

MALABAR COUNCIL WORKSHOP MEETING
August 13, 2018 7:30 PM

This meeting of the Malabar Town Council was held at the Malabar Town Hall, 2725 Malabar Road, Malabar, Florida.

A. CALL TO ORDER:

The meeting was called to order at 7:30 pm by Chair Mayor Reilly. Prayer & Pledge were said by Council Chair, Mayor Patrick T. Reilly.

B. COUNCIL:

COUNCIL CHAIR:

MAYOR PATRICK T. REILLY

VICE-CHAIR:

STEVE RIVET

COUNCIL MEMBERS:

GRANT BALL

LAURA MAHONEY, arrived 7:34pm

DICK KORN, excused

DANNY WHITE

ADMINISTRATOR

DOUG HOYT, excused

CLERK/TREASURER:

DEBBY FRANKLIN

DEPUTY CLERK/TREASURER (DCT):

MATT STINNETT

For the record, Fire Chief Mike Foley is present.

C. BUDGET WORKSHOP FOR 18/19 Fiscal Year

Chair asked staff to state how we are doing thus far in current budget. He asked us to issue a grade. DCT Matt Stinnett went over some of the issues we have had to deal with and proposed a grade of -A. Franklin stated that we have accomplished much more this year than in the prior five years.

Mayor started with going over the department summary pages. The millage posted on the top of the proposed years is the current year's rate. The proposed millage rate is 2.1582. The summary pages group and summarize by revenue type and expenditure group.

DCT explained on the detailed revenue sheets, it correctly depicts the millage rate for the ad valorem proposed for the 18/19 budget at 2.1582 which is a 10% increase of the rolled back rate (RBR) of 1.9620. Franklin stated per the Special Law in 1974 affecting only Brevard County in Florida we are restricted to this cap unless it goes to voters.

(Note: Acct Number 335.1200 - Population for revenue sharing is 2866, one more person than we had in 2006).

349.2000 - cell tower based on 2187/month

349.5000 – special event, includes Christmas tree lighting, t-shirt sales, use of park. Consensus that it will be a Spring event this year.

349.8000 – paving assessment – this is the amount due in FY18/19 from the Special Assessment for paving Smith Lane

349.7000 – revenue from training others from outside the Fire Dept. Chief said there has been no training as he has had a trainer availability issue. Lt. Hooker is the primary trainer and he has other employment to work around.

361.1000 – DCT explained that he was conservative with the estimate for the first year of interest using the investment advisors.

363.1000 SW based on \$52.00 per ERU rate.

DCT explained previously received revenue. It is not new revenue if you are taking it from reserves.

389.3000 – Grant revenue estimate based on three grant cycles at 10K each

389.9020 and 9540 – previously received revenue from stormwater assessment and TIFT. There are no plans to use any reserves from reserves in the new year.

389.9020 – Bldg. Dept revenue is intended to cover expenses of that Dept. Last year the revenue exceeded expenses and that money is restricted for use in the Bldg. Dept.

Expenditures:

511 – Legislative – ok

512 – Executive – increase due to new TA will receive benefits and retirement.

513 – Finance – Audit amount dropped significantly.

514.3100 – Attorney legal costs – Council asked if his rate had increased. Council cautioned each other to be aware of his charges per contact. Staff was asked to provide the hourly rate. This account also covers the Labor Attorney related charges.

515.3100 - Expenditures to accomplish new maps for FLUM Plan for 7-year upgrade.

General Govt

Dept 519 – Engineering and Surveyor costs are more appropriate in the Bldg. Dept or Stormwater or Streets and Roads. Matt explained he did the upgrade to servers and some of the computing problems have been resolved. He has also purchased the new server for the FD, but it has not been installed yet. Most of his improvements have been accomplished in the planned current budget. There are a couple more computers that need upgrading. Acct 519.4620 - Contingency of \$1500 was discussed but left in.

Fire Dept

522.1200 – no increases were included.

522.4620 – new radios cost 3600 each and that is a priority. Chief said that existing radios stopped being produced in 2003 and replacement parts stopped being produced in 2014. He is looking for grants for new radios.

Matt explained that they added an equipment replacement fund for new vehicles, etc. He also increased the one for Dept 541.

Several members commented that the proposed budget and the current budget are very close and complimented the Chief.

Building Dept

Dept 524 is intended to be self-sustaining. (see Revenue acct 322.1000). Budget reflects using extra revenue from prior two years (389.9020) to improve this Dept. Chief said that he is working on improving the fire inspection and plan review program to reduce costs.

Disaster Relief

525 – If we budget for hurricane or disaster recovery. Still we have an expense and even with FEMA at 25% or insurance deductible. CM White asked if we should average it out. Last two years we have had expenses but prior to that nothing needed since 2005. CM Ball said that it doesn't need to be a budgeted item. Unrestricted general funds can be used.

538 Stormwater / Flood Control

DCT explained that the big projects have been done over last two years using current and reserved funds. Staff's goal in upcoming year is to do maintenance on existing facilities. They are in the middle of several projects which will probably exceed the budgeted amounts. This Dept balances with the estimated revenue acct 363.1000.

541 – Streets and Roads

Two persons are added – DCT explained that one is currently out on injury and one would be a new one.

CM White asked about railroad crossing expense at Jordan Blvd. Set aside 1/7 of that amount each year earmarked for that known expense. Mayor suggested setting aside the Ad Valorem that we get from Harris and Data Management since they are the primary users. Direct Clerk to provide that number. (In 2017 Harris paid \$19,861; total for last seven years is \$108,362.00 – Data Mgmt paid \$4149 in 2017 and a total of \$21,457 for last seven years)

DCT explained that when you put money into unrestricted reserves – you can assign it to whatever you want. CM Ball said we also need to start setting aside money for repaving. Briar Creek Blvd is overdue and many more are also in need.

Parks Dept

572 Raise is included. We wanted to put another person in this department. With manpower shortage in Streets and Roads had to use this employee more on those projects.

Special Events

574 This includes the SpringFest event and the Tree Lighting

Mayor asked about going through the budget again to see if they can eliminate anything to reduce millage. CM White said after Amendment 1 passes we will looking at a 30K plus shortfall in 2019. Franklin said the purpose of the early workshops was for Council to provide input on areas staff should focus on when assembling the budget. Using their consensus from those workshops, staff assembled a spending plan that will start to accomplish those items: setting aside money for vehicle replacement in the Fire Dept and increasing the amount in the Streets and Roads, continuing to improve maintenance at the parks, increasing the funding for road improvement materials, etc. The revenue covers those planned expenditures.

CM Mahoney said we have one HEO that knows what he is doing. They don't put crowns on the roads. She talked to Doug just the other day. We are increasing taxes to mow yards. Mayor said what she is stating is her opinion. Mayor said they aren't yards they are rights of way. This was directed by Council. CM Rivet said the low pay is what is making it hard to get qualified employees for PW.

Resident asked to be recognized. He explained how a dirt road degrades. In the dry season the road material disappears as dust from vehicles driving. In rainy season it gets spattered out of mud puddles. Only way the improve is to bring in more material and scrape off the shoulders. Material is being graded off.

CM White said we are swimming upstream – look further ahead. Speed costs money. If we could start encouraging residents to pave their roads that would take a big load off the Town. Even if we subsidize it a little bit. If it is paved that road comes off the maintenance list.

We could do this if you approve the referendum. It is not just somebody not knowing how to grade a road. Mayor said you also have WM trucks going down the roads 3 or 4 times a week.

CM Rivet is very happy with budget; wants to study it more but thinks staff has done a good job. All agree with one more workshop on the 27th starting at 7pm.

Chair Reilly, without objection, adjourned the workshop meeting at 8:30pm.

BY: _____
Mayor Patrick T. Reilly, Council Chair

(seal)

ATTEST:

Debby Franklin, C.M.C.
Town Clerk/Treasurer

Approved: RTCM 8/20/2018