

## **MALABAR TOWN COUNCIL WORKSHOP MEETING MINUTES**

**DECEMBER 11, 2018**

**7:00 PM**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

### **A. CALL TO ORDER:**

Chair, Mayor Patrick Reilly called the meeting to order at 7:00 pm and led P&P.

### **B. ROLL CALL:**

CHAIR:

MAYOR PATRICK T. REILLY

VICE CHAIR:

STEVE RIVET

COUNCIL MEMBERS:

GRANT BALL

BRIAN VAIL

DICK KORN

DANNY WHITE

TOWN ADMINISTRATOR:

MATT STINNETT

PW DIRECTOR:

TOM MILIORE

TOWN CLERK/TREASURER:

DEBBY FRANKLIN

### **C. WORKSHOP ACTION:**

#### **1. Discuss Public Works scheduled projects / new projects**

Mayor explained why the Council determined to meet and ask TA to start. TA presented an overview of the primary issues that the Malabar Public Works is responsible for and is currently working to address. At end of meeting they can go around and discuss what each district is looking at.

This is overview – high level review. Starting with Stormwater – each of the listed items are areas with several projects within each sector. One of the major ones is Corey Road – main artery of the Town. So much stormwater goes to that, that during rainy season it is overcome. They are looking at breaking it up and sending some to other outlets.

West of I95 – stormwater needs to make its way through Lett Lane to Booth Road and out to Babcock Street.

West of Weber – Hodge podge will go into the new area they are working on Hall Road. Some areas need new ditch, replaced culverts, new contouring.

Eva Lane basin, goes across and under Malabar Road but has to go through EELs property north of that.

Corey Road basin area – they are continuing to do in depth study. Working with the HOA in Stillwater Preserve. Met with St. Johns and discussed going into the easement area and removing exotics. Will be following up with them and they will support us going in and working in the conservation area.

Dick talked about area between Corey and Weber that fills up and has wetland areas. Some of the problems were caused by the pipes under I95 that drain the interstate. How to get it to Tillman canal.

TA said that is exactly what we are trying to do. Find as many outlets and re-direct it there instead of all of it going to Corey.

Tom said it was suggested many years ago to take it down Atz Road directly to Tillman. Brian said if we could extend Tillman Canal to the south it would take approximately a 40-50 foot easement. That would be in a master plan. Atz Road around Quarterman Lane goes from a large ditch to a small swale – make it go towards Tillman. Mayor said it flows east.

Danny said his concern is the elevation to make it go to Eva Lane ditch. Can we continue that to Weber? Can we make the elevation work to take some of the water? Relieve some of the water going down to Corey. Ditch on north side of Atz Road around Ski Lane goes from a big ditch to a small swale or to no ditch at all. Make that connection and put adequate pipe under Corey Road.

Steve said do more top level. Brian said we have two decent outlets. There are more but they are not positive outfalls. Grant said Matt came up with a great idea – clean the muck out of the ditches on both side of entrance road. Brian asked Matt if EELs would allow that. Across EELs land we have many areas (3-4) that go into those areas.

Mayor asked for 11 x 17 aerial maps for next WS.

Steve said what can we do with Fed govt? How do we pursue that? If we can get cooperation from feds – that could make the biggest impact to the quality of life. Danny asked about easement. Brian said we would have to acquire the easement.

TA said the target and focus is what can Malabar accomplish. There are certainly plenty of opportunities to find funding and cooperation from other agencies. He has met with Georgana Gillette of the TPO/TAC, and will be meeting with FDOT representatives.

Grant wanted to initially see what projects we are working on. If we come up with a list and timeline that are a priority and then there are three or four other projects under that. They are getting a lot of push back from people wanting to see what the money is being spent on. They don't see what we are doing in the budget.

Dick said every month they see a report from the Fire Chief – incident report. Let the PW Dept give a report every month of what they have accomplished and what the goals are. Steve agreed with Grant – that is part of the problem – they also need to lobby the outside agencies to get support, buy-in, and funding.

TA then went over Rocky Point – mostly maintenance issues. Culvert failing under Huggins at US1. Outlet on north part of Rocky Point that needs cleaning.

South end of LaCourt – to go out through Jordan Blvd instead of going north. Then again working the Glatter area east of Marie and out through the big ditch north of Glatter.

Eng is still working elevations – to get water from LaCourt to go south to get to Atz Road. Brian said the bottom of the ditches need recontouring.

Dick said some of these culverts get clogged up. Is that the responsibility of PW to unclog it? If the ditch is maintained the water will keep the culvert clean.

Danny said the Atz Road project done by contractor – the follow up work was never done. The sod was not pinned, and the dirt has washed right back into the ditch. Danny said for the project to be done properly it should have been done. Grant said that Malabar Woods Blvd was poured to certain standards and there are cracks all over that road.

Mayor asked if we could use the dirt to fill the edges. Tom said 2 or 4 loads per road in budget and barely fill the pot holes.

On the paved roads Tom said that the edges can be filled with dirt and then seeded. Brian said millings vs. road base. His recommendation is to use millings or road base. Brian explained how a dirt road disappears – in dry times as dust and wet as splashes.

Mayor asked Clerk to provide Council with list of accepted roads.

Brian asked if the growth inhibitor slows the growth of the tree to slow it down – would that also work with the roots? Ask arborist.

Tom said the arborist did come out to Brook Hollow – it will weaken the structure of the tree.

Shoreline and bridges. TA said there are several places along RPR – we have 33' from centerline. It is going to need immediate attention – they are big ticket items, but we need to do something very soon. Within 5 feet of the actual road. That would be a contractor job. TA said he could research the types of material and perhaps Eng could better speak to this.

Dick said this should be looked at during budget time. Steve said we need to address these and some of the items can be funded by special assessment. Brian said about the bridge could be spec assess. Steve said the bridge is life safety and road resurfacing is quality of life. Food for thought.

Parks and facilities –

Winter is for maintenance – spring is for mowing. They go over the list on page 3 – list of items and how much time it takes. The level of service do we want to establish?

Scheduled for once a month – mowing at Disc golf park

Tom said the mowing of ROW includes weed wacking street signs, mailboxes and both sides of culverts.

Danny said the intent was just the intersections and bus stops. Brian also said it was supposed to be one pass with flail mower.

MCP – tennis court – benches have been moved. Tom said we put new benches in and they are concreted in. Pressure washing is necessary. Both tennis and basketball need pressure washing by contractor with self contained unit. Bathrooms also need pressure washing but can be done by PW and repainted. Brian suggested an “adopt a park” process could be discussed at Council. Grant said G-V can do it all with volunteers and we must use PW and staff. Danny mentioned the book sharing/library and a group of people – we do have some of those people in Town. Put it in the MailBoat. Get a coordinator. Keep putting it in the paper until we have the group, and someone can be the coordinator. Matt can then delegate.

TA said this list includes improvements that aren't part of maintenance.

Example was the railings on the bridge – instead of nails spend some time to put 4x4 with bolts to keep them from being kicked in. TA said where do the priorities lie.

Gazebos – reach out to area businesses and residents. Need clay for ballfield.

Sandhill Trailhead – maintained by Town.

Equipment – personnel – TA said the list is for things that would make an improvement. A new front-end loader – it is 28 years old. A vibratory roller. Or rent it for a week at a time. It cuts road maintenance, especially if we add the water down. It is effective if you are grading, wet down and then roll. Not to be used for dust control.

Can an old fire truck be used?

Full size pick-up and a new dump truck and the attachment to use for the edges of the roads. Brian will check with contractor. It is like a concrete chute. Like dumping concrete.

Something to research. It would alleviate a ton of work. Flat bed with shovel is alternative.

TA said there is some repair work that needs to be done on PW building. The salt and chemicals for the water treatment equipment at the SE corner pulled the sides apart. There was also a roof leak over Tom's office. Need to see if there is grant money available to harden the building.

New PW building – TA said building plans are in place and will pursue a variance and the building will be 55K and then the pad. Also working with FD to train PW on the how to use the fire truck to clean the culverts.

Marie Street area is fenced mostly to keep out dumpers. The fence itself is in disrepair and is held up by vegetation.

TA said he is using Richard Kohler for 2 days here at Town Hall and would like to use him the other 3 days in PW. Right now, he has in the budget for one more MEO. Richard would use funds now from 513, 524 and 541. Would like to bring in Jim Roulston (has a CDL).

Parks Dept John needs more help. Tom said he could not do without him now. They are trying to get Hall Road project done.

Brian said in dry season – work on ditch work. Danny said contingent situation – he would like to see project completed to Weber and stage into Tillman. If there are too many culverts under driveways, then Atz Road ditch and then cleaning the ditches on EELS. Brian asked about Stillwater Preserve – TA said they have positive input from the HOA and the St Johns.

TA said the budget this year was intended to focus on maintenance and then work towards researching and prioritizing the new projects. Danny said what is Richard's position - Special Projects Mgr., special concerns completed, he has been very helpful at town hall and acts as coordinator. Danny said this isn't someone filling a slot. Danny said this is a whole new job that we weren't considering. Danny said the reason we are here is the residents don't see the work that we are getting done. TA said we specifically budgeted for Richard in Dept 513 and 524 as part time and could also utilize him in 541.

Dick said we need to budget for two more fulltime people in Public Works.

Last item is the roads – they reviewed the spreadsheet Doug Hoyt put together to show the cost for materials to bring dirt roads back to proper LOS (level of service). Tom said bring it up to where the road is higher than edges – it is not done.

TA said this is an idea of what it costs to really bring the roads back to standards.

Danny said the point Doug was trying to make was how much it would cost to bring the roads back to accepted standards. If we could use this to incentivize – we'll fix it and you pay for paving it.

Priorities:

What do you want to do first? Work on this.

Brian – focus on drainage while it is dry. Add the Hall Road ditch project from Flashy Lane to Weber Road with one culvert and open ditch will give most bang for the buck. TA said they are not ready to jump and do that without an engineering component. Then the ditch through Stillwater Preserve, do we have engineering – still working. The Jordan Preserve ditch/drainage project also needs engineering. So will the Atz Road to Tillman Canal. Ditch cleaning while it is dry. Stillwater will have to be done by hand.

Danny – we don't have a shovel ready job? That should be our priority. Complete the Hall Road project and then do the east end of Atz because it should be easy and then do the west end of Atz Road to the Tillman Canal. They need to bite the bullet and get these projects engineered. While Tom is working on this project the engineer can get the next project ready. Danny said he is not criticizing but we need to show them what good stuff Tom is doing.

Dick – get the existing ditches cleaned so they flow. West of Weber gets real wet. He asked if the cable lines are still hanging. Trying for two years to get them clear. Then start new projects.

Steve; Hall south side there is between LaCourt to Corey – big deep ditch except in front of one property. (old Krieger property) 1000' feet of ditch.

Grant is with Dick and Steve – let's try and get the projects underway (TA priority)  
Do the ones that will give the most bang for the buck. Show residents how we are spending their tax dollars.

Danny said let's start with the project on Hall Road with just a call for locates.

Funding: TA is looking at options.

Set targets for next workshop. TA said let's aim for a Monday in Feb. Feb 25, 2019 at 7pm.

**D. ADJOURNMENT:**

There being no further business to discuss and without objection, the meeting was adjourned at 9:15 PM.

BY: Patrick T. Reilly  
Mayor Patrick T. Reilly, Council Chair

ATTEST:

Debby Franklin

Debby Franklin, C.M.C.  
Town Clerk/Treasurer

Date Approved: 1/7/2019