

MALABAR BUDGET WORKSHOP MEETING
August 11, 2015 7:15 PM

This meeting of the Malabar Town Council was held at the Malabar Town Hall, 2725 Malabar Road, Malabar, Florida.

A. CALL TO ORDER:

The meeting was called to order at 7:15 pm by Chair Carl Beatty. P&P were said by Committee Member Wayne Abare.

B. COUNCIL:

COUNCIL CHAIR:

VICE-CHAIR:

COUNCIL MEMBERS:

ACTING CHAIR:

TOWN ADMINISTRATOR

TOWN CLERK/TREASURER:

MAYOR CARL BEATTY

MARISA ACQUAVIVA, *excused*

GRANT BALL, arrived 7:45

BRIAN VAIL

DON KRIEGER

DICK KORN

BONNIE WILBANKS

DEBBY FRANKLIN

C. WORKSHOP ACTION:

BUDGET STATEMENT:

TA went over numbers in Budget Statement and gave overview of the changes (+ / -) by department. She explained that the amount in 389.9500 is the amount we put in from reserves to balance the budget. This statement is made part of these minutes. We must have a balanced budget.

522 goes up by 21K to cover our match for two grants.

524 change of savings is FTE changed her health plan from family to individual and the amount went down dramatically.

CM Vail and CM Korn started talking about putting money aside for specific purposes. TA said we also need to pay back reserves from when council directed that the capital expenses be paid off early to save on the interest payments since our reserves were not getting anything close to that rate. CM Ball said it is an obligation. Staff will get information on how much is still left to repay reserves by department. CM Korn saw the zeroed out line items on the definition page and assumed it was paid back. CM Vail said Council needs to read the definition; it would help understand what the line item covers. Good homework would be to read through budget definitions.

CM Korn said re: page showing millage rates for other cities – we are just about at the bottom. They need to be conservative but still be responsible to the residents by keeping the infrastructure operational. TA said the younger generation moving into town is more used to having more services. Need to be responsible.

Council recognized person in audience that asked to comment.

Jeff McKnight, 2005 Flashy Lane, said he looked though the vehicle status of PW and FD and the sheet provided by clerk showing 1+M in reserves looks like a big number until you consider how much you need in vehicles replacements; it would wipe out most of that. Council should have a replacement plan. Budget annually – buy a vehicle that will be usable for 10 years and budget a portion each year so at end of ten years, you have the money available. CM Vail said council has not done that for many, many years.

CM Vail said there is a potential FD grant that has been applied for that would only require a 5% cost share for a new fire truck; maybe 10-15K. This year needs to reflect planning for the future. TA said the replacement is not always 1 to 1; in case of this grant they would retire two vehicles and save by getting them off the insurance.

Franklin then went over the past millage rates and population counts. Also went over how Malabar millage rate compares with other municipalities. CM Korn asked about rolled back rate. Franklin explained that the maximum millage rate that is mailed out to all property owners in the Truth in Millage statement (TRIM). It must be based on the "rolled back rate". She explained that the rolled back rate is the millage required to get about the same amount as the previous year. Last year 1.8000 brought in 362K; this year our property value has increased so it would only require 1.7625 in order to bring in a similar amount of ad valorem. That is the rate we must use in calculating the maximum millage. That is how council approved the 1.9256 maximum millage. The only way to levy a higher millage is by putting a referendum question on the ballot for the voters. That would require a lot of communication and education to the residents.

REVENUES:

Franklin said the only revenues the Town has control over are the Ad Valorem, BTRs, BPs, user fees (park rental) and franchise fees that are set by contract. The Local Option Gas Tax, CST, ½ cent Sales tax, Revenue Sharing are all based on formulas determined by the State and based on our population. This year, our population has increased to 2765. Last year we had moving out of Malabar.

EXPENDITURES:

511.4000 – Mayor leave it the same.

511.5400 - Books/Memberships: this is set by the annual memberships that the Council and Mayor belong to.

511.6400 – Machinery/Equipment: new chairs for guest in chambers. Multiyear project.

DEPT. 512:

TA 512.4000 add 2000 for travel cost for job related for new total of 3500. CM Korn said whatever number we put in it may change. CM Vail said that depending on who is hired as next administrator this whole department may change. There are some applicants that have stated they don't need benefits so this discussion should be left until one is hired. Then a budget amendment can be made.

DEPT. 513:

This department is the accounting, auditing, Debby, Cindi and Jackie as contractor. Ask Jackie if she would stay on as contractor. TA explained she works for us through the cloud. TA said there are many positions that are filled through the computer. Franklin said we went through many accounting clerks until we found her and she is invaluable. Franklin communicates with her daily. She inputs budget into QB, does AR, reconciles bank statements, inputs payroll. CM Vail asked TA and Clerk if she is capable of performing the duties from Alabama. TA and Clerk both say yes, definitely. Consensus is to find out she will do it as contractor. CM Korn maintains his concern is not having a body in seat; he in no way implies he does not support Jackie, he likes her and would like to have her here.

DEPT. 514:

This department is legal services – no change. Expand on definition for other legal.

DEPT. 515:

This department is the Comprehensive Planning. Franklin stated that this budget is very conservative. P&Z Board is as close as they have ever been to bringing something to Council regarding FLUM revisions and a planner will be needed if that happens. It also provides funds for the invaluable training provided by the American Planning Assc in conjunction with the Univ of Florida. It was offered in 2013 and clerk, TA and Denine all attended with one P&Z member and it was the most educational 8 hours. Clerk has copied the handbook and provided one to every council person and P&Z member.

Workshop stopped here at 10:15pm.

D. ADJOURNMENT

Chair, Mayor Beatty, without any further discussion, asked for a motion to adjourn.

MOTION: CM Vail / CM Ball moved to adjourn the meeting. **VOTE:** All Ayes.
This meeting adjourned at 10:15 pm.

BY: _____

Mayor Carl A. Beatty,
Council Chair

ATTEST BY: _____

Debby K. Franklin

Debby K. Franklin, Town Clerk/Treasurer

Date Approved: _____

8/24/15