MALABAR TOWN COUNCIL REGULAR MEETING March 2, 2015 7:30 PM

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

A. CALL TO ORDER:

The meeting was called to order at 7:30 pm by Council Chair Mayor Carl Beatty. CM Vail led the prayer and pledge.

B. ROLL CALL:

COUNCIL CHAIR: MAYOR CARL BEATTY

VICE-CHAIR: MARISA ACQUAVIVA

COUNCIL MEMBERS: GRANT BALL

BRIAN VAIL DON KRIEGER DICK KORN

TOWN ADMINISTRATOR: BONILYN WILBANKS

TOWN ATTORNEY: KARL BOHNE TOWN CLERK/TREASURER: DEBBY FRANKLIN

For the Record, the Fire Chief Christopher Robinson and PW Dir Tom Miliore are also present.

C. ADDITIONS/DELETIONS/CHANGES: TA said to pull #7 and she will try to have it ready for next agenda if she gets information back from other towns our size. CM Acquaviva asked to pull #6. She doesn't know why they are getting additional information at the start of the meeting from the Mayor regarding a quote from Everglades. She asked Mayor if Council directed the Mayor. This is a strong Council form of government. They passed a resolution recently that she asked Clerk to distribute showing the duties of the Mayor as spelled out in the Charter. She wanted to know why the Mayor took this action to get a quote. Motion; CM Korn to move it to discussion; Council consensus to do so.

Chair, Mayor Beatty wants to allow BCSO Report to go next.

G. BREVARD COUNTY SHERIFF'S OFFICE REPORT: Feb had 2 burglaries and 1 vehicle break-in in Jan. Fraud in Jan. Stolen property in Jan and 0 in Feb. CM Vail asked about break-ins in GV. Yes house on US1 and Habitat Golf Course and they caught both culprits. Said there have been a significant increase in roadway accidents in Malabar in Jan.

D. CONSENT AGENSDA: none

1. Approval of Minutes Regular Town Council Mtg – 1/5/15

Special Town Council Mtg - 2/17/15

Exhibit: Agenda Report No. 1.

Recommendation: Request Approval of Minutes

MOTION: CM Vail / CM Acquaviva to approve the Minutes as corrected.

Discussion: CM Acquaviva corrections: 1/5/15 pg 4, 2nd line clarifies to state CM Acquaviva was specifically asking about "fire" inspections. On the 2/17/15 minutes, pg 3, 6th line, sb "those" minutes not "the" minutes.

VOTE: All Ayes.

E. PUBLIC COMMENTS: Comments may not address subsequent Agenda Items. Comments do not require Council response. (Speaker Card Required) Five (5) Minute Limit per Speaker. Speaker's Card: None

- F. ATTORNEY REPORT: nothing
- G. BREVARD COUNTY SHERIFF'S OFFICE REPORT: (DONE AFTER "C" above)
- H. PARK & RECREATION ADVISORY BOARD CHAIR REPORT: Chair not present
- I. PLANNING & ZONING ADVISORY BOARD CHAIR REPORT: Pat Reilly, Chair said he didn't know he was to present.
- J. PUBLIC HEARINGS: 0
- K. PUBLIC: ITEMS DIRECTLY RELATED TO RESIDENTS AND RECOMMENDATIONS FROM TOWN BOARDS/COMMITTEES PRESENT AT MEETING
 - 2. Resident Ms. Laura Mahoney re: Burning of Yard Waste

Exhibit: Agenda Report No. 2 **Recommendation**: Request is Open

Laura Mahoney, 2475 Malabar Road, came forward and addressed Council. (Presentation attached and made part of the minutes) She handed out copies of the Preamble. She referred to Ord 2014-03 not allowing any burning at all in Malabar. So for the Rural Residential type of life desiring having a campfire on their own property, it causes a hardship and essentially is the taking of property rights. The open fire restrictions are the only specifically prohibited. DOF doesn't deal with small camp fires; with 200 parks in Brevard alone, requiring permits would require more staff. She explained how her husband prepares and handles their fires. Ms. Mahoney said another point to correct in code is that land clearing can only be done for "future construction". She referenced Daniel Weltons email. She has property in Viera; only 1/6 acre and it produces about as much as their property on Malabar Road. They have burned yard waste on their property on Malabar Road since 2004, when her kids were small.

MOTION: CM Korn / CM Ball to amend Ord 2014-03 in Sec 8-73(b) to remove language "land clearing for future construction" and allow permits on a case by case basis and delete the word "prohibited" in Sec 8-83(d) and move sub para Sec 8-83(e) under 8-78. (Motion amended after the following discussion:

Discussion: CM Krieger asked how this ordinance relates to the agreement with DOF. He doesn't think people who have been here for years should have to pull a permit every time they want to burn in their pit. Atty said he can't tell what the relation was to the agreement and ordinance. Franklin said the ordinance was primarily adopted to update the State agency references (FFS instead of DOF and FDACS instead of State). Atty said the ordinance from 1992 prohibited yard waste burning. CM Ball understands what Don is saying. If he has a chiminea and its cool out and occasionally they may want to have an outdoor burn after hours? What about asking to live a rural lifestyle? Atty said it is not the chiminea or other contained pits. This was much discussed during the adoption of Ord 2014-03 and the language was already in the code prohibiting yard waste burning. This prohibition was only for the uncontained open fires. Chief came to podium and said they have residents on file that have called ahead of time and let them know they were going to burn and have safeguards in place; they are responsible.

CM Korn asked about the 55 gal barrel with mesh screen top in his backyard. Chief said it is technically a contained fire. So is a ringed fire pit. CM Vail said he has a small fire ring and if he wants to have a burn he calls the FD. Laura Mahoney said the DOF doesn't issue permits

Page 3 RTCM 3/2/2015

for open fires less than eight feet in diameter and less than ten feet in height. For larger fires you have minimum setbacks as referenced in handout. CM Acquaviva said they have lots of yard waste that is generated and WM is very good about picking it up. Ms. Mahoney said they are right on Malabar Road and if they piled it up on the roadside it could be dangerous for drivers both for vision and safety since palm fronds get blown around easily.

CM Krieger said he wanted language to make it apparent about what is a contained fire - and what is the distance - he heard 75'.

Chief said they have good checks and balances in place now; there is no cost for the permit; they don't want people to burn negligently.

CM Korn, asked about the fires on resident's property in the last year and a half that was done without a permit or calling the FD requiring the FD to respond. CM Acquaviva said she didn't know she could just call Fire Dept to ask for a Special Permit. Chair called FD Chief to podium. He said the only problem is the person who doesn't call. The instance Korn referenced, that particular day was a "no burn" day per DOF. TA explained why we adopted the ordinance so that we could issue permits for burning.

Atty said change Sec 8.73 (b) to allow for a case by case and in Sec 8-83 remove the word "prohibited" from sub para (d). CM Vail asked about reverse 911? No it cost 5K each year. Chief said we have great cooperation from most of the residents who want to burn.

Korn said Krieger will have the minutes from this meeting. Krieger thinks it should go to Park Board and P&Z Boards for their review of this before it comes back to Council. Atty said it does not require that but Council can do what they want. CM Acquaviva said she is satisfied with the Council making this decision. Board Members are welcome to attend and participate. VOTE: All Ayes.

Recommendation from Planning & Zoning Board – Maximum Bldg Coverage 3. Agenda Report No. 3 Exhibit:

Recommendation: Request Direction

Presentation from PZ Bd Chair.

Discussion: CM Acquaviva asked if it meant larger buildings. PZ Chair Pat Reilly said that R/LC would allow larger foot prints but over 4,000sf would be a conditional use. He explained the P&Z Board is considering recommendations to change zoning along arterials (Babcock, Malabar and Highway 1) to RLC. Mayor said other commercial districts use a percentage. CM Krieger said 20% is great. It seems to be what commercial should adhere to.

Juliana Hirsch from audience, 1035 Malabar Road. 4000 sf is not very big. Some houses are that big.

MOTION: CM Korn / CM Ball to recommend option 1 for P&Z Board to explore. Atty Bohne stated that P&Z Board should also look at changing the Comp Plan. Any code change would be irrelevant if the 4,000sf limit remains in the Comp Plan. VOTE: Ayes 4; Nay, 1 (Acquaviva).

ACTION ITEMS: L. ORDINANCES FOR 1ST READING - 0

RESOLUTIONS - 2

4. Authorize Joint Agreement with FDOT (Reso 03-2015)

Exhibit: Agenda Report No. 4 **Recommendation:** Request Action

Mayor Beatty read Reso by title only.

MOTION: CM Vail / CM Korn to approve Reso 03-2015.

Discussion:

Franklin explained Reso and Atty explained why we are the agent. CM Ball asked Attorney if we are buying in to this and approving it; are we endorsing any other project by approving this. Atty said we are endorsing the lighting project as described in the scope of services only.

CM Krieger said he it looks like it is benefitting a private business. Krieger asked if these are replacement poles or new poles. Franklin said it is four (4) poles in Malabar and five (5) in Palm Bay to light up the curve. This resolution only authorizes the TA to sign a JPA with FDOT for improved street lighting on Hwy 1 at the curve between north Malabar and south Palm Bay boundaries.

CM Ball thought it appeared that this was being pushed through without all the information. Franklin said we have kept Council apprised of this project since November, 2014. She will send out more information.

ROLL CALL VOTE: CM Ball, Nay; CM Vail, Aye; CM Krieger, Nay; CM Korn, Aye; CM Acquaviva, Aye. Motion approved 3 to 2.

5. Adopt Reso 02-2015 opposing Seismic air-gun testing off the Atlantic Coast in the Search for Oil and Gas

Exhibit: Agenda Report No. 5 **Recommendation:** Request Action

Mayor Beatty read Reso by title only:

Discussion: The Mayor said SCLC and many municipalities have already passed similar resolutions. Mayor said the explosion equates to 250 decibels and he has seen a bunch dolphins that floated to surface.

MOTION: CM Acquaviva / CM Vail to approve Reso 02-2015.

Discussion: CM Ball said this sounds very political. He said we are non-partisan and should not endorse one way or the other. CM Korn said the art of politics is about influence. Our input may help influence. Mayor said the State of Georgia has already gone forward with allowing this testing despite what the people wanted.

CM Krieger put out feelers at a couple of Departments at F.I.T. and he has not gotten anything back yet; he only asked yesterday. CM Krieger said this smacks of politics and they shouldn't be involved; or we could table until he hears back from FIT and he (Mayor) gets the additional information to share with Council.

CM Acquaviva asked Mayor why he supports it. He said because the SCLC has adopted it and many municipalities have adopted similar resolutions. He can't name them but he will submit the information he has on this subject so it can be in the next packet. Mayor said he witnessed this test on Duda Ranch. He is thinking about whales and other fish and mammals that could be adversely affected. TA asked if she should write a letter to Senator Nelson. Consensus of Council was to not send a letter. Review material when it is available.

MOTION: Ball / Korn to table until more information is provided. VOTE: All Ayes.

MISCELLANEOUS:

The Following Item was moved to Discussion:

DISCUSSION ITEMS:

6. Slope Mower Repair Quotes (Council Directive)

Exhibit: Agenda Report No.6

Recommendation: Request Action Moved to Discussion

The next item was pulled until TA completes the information gathering.

7. Disposal Process for Declared Surplus (Council Directive)

(No Recess - Attorney Excused)

M. PRESENTATIONS: Thank You Letter to Building Official

Mayor read letter into the record; it is a letter thanking the Roger Cloutier, Building Official, for his time and efforts in making a cover for the portable sound system.

N. PROCLAMATIONS: None

O. STAFF REPORTS:

ADMINISTRATOR: None TOWN CLERK's Report:

Clerk explained why she had sent out minutes by subject matter to Council last Saturday. The implication from the 2/17/15 meeting that adequate discussion had not occurred at the time initiated these. This was for the benefit of the new members and a refresher for the other members that the topics discussed at the Special Mtg on Feb 17 had been discussed thoroughly at several meetings starting before the Budget workshops. They covered SW projects, CIP update, Roads and PW and FD vehicle inventory and department status.

SCLC Dinner Meeting is next Monday. We are co-hosts with G-V. Appear to have a good representation from Malabar; Cindi and I will be checking people in as we are the co-hosts.

Audit Report should be delivered to each CM directly from the Auditor later this week. This will be on the 3/16 agenda for acceptance. We do this with a resolution. In the past we have allowed the Audit firm to present at the beginning of the meeting as they have to drive back to Orlando afterwards.

Our Accounting Clerk Jackie Garner is a tremendous asset to our department and has been doing all the Accounts Receivable and Payroll since Jan 1. The separation of duties with me reviewing it all and Cindi doing accounts payable and Jackie doing accounts receivable truly provides clear checks and balances. The Auditor is very pleased with the reports we are able to produce.

Last item is to advise Council that a PRR (public records request) was made of a Board Member for all his emails that related to Town business and copies of his phone bills that included town officials calls. After 13 days he acknowledged my request and stated he had no material that pertained to official business. I am telling you this because it may escalate into a civil matter. It will not involve the Town as I have done as I was supposed to do per F.S. From this point on it will be a civil matter between these two parties. That's all.

TA said Clerk was following direction of the Town Attorney regarding this matter.

TA also said that the Auditor would be happy to come early on the 16th to meet with any Councilmember before the meeting; he would have to meet with you individually. Franklin then added that after they review the audit report if they have questions or want clarification they are welcome to ask either the TA or her.

P. DISCUSSION ITEMS: Agenda Item # 6 (moved from action above)

6. Slope Mower Repair Quotes (Council Directive)

Exhibit: Agenda Report No.6

Recommendation: Request Action Moved to Discussion

Discussion: Per Council direction on 3/16/15:

Verbatim Minutes from RTCM 03/2/15 Regarding Slope Mower Repair Quotes:

Mayor: Well what happens; I'll just start. We have a quote from Robinson Equipment for \$38,335.83 and one from Everglades is \$49,451.32. **Vail:** there's a second Everglades in there for \$38,500 **Acquaviva:** yeah **Mayor:** correct; I guess you want to know where that came from. **Acquaviva:** this one here? I'm real interested.

Mayor: What happen was I called because we cancelled the meeting and wanted time to look at it. So I went back and called because I was looking at Everglades and it appeared to me that it was parts list with prices on it. So I called and she said yes; that's what she requested to replace all the parts. In the conversation, for different things, she also offered me. She says, I'll tell you what I'll do; I will send a technician up, free of charge to evaluate the machine for you because they had not seen it. **Vail:** that being discussed?

Mayor: right; so the technician came up, I asked her can I be present for the inspection because it's her business, not mine. She said sure. Can I invite some guests? So I asked Bud Ryan and Captain Bob Seigmann, he wanted to see because we didn't see the machine, we had pictures. Some of those pictures were upside down; if you didn't realize it you didn't know where you were. So he came up and I talked to Bonnie about making the machine available to them; she said no problem. So he pulled it out in the yard out here and he had the operator do different things; he looked around stuff and actually at the time, by word, we talked about a couple of things that had been done to the machines to make them a little better. Of course, this is an obsolete design and they don't make them like that anymore. So I guess you have the old ones and new ones still available. So he left and so when they came up with a price, I wanted to see it because I was there. I wanted to be able to explain things if someone says you were looking at it; what does this mean; how come this, this, this. So I got the first page; see there's two pages. The long list is the original thing with the minimal repair it to take all the play out of it. After I saw how cheap it was, I called and said how about including two items which is packing the cylinder, I couldn't see it leaking but it was wet. So how much would that cost. Also the tie rod ends because the guy from Titusville had explained that the tie rods are bad, so therefore, from that point on, we would have to determine they were fine or we would have to fix them. So there is nothing on these two extra bids that are any obligation whatsoever. This is a bid based on observation; we were here with the technician and we hadn't been before. So what happens, when I got the first bid and saw how low it was, I said wait a minute so I asked about the other two points which are on the second one? One, I'll make up another but it's probably pretty close. I called down there because I hadn't gotten the second bid because I wanted to put the two together before I told Council and meanwhile I found out that the first one disappeared. She sent both, around 1:30PM; it might even say on there, she emailed these to me and it was too late to distribute at that time so I brought them and came in here and put them out before the meeting.

Acquaviva: my only problem with this; the bidding process so that it is apples to apples and everybody's doing it; it is not your job to go and get a bid. Yeah, I think it's great that you're

looking at the machine and you're doing that. But to bring a bid in like right at 7:00, without it being; you know, we have to look at our bids all together in a way where; I don't think it's your job to be getting bids like that. I don't know.

Mayor: basically, Everglades submitted the bid based on eyes on; they did the inspection, a technician at no charge.

Acquaviva: yeah, but why wasn't Town Hall involved in any of that in the sense of so that all three or whatever, the Robinson and; it was presented to us in that way. I mean; I can't go out and go get quotes and bring them in here and just put them up here and not even telling anyone I'm out there doing that work for the Town but I wasn't told to do that by the Council to go get bids. That's what I have an issue with.

Mayor: yes

Wilbanks: the original numbers that you actually got for supplies are here; the original numbers. It was a quote for each company to do the same information to us; the re-hab of the entire arm. If you want to go with getting another from Robinson, I would take what they have come up with here, in fairness, although the numbers kind of are out there now, so it's not as fair and objective what we normally do. I could still get Brian from Robinson to tell us what just doing what is said here and then you would be able to at least compare the numbers.

Mayor: yeah, well this price with a hands on inspection is like one-tenth of just replacing everything.

Wilbanks: well I understand that, but what I'm saying to you Mayor is to get validity that we do due diligence and get two quotes, I could write up the scope from this one and ask Robinson to also quote on it. And it would be under \$10,000 so it could be a quote and not an RFP.

Vail: I do remember discussing getting a representative from Alamo, Everglades; that's the supplier or dealer that we purchased it from. To send a technician to review this machine and give us a quote; I remember discussing that at length at Council. I assuming

Acquaviva: did we give you the directive?

Vail: is this what Carl did through you; through Bonnie

Wilbanks: Carl actually called down there; I think you were talking to probably Rose?

Mayor: right

Wilbanks: okay; she's the head of the service department and she's the one who offered a technician come up free of charge. They didn't do that when we asked at the same time that Brian was coming up; they did not offer to do that. She offered to strictly, because she had the serial number off of the machine because that's where we got it from, they said that they could actually quote without having to physically see it. But we were asking for re-habbing the whole arm

Vail: that was back in December

Wilbanks: correct

Vail: but now in more recent discussions, it came up that we want the machine assessed and gone over by an authority on that machine by Alamo by Everglades; we get a price from them. This is what Carl has brought this evening is what I'm to assume?

Acquaviva: yeah, right when we sat down **Wilbanks:** I mean, this was heard on the 13th **Mayor:** I didn't get the numbers until 1:23

Acquaviva: listen, 100% I gotcha; listen, when anybody, when we're doing these kinds of bids and we're doing this slope mower and everybody's been so thoughtful about it, we all don't appreciate getting draft minutes late; to sit down and have a whole quote, a big quote, I don't feel like I could make an action item on this to say

Korn: it's not an action item; we changed it to discussion

Acquaviva: that's why I did that but I'm say is I don't think Council told you to go out and get a bid though. Look at it and whatever, that was fine I guess. **Vail:** Council **Korn:** why else would the guy come up here? **Vail:** Council was of the consensus that we wanted a service

representative to come and look at the machine Acquaviva: right Vail: and I'm to assume, not

to defend anybody, but I'm to assume that's what was orchestrated through Bonnie with Carl and these others that showed interest Acquaviva: and truthfully, I feel like if an RFP; maybe I was not how we processed anything going over a certain amount; how we do our bidding processing. Hey listen, for any one of us out there doing special projects or whatever, that if you're bringing in a bid, and I didn't have a chance to talk to you or anybody about any of this so that's when I saw the bid come in, we don't normally do the bidding process like this. It is normally a thing where it is apples to apples. I'm just doing my due diligence here as far as Vail: I just have one thing to throw out here; I agree with Bonnie that we take this scope and forward it to the other vendor that has shown interest in it and no prices, just this is what we are considering doing Wilbanks: instead of on the full re-hab t go this route Vail: this is a consideration that we are making, would you give us a price on this level of service. I am in agreement with that Korn: we are in a semantics problem here and a definition of terms. I remember you said Brian from Robinson Wilbanks: Brian Korn: I remember he had a blue shirt on but I don't remember his name. I remember at the end of the meeting I said do you feel that you have looked at the equipment and have enough knowledge of it to offer us an estimate to make it serviceable. What I did not do in that request was define the term serviceable. For some people, that might be make it all brand new and others make sure it starts once in a while. Wilbanks: actually Council gave Korn: let me finish Wilbanks: what would it be to be runnable and how many years Korn: serviceable and safe is what I feel Wilbanks: and you all said three years Korn: but this is where we may have come up with two different ones. But we are looking at a whole big range of money that brings some real ethical questions into my mind that I haven't even begun to sort out; it was a long ride today; I was only 100 miles away this weekend but it was really wet down there. But my point is we need to get the same definition of what we're asking for, probably in this case because the individual from Everglades did come up here; word the same request to Alamo and whoever Vail: that's what we just discussed; that's exactly what we discussed Korn: but do not share with the other vendors the price the other ones gave so that one says one did it for \$2,000; we'll do it for \$9,000. End of Verbatim.

Franklin explained how the quote was done. It did not involve the TA; there are no records of what was asked from Everglades; TA was instructed by Mayor to have the slopemower at town hall at 8am on 2/13/15 because he and the others were going to inspect it. Franklin then explained that we have to get quotes for the port-a-lets for Springfest and the Clown and the Ponies and all of it is done in writing to the vendors at the same time and is handled and documented by the TA. TA then said that we need to do this because part of the audit testing process is to review the RFPs, RFQs, Grant applications, etc., and determine if we have followed our own rules.

CM Acquaviva clarifies she is not against getting more information; she wants the direction to come from Council. **MOTION:** CM Vail / CM Ball to table. **VOTE**: All Ayes.

Q. REPORTS - MAYOR AND COUNCIL MEMBERS

CM Korn – Should also complement Bonnie and her staff for the quick response and corrective action on repairs to Richards and Kramer Lanes. Bonnie will pass it on to staff.

Mayor also complemented her on her purchase of the portable amplifier. TA said the credit goes to Denine, who does a great job of shopping for the best deal. CM Korn continued that this March 2, and her review is due in April. Need to send out review paperwork for TA. That will then be on first agenda in April. Link to videos on website was there and then gone and now it is back. We need the Mailboat out on a regular basis. Communicate with constituents. Vail said we all travel different roads and we should feed that information back to TA. What are

the crown and arrow painted in gold? Korn said they are distance markings. TA said the nursery on Weber (Sunscape) has put a stop bar in orange across road for his customers. CM Acquaviva, CM Ball, CM Vail – nothing

CM Krieger – Culverts on Atz in Sugar Pine SD, also on Corey south of Malabar, east side. There is drop from edge of road. CM Vail said Corey Road south of Hall Road on east side, there are two big dips. Atz Road between Homestead Lane and Corey Road, there is dirt washing into ditch because it needs sod. Last thing, he likes the discussion type of meeting we had the last meeting and would like to have one every month.

Mayor – Several items; because he has the information on Homestead and Lineberry; the four foot (4') culverts and headwalls were put in by county. The County used dirt filled rip rap bags. Mayor suggests patching the ones that have fallen and just pour concrete over them where they are failing at Atz and Homestead Lane.

Mayor then explained why he had the discussion meeting on 2/17/15. There were many things he learned from that. The minutes and agendas still can't be seen on website. Much discussion; Mayor said prior Mayor Phil Crews couldn't access it and he is computer savvy. Korn said the minutes and agendas are there; he has accessed them. CM Vail said he also found them and he is not computer savvy. Krieger said he was doing research.

R. PUBLIC COMMENTS: General Items (Speaker Card Required)

S. ANNOUNCEMENTS:

Openings: 2 seats on BOA; 3 seats on the Pk & Rec BD; 2 seats on the T&G Committee; 2 seats on the Planning & Zoning Board

T. ADJOURNMENT:

There being no further business to discuss, Chair asked for a motion.

MOTION: CM Krieger / CM Ball to adjourn. VOTE: All Ayes. The meeting adjourned at 10:22 PM.

Mayor Carl Beatty, Council Chair

ATTEST BY:

Debby K. Franklin, C.M.C. Town Clerk/Treasurer

Date Approved: 4/20/15 as CORRECTED