

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD**  
**December 20<sup>th</sup>, 2023, MEETING MINUTES**

This meeting of the Malabar Parks and Rec Board was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Bienvenu at 5:00 pm. Prayer and pledge were led by Chair Kemmler.

**1. CALL TO ORDER, PRAYER, AND PLEDGE**

**2. ROLL CALL**

<b>Chair</b>	Hans Kemmler - Present
<b>Vice-Chair</b>	Vicky Thomas – Present
<b>Members</b>	Jennifer Bienvenu – Present
	Eric Bienvenu - Present
	Vacant
<b>Recording Secretary</b>	Richard Kohler – Present
<b>Additional Town Staff:</b>	Judy Schultz - Present

**3. ADDITIONS/DELETIONS/CHANGES: None**

**4. CONSENT AGENDA**

**a) Approval of Minutes of 11/15/2023**

**MOTION: Thomas/J. Bienvenu to accept the minutes of 11/15/2023 as presented.**

**VOTE: All Ayes (4-0)**

**5. PUBLIC COMMENTS: None**

**6. ACTION ITEMS: None**

**7. DISCUSSION:**

**a) Direction from Town Council – FallFest or SpringFest Discussion**

**Exhibit: Agenda Report Number 7a**

Secretary Kohler states that Staff posted the survey as requested to our website and Facebook. There was a total of 6 respondents. 100% of the respondents stated that they would attend a Town event. 50% of respondents were willing to volunteer to assist, with two stating they would assist in set up and breakdown, and one stating they would assist with food prep or entertainment. When asked if they preferred SpringFest, FallFest, or both, 33% stated FallFest, and 66% stated both, showing that SpringFest is the least sought-after event. When asked about preference between a full day or half day event, 66% responded half day, and 33% responded full day. Several food trucks were recommended for the event. When asked about favorite memories from past events, interacting with vendors and neighbors was the most frequent answer, and car shows were also listed.

Staff's interpretation of the survey results would suggest a FallFest event, taking a half day, inviting food trucks and local vendors, and sourcing local talent for entertainment. It would entail limited outside assistance, and a late October event would give the Board and Staff plenty of time to plan and prepare. The 2021 Trunk or Treat event was smaller in scale, but very well attended and received by the residents. We had about 15-20 "Boo-ths" that signed up to distribute commercially packaged treats to local children. That event may be used as a template for future half day Town events.

Chair Kemmler suggests selecting a date in October. VC Thomas suggests contacting Running Zone for a race. Secretary Kohler states we could also ask the BMBA to do a bike ride and race. Chair states we should select someone to be the point of contact. Secretary Kohler states he can investigate the costs and availability of Running Zone. Chair states in the past, cost was an issue, but the event was very well attended. Consensus is reached to host a half day event based on the past trunk or treat in late October, and build towards a March SpringFest in 2025. Secretary Kohler suggests October 19<sup>th</sup>, the Saturday two weekends before Halloween. Consensus is reached to tentatively set the date on October 19<sup>th</sup>. VC Thomas suggests not having a band for this event, and just using speakers and music. Chair reiterates his hope to have a Trunk or Treat this Fall, and a large scale SpringFest in 2025. Chair also reminds the Board to look for horse or pony rides.

## 8. OLD/NEW BUSINESS:

### a) BOARD MEMBER/STAFF REPORTS:

- Richard E. Cameron & Volunteers Wilderness Preserve – VC Thomas states that it is currently very wet and soggy. She has noticed less trash recently.
- Disc Golf Sanctuary – Chair Kemmler states that it is in very good shape. The front ditch was recently mowed. It was also weed eaten. It got soaked over the weekend, but it is drying out quickly. Malabar Madness should have a large attendance.
- Thomas Eschenberg Memorial Conservation Area – None
- Malabar Community Park – E. Bienvenu states that the area is wet, but otherwise in good condition.
- Sandhill Trail Head – None.

### b) Staff Reports – Secretary Kohler states Town Staff has moved forward with both FCT projects. The initial deposit and site location work has been submitted to the contractor, and the supplies for the Disc Golf Bridge have been purchased and delivered to Public Works. Council discussed the idea of combining the Trails and Greenways Committee with the Parks and Recreation Board. The general consensus was to promote Board membership, and perhaps alter the meeting schedule to encourage more participation. They plan to discuss it again at the January 8<sup>th</sup> RTCM.

### c) Next Scheduled Meeting

- January 17<sup>th</sup>, 2024, 5 PM (Bienvenu's will be unavailable)

## 10. ADJOURNMENT

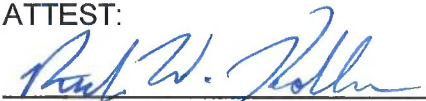
There being no further discussion. **MOTION: J. Bienvenu/Thomas motion to adjourn the meeting**

**VOTE: All Ayes.** This meeting adjourned at 5:38 pm.

By:

  
Hans Kemmler, Chair

ATTEST:

  
Richard W. Kohler  
Recording SecretaryDate Approved: 02/21/2024**NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING**

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to ensure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service. In compliance with the Americans with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.