

**MALABAR TOWN COUNCIL
ARP WORKSHOP MEETING MINUTES
JANUARY 24, 2022, 7:30 PM**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road and was called to order after a 10 break after the Special Council Meeting.

1. CALL TO ORDER:

Council Chair, Mayor Patrick T. Reilly called meeting to order at 7:40 pm.

2. ROLL CALL: All members remained present. Attorney was dismissed.

CHAIR:

MAYOR PATRICK T. REILLY

VICE CHAIR:

STEVE RIVET

COUNCIL MEMBERS:

MARISA ACQUAVIVA

BRIAN VAIL

DAVID SCARDINO

MARY HOFMEISTER

MATT STINNETT

LISA MORRELL

TOWN MANAGER:

KARL BOHNE, excused

SPECIAL PROJECTS MANAGER

DEBBY FRANKLIN

TOWN ATTORNEY:

RICHARD W. KOHLER

TOWN CLERK/TREASURER:

DEPUTY TOWN CLERK/TREASURER:

3. WORKSHOP ACTION ITEMS:

3.a. Discuss Potential Projects for American Rescue Plan Funding

Exhibit:

Agenda Report 3.b.

Mayor asked SPM Lisa to open. She went through the Power Point she created to discuss the requirements, criteria, deduction option and some suggestions on worthy projects.

SLFRF new acronym for State & Local Fiscal Recovery Funds. New term after the issuance of the final rule on how funds can be expended. She went over final rule update.

They can start using the rule now. Need to obligate before 2024 and spend before 2026.

Tier 6 recipient. April 30 is the first report due date for the NEU (non-entitlement units) that Malabar is classified. Interest on the funds stays with the funds account. We are tracking these funds and interest in a separate account. Mayor did ask about the payment timeline. First payment (tranche) was received from the State on 10/1/2021. The second tranche of equal amount will be received around 10/1/2022. Two annual payments equaling the total allotment of 1,595,220.00 million to make historic impact on the Town.

The final rule gives broader allowances and simplifies the spending process. Each recipient must declare if they intend to take the "Standard deduction" or not. We will ask Council to approve the "Standard deduction" as an agenda item on 2/7/2022. By doing so it will allow the Town to expend up to ten million on general government services for example parks, roads, meeting capacity improvements, protective and fire services, etc. For Capital items individually costing over 1 mil you must fill out an eligibility report. Replacing lost revenue, economic impacts to businesses, buying PPE, providing premium pay for 1st responders, expanding water service – all are possible examples for expenditures. CM Rivet is also asking about road paving. Yes, it can be used if Council selects the standard deduction. Can't use it to replace revenue lost because the State law changes on how to property tax is collected for example.

Overview of eligible uses.

List of needs – would like to see in operations. Document imaging. This is 60K will pay to outsource the document imaging of all the records. Originally thought we could buy equipment and do it ourselves, but this will get it done at a faster pace and save rental on storage and reduce time and cost to find copy and provide copies. It will also eliminate the touching and

handling of documents, improving the touchless goal. There will be recurring annual costs, but the offset is the savings in employee time and rental in addition to the health benefit.

Digital signage on Malabar Road. It is warranted. Allows remote messaging. Timely update of Town meeting notices, emergency messaging, alerts to residents.

Dave asked about Eschenberg park – community garden

Public restrooms. Well used. 50K to update more touchless. Touch point plus you don't need paper projects.

Forms converted to be done and signed online. There are reoccurring costs. You will see these though 5K a year. Cheaper than a staff person.

Cyber security training - all staff will have to have it and at onboarding and various test points. Should be addressed and will talk privately with Council on security issues.

Virtually hold meetings. Streaming it live. Some cities are more progressive. CM Rivet wants more people to be involved.

Public safety improvements. Fire Chief requested having pre plans done. Staff thinks we should look at other similar issues. Save some on side for PPE in case we need additional types of gear going forward.

Stormwater and street signs status for tracking how long they have been up and how long the reflectivity is active. Like fixed assets tracking so you know when signage must be changed out or upgraded. Those kinds of touchless improvements would be eligible. You can use GPS locating tools to show location of culverts, catch basins, etc.

Some recreation improvements at Malabar Community Park to encourage outside recreation - resurface tennis courts, playground fall zone upgrades. Multi-purpose upgrades such as tennis and pickleball. Lighting and irrigation can always be improved at the MCP.

Need to use funds to achieve the "WOW" factor. These eligible expenses will also provide jobs and training.

CM Scardino asked about GPS – Lisa explained this is a surveying tool not tracking like they have installed on vehicles.

TM Matt said you pay for service and upgrade service for more accurate. Pay by hour and it is 10/hr.

CM Acquaviva asked about 558K – can we use it for new storm windows. Yes, you could use it storm hardening.

Mayor asked for Council consent regarding the slide on the screen displaying the suggested allocation and expenditures. Everyone likes it all except CM Rivet is wary about the 200K for the park. SPM Lisa explained when they bought the new playground, they priced the rubber fall zone and that flooring alone was 90K – oh - consensus is to support. Mayor said Council can delete, modify, or add to this list throughout the year, but this will give SPM something to get started on. All of Council in support.

Next slide – what is your "WOW" factor. Staff would like Council input. This is a monumental opportunity to spend \$1,036,913 in federal funding to positively impact the Town of Malabar.

Examples of top current issues: Roads – NEUs are now allowed under the final rule to use funds on roads. CM Vail said that they have all agreed that if we don't fix/resurface Corey and Weber we will be rebuilding them – we need to do a paving analysis for those roads.

Stormwater – Consensus by Council that they would get no push back if we spent it all on this – but the cost to make an impact will be so much more. Two of the six projects presented in the Stormwater Masterplan presentation in September 2021 cost over one million and the other four were just under. There are stormwater grant funds available to accomplish this over a period of years. We are in the right spot with the Masterplan.

City water to Malabar Community Park and Fire Dept to improve sanitation and provide touchless upgrades.

Facility Improvements – some minor discussion on this. New Town Hall facility has been discussed previously as well as a community center.

Mayor sponsored the last Mayor's lunch, and many Mayors expressed their cities had hired lawyers to monitor how ARP money is expended. Malabar will also do our due diligence by utilizing the Special Projects Manager to oversee.

SPM Lisa reiterated that Council would need to vote to take the standard deduction instead of calculating the actual revenue loss. It will be on the Consent Agenda for Feb 7, 2022, mtg.

Mayor stated Council is to think about and bring back ideas for potential expenditures.

4. PUBLIC COMMENTS: General Items (Speaker Card Required)

- 5. ADJOURNMENT:** There being no further business to discuss and without objection, the meeting was adjourned at 8:30 P.M.

BY: _____
Mayor Patrick T. Reilly, Council Chair

ATTEST:

Debby Franklin, C.M.C.
Town Clerk/Treasurer

Date Approved: 02/07/2022