

## **MALABAR TOWN COUNCIL WORKSHOP MEETING MINUTES**

**FEBRUARY 25, 2019      7:30 PM**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

### **A. CALL TO ORDER:**

Chair, Mayor Patrick Reilly called the meeting to order at 7:45 pm.

### **B. ROLLCALL OF THOSE IN ATTENDANCE:**

CHAIR:	MAYOR PATRICK T. REILLY
VICE CHAIR:	STEVE RIVET
COUNCIL MEMBERS:	GRANT BALL
	BRIAN VAIL
	DICK KORN
	DANNY WHITE
TOWN ADMINISTRATOR:	MATT STINNETT
PW DIRECTOR:	TOM MILIORE
TOWN CLERK/TREASURER:	DEBBY FRANKLIN, excused
TOWN ENGINEER	MORRIS SMITH
PUBLIC WORKS DIRECTOR	TOM MILIORE

### **C. WORKSHOP ACTION: Discuss Public Works Projects and timelines.**

Mayor – Discussion of Master Plan for Stormwater

Stinnett – Turned time over to Smith, Engineer to discuss current and future stormwater within the Town.

Smith presented the existing stormwater system through the Town, where the water originates, where it goes and where it leaves the Town. General discussion about the current situation and possible sites that need work.

Rivet recognized we need to complete the studies, but are there any projects we can work on during the remaining 3-4 months of dry season that we have the data to support? Smith – referred him to Miliore to guide us to the projects best suited to use the new equipment we have. One of the first things he (Smith) did was get Debby a laser level, showed Staff how to calculate grades and they have never asked again. The Staff know how to use the tools when the tools are provided to them. He suggests we hire somebody to prepare what we are looking for but the things that can happen in-house are the conversations between Council and Public Works to prioritize. Told how he worked in Vero, recommended that we “design” during the wet season and do the actual work during the dry season. We should also have “post mortem” discussions so we can learn from each project. Vail asked about overflow from Twin Lakes to Goat Creek.

Smith – We have an inventory of all Town culverts from 2000-2004, but there are no elevations in that inventory. We need to combine the information we have with the elevations. That would be our starting point. All the elevations of major intersections were done last year. The fact that each culvert pipe in the town is different is because we have no master plan. Once we have a Master Plan, we will know exactly where they should go. Smith has the necessary computer tool (Earth Point) to allow us to go forward. The Building Dept/Public Works should probably have that as well, it is \$900 per year subscription. Mayor wondered what Palm Bay had and if it was compatible so we can work together.

Stinnett – we have a couple of projects Smith has worked on to plan and design that are essentially ready and we have a few move into the design phase, but we have to evaluate how we are going to use our crew. We only have a few months left and feels we really need to focus on catching up on maintenance that we had to forgo to work on the Hall project for

the past several months. We have the equipment now that we needed, he and Miliore have worked together to identify the areas we will make the biggest impact right now.

Stinnett – provided update on Fern Creek culvert pipe under Malabar Rd for the FDOT project, sent to FDOT to give us the necessary numbers on. Important projects to be designed are Gilmore, surveyed and would like to move into design so we can continue to address the issue and get the Gilmore, Weir St and Allen taken care of. Already touched on Jordan / Atz and would like to move forward on the design of that sector. Also Hall out to Weber – wants to get that designed as soon as we can so we can move on that as well. Would like to go through with the Gradall and ditcher head and clear out the cattails, making sure our culverts are cleared. Some areas specifically north side of Atz where the wires were hanging down. The wires are still down, belong to AT&T, they are aware and Town expects they will have their project completed in the next 45 days, then FP&L has to move their utilities to the new poles. From that point, Town will be able to maintain and get the water flowing appropriately. We need to address east of Weber between Hall and Atz – water ponds there – need to evaluate whether we need to restructure the facility or if simple maintenance would be sufficient. Vail asked if we have adequate “shovel ready” projects to keep Public Works busy for the next month? Stinnett said he and Miliore have evaluated and identified maintenance projects to be done. There is more than enough maintenance to keep Public Works busy for the remainder of the year and with the limited time we have left of dry season he feels it is important we complete as much of the maintenance as possible. White said he felt “shovel ready” was “projects” as opposed to ongoing maintenance. Our emphasis should be on those areas that have specific arteries that don’t have water flowing. He would like to see a schedule of upcoming projects and the sequence. Ball requested that it included completed and accomplished so we have something to refer to when residents question.

Korn – wanted to make sure we compliment Smith’s efforts on behalf of the Town, in some cases, even over and above his own private practice. Thank you for your service.

Vail – would like to see numbers of a drainage survey. Can we get some ideas what we are looking at expenditure wise for a survey of the entire town. Bring in outside company to show where the water is coming from, where its going, what we have in place. He doesn’t believe we should use historical ditches. Primary should be right-of-way ditches that we can maintain.

White – wouldn’t the survey and the master plan be part of one entire plan?

Stinnett – with the survey in hand it will allow us to go forward with a master plan. No contractors will work with us until we have our master plan in hand.

White – wanted to clarify Smith is doing culverts correctly – the reason they are varied is he has to go according to existing.

Vail – we can’t go forward without a master plan for the future.

White – requested for the next regular meeting that we go into the future 30 days of a scheduled maintenance for the existing ditches so we can get started and know where we are.

Stinnett – the work we did west of the concrete road (Malabar Woods) improved that localized area – general discussion about possible further work to alleviate the water ponding.

Korn – we need to make sure the “exit” for the stormwater is open and work backward.

Mayor – we will set another workshop date at the next Council meeting.

**D. ADJOURNMENT:**

There being no further business to discuss and without objection, the meeting was adjourned at 9:00 PM.

BY: original signed  
Mayor Patrick T. Reilly, Council Chair

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Collette Buffaloe,  
Recording Clerk

Date Approved: 3/4/2019