

**MALABAR TOWN COUNCIL  
SLFRF WORKSHOP MEETING MINUTES  
JUNE 13, 2022, 7:30 PM**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road and was called to order by Vice-Chair/Acting Chair Steve Rivet.

**1. CALL TO ORDER:**

Council Chair, Mayor Patrick T. Reilly called meeting to order at 7:40 pm. Acting Chair Rivet led P&P.

**2. ROLL CALL:**

CHAIR:

MAYOR PATRICK T. REILLY, excused

VICE CHAIR: ACTING CHAIR

STEVE RIVET

COUNCIL MEMBERS:

MARISA ACQUAVIVA, excused

BRIAN VAIL

DAVID SCARDINO

MARY HOFMEISTER

TOWN MANAGER:

MATT STINNETT

SPECIAL PROJECTS MANAGER

LISA MORRELL

TOWN CLERK/TREASURER:

DEBBY FRANKLIN

**3. WORKSHOP ACTION ITEMS:**

**3.a. American Rescue Plan Act: Coronavirus State & Local Fiscal Recovery Funds (SLFRF)**

Acting Chair Steve Rivet asked SPM Lisa to proceed. She went through the Power Point she created to bring Council current on items discussed and prioritized at the 1/24/2022 Special Meeting.

First payment (tranche) was received from the State on 10/1/2021. The second tranche of equal amount will be received around 10/1/2022. Two annual payments equaling the total allotment of 1,595,220.00 million to make historic financial impact for Malabar. Other larger cities received 10M, 20M, 30M, but for Malabar 1.6M is huge.

Council had consensus on the suggested allocation and expenditures from the 1/24/2022 Special Meeting and she has proceeded from that with that understanding that Council can delete, modify, or add to this list throughout the year, but this gave SPM something to get started on.

**Update on Projects Council Listed and have been Allocated**

- Digital signage on Malabar Road. It was warranted and allows remote messaging. Timely update of Town meeting notices, emergency messaging, alerts to residents. Completed.
- Document Imaging - Contracts with MCCi for scanning of back building department records, back financial and permanent Council actions, and future training of staff for digitized public records storage to greatly reduce paper; underway. There will be a recurring annual cost.
- Public restroom upgrades. 50K to update equipment for public health - more touchless.
- LifePaks have been ordered – not received yet
- Field Asset Tracking – GPS enabled – ordered last Friday for \$5200 saving 13K

SPM reiterated the approved guidelines for the use of the funds: Fiscal Recovery Plan (revenue replacement), Public Benefit (preparation for future health events, benefit health/safety of public), Capital Improvement Projects (expand water, address stormwater projects, road improvements)

List of good ideas discussed on 1/24/2022:

- Malabar Community Park additional improvements – 200K
- Cyber security – 20K

- EMS reporting software for patient care info to be transferred to transporting agency and hospital – 25K
  - PPE and Medical supplies – 25K
- 374 K running total for these

Eligible expenses: keep those related to recovery, revenue replacement, prevention & care of future incidents. This will also require a single audit because it is federal receipts in excess of 750K and that will itself have a cost.

### **Stormwater**

She stated that Council had voiced interest in expending the funds on Stormwater Projects and the Master Plan had provided for five or six potential projects in various areas ranging in costs from 250K – 2mil.

### **Expansion of Public Water Supply**

Expand waterline from Corey to Malabar Community Park – appx 1800' – 290K-360K to the fire hydrant. Then it would be Town's expense from the fire hydrant to the Fire Department. Another consideration is that the extension would have to lie in a dedicated easement or potential future ROW outside the proposed need by FDOT for road widening. A Developer's Agreement will also be required.

### **Road Paving / Resurfacing**

Road paving – she went over recent similar road paving on similar distances in another community. There are different types of road repairs, thin lift overlay, full depth reclamation or full reconstruction. The example was estimated at 6Mil and came in at over 8Mil. She then showed the breakdown of costs for the items involved in road resurfacing and the percentage of each such as mobilization and striping. They are a significant percentage of the cost.

CM Scardino asked if her estimates addressed the current inflation – was that considered? She recognized the current 8.6 inflation rate as of May but there are a lot of unknowns. These are only the engineering estimates she has been provided on recent projects early in 2022.

Acting Fire Chief Joseph Hooker asked if the funds could be used for a matching grant. SPM Lisa said perhaps but not if it is a federal grant.

Council then discussed encouraging economic development with the waterline expansion along the commercial corridor of Malabar Road and/or US1.

SPM Lisa said there is an issue of fire protection by fire wells and/or tanks can be found lacking due to "stale" water.

Council then discussed the continuing recurring costs for some of these improvements. She explained the example of recurring costs on the ongoing software upgrade for Laserfiche scanning capability.

Council then went over the road paving estimate. She explained the need for a road maintenance program – which Malabar does not have but should. She stated that page 20 describes the road program that needs to be set. Also, once you do the improvement, you have to maintain it. CM Vail asked about the increased ad valorem – SPM Lisa explained the difference in value improvement. Road paving does not increase the value of the individual house on a street. Once a house sells for an increased amount because it is now on a paved road, we may get more in taxes.

The last page of PP – she went over the overview. She is looking for direction.

Acting Chair Rivet asked each CM to provide input. Started with CM Scardino.

CM Scardino – develop/encourage Economic Development of commercial areas along Malabar Road by bringing public waterline to Fire Dept. He then asked if SPM had gotten an estimate to take it to US1. SPM Lisa explained the requirement to pay an annual rental for a perpetual easement for waterline to go under the tracks. He also supports a stormwater project.

CM Hofmeister – agrees with bringing water to the FD. Commercial businesses are going to bring increased tax revenues. Also supports some towards stormwater.

CM Vail – agrees but be careful with SW projects provided in the master plan recommendations and stated as an example the Marie Street piping project – the ditch does flow.

CM Scardino was thinking more of several maintenance type projects. He thinks the bigger SW projects will require a bond issue. TM Matt has some alternatives SW projects that will come in less being worked on and gave as an example the connecting from Raulerson Lane to bypass the ditches on private land.

CM Rivet – water to the FD to encourage development. Also wants to support quality of life benefits for the residents such as road surfacing or resurfacing for the residents. Less expenditures going forward with PW maintenance.

On page 6, they agreed to reduce or eliminate several projects:

E-signature Solutions – remove

Technology Equipment – reduced to 5K

Streaming - remove

PPE – lower – 12.5K

Park improvements – lower to 100K

Original estimated allocations were 374,380 and have been reduced by 196,880 leaving an available balance of 177,500 for allocations to capital projects listed on page 7.

Consensus to spend approximately a third of the remainder on roads, water expansion and the projects allocated and discussed.

SPM Lisa has gotten the information she needs to update the priorities and will have an item on the 6/20 agenda for Council to review and vote on.

Some discussion on information we gained from FLC bond and bank loan programs. More information at the Budget WS on the 27<sup>th</sup>.

4. **ADJOURNMENT:** There being no further business to discuss and without objection, the meeting was adjourned at 8:43 P.M.

BY:                     original signed                      
Vice Chair Steve Rivet, Acting Chair

ATTEST:

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Debby Franklin, C.M.C.  
Town Clerk/Treasurer

Date Approved: 06/20/2022