

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
February 16, 2022, MEETING MINUTES**

This meeting of the Malabar Parks and Rec Board was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Bienvenu at 6:00 pm. Prayer and pledge were led by Chair Bienvenu.

1. CALL TO ORDER, PRAYER AND PLEDGE

2. ROLL CALL

Chair

Eric Bienvenu - Present

Vice-Chair

Vicky Thomas – Present

Members

Tom Taylor – Present

Jennifer Bienvenu – Present

Hans Kemmler - Present

Parnel Jean - EXCUSED

Evan Hall – Arrived 6:05

Town Manager

Matthew Stinnett - Present

Recording Secretary

Richard Kohler – Present

Public

3. ADDITIONS/DELETIONS/CHANGES

4. CONSENT AGENDA

a) Approval of Minutes of 1/19/2022

MOTION: THOMAS/KEMMLER to accept the minutes of 1/19/2022 as presented. VOTE: All Ayes

5. PUBLIC COMMENTS

6. ACTION ITEMS:

7. DISCUSSION:

a. New Projects/Ideas Research

- Secretary Kohler informs the Board that included in the packet for tonight's meeting is a quote provided by T&GC Chair Thompson for a 12 x 14 pavilion. Also included are the dimensions required for a pickleball court. The tennis court area at Malabar Community Park is 140' x 65', which would safely allow a maximum of 4 pickleball courts. The final page of this agenda item is a page from SPM Morrell's 1/24 Town Council Workshop. Included are rough estimates for Park improvements including a digital PSA Sign, upgrades to the restrooms, and recreation improvements totaling an estimated \$288,000.00. These are just preliminary estimates. The next step is for Town Staff to develop a webpage for public participation and discussion. Any of these purchases will be brought before this board before approved.

BM Kemmler states he likes the bigger pavilion idea. Chair asks if there is money for this?

Clerk states yes there is. BM Kemmler states we should have one, and he would build a picnic table. CM Thomas believes it could be larger, as there is a large amount of traffic there. BM Hall states that the size of the Sandhill Trailhead pavilion is perfect. TM Stinnett states that if the Board comes up with a plan, the Town will go out for bid. He requests the Board develop the specs, and the Town will build a RFP. VC Thomas states we should develop the pavilion to hold 15-20 people. BM Kemmler states that a smaller size would be better. BM Beinvenu states she agrees with a smaller footprint. BM Taylor states he believes it should bigger so it can accommodate larger groups. He suggests 10 x 20. He also stressed the importance of having the pavilion built to be fire retardant. Chair suggests 12 x 20, concrete floor, and steel structure. Green or brown roofs would be acceptable.

BM Bienvenu/BM Thomas moves to present to Council a request to seek bids on a 12x20 pavilion with a concrete floor, steel structure, and a wood facade. All Ayes (5-0)

b. Fern Creek Funds

- TM Stinnett explained the history of this item. We are hoping to prioritize these issues so we can begin moving forward. The FCT is looking for an update. Chair Bienvenu suggested looking into Grant funding for a dog park. Melbourne and Viera have both gotten grant funded dog parks. TM suggests focusing on the first four items. Chair asked if the FCT funds could be used for this. TM Stinnett responds yes it could. The funds are restricted to new projects on FCT properties. BM Hall suggests getting a quote for two pavilions and put one at Eschenburg Park. BM Bienvenu asked if both pavilions can be purchased under these funds? TM Stinnett states he would have to alter the agreement, but he is willing to do that. BM Beinvenue explains that a Mr. Mark Pieloch donates dog parks to municipalities. BM Kemmler suggests amending the agreement to include a second pavilion instead of a dog park. General consensus is in agreement. TM Stinnett suggests at a future meeting to discuss the specifics of the remaining items so this project can keep moving forward. BM Bienvenu states spending more money on pavilions may be a good idea. VC Thomas asked if there is a deadline for this money? TM states no, there is not. BM Kemmler states the other issues can be resolved at a future meeting.
- TM Stinnett gave a brief background on the ARP Funds, and their approval process.

8. OLD/NEW BUSINESS:

a) BOARD MEMBER/STAFF REPORTS:

- Richard E. Cameron & Volunteers Wilderness Preserve – BM Thomas stated that there were several birds of pray sitting on power poles.
- Disc Golf Sanctuary – BM Kemmler states Malabar Madness was last month, and we had 50 paying participants. It was a great event, and the Town did a great job of maintaining the property.
- Thomas Eschenberg Memorial Conservation Area – None

- Malabar Community Park – BM Thomas asked if there is a way to clean the benches and garbage cans? It looks old and rundown.
 - Sandhill Trail Head – BM Hall states the trailhead hasn't been used often. Someone had broken a fence, and Staff has already started working on it. People have used the Al Tuttle Boundary Canal trail to access the Brook Hollow and Glenbrook neighborhoods, can we mow the Marie St ROW? TM Stinnett states we can not, as the ROW was dedicated to EELs.
- b) Staff Reports –
- c) Next Scheduled Meeting
- March 16th, 2022, 6 PM

9. ADJOURNMENT

There being no further discussion. **MOTION: Thomas/Kemmler** motion to adjourn the meeting **Hall/Taylor** **VOTE: All Ayes.** This meeting adjourned at 6:58 pm.

By:

Eric Bienvenu, Chair

ATTEST:

Richard W. Kohler
Recording Secretary

Date Approved: _____

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to ensure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service. In compliance with the Americans with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.