish list". Kelly asked that it be sent again, it was not received.

Korn reported that he will not be in attendance for the first meeting as new Chair; he will be out of town; Siegmann will chair the meeting. Korn asked the Board to forward any and all ideas for the agenda to Kelley. Kelley will put together the agenda and e-mail it to Korn for approval; Korn asked that Kelley call and let him know the agenda was sent to him for review. He will then make contact to go over the agenda with Kelley.

K. ADJOURNMENT

There being no further discussion, **MOTION: Siegmann/Pollard to adjourn meeting. VOTE: All Ayes.** This meeting adjourned at 8:20 pm.

By: Hans Kemmler
Hans Kemmler, Chair

ATTEST:

Cynthia Kelley

Cynthia Kelley, Recording Secretary

Date Approved: 01/20/10