



# Trails and Greenways Committee

Monday, October 10, 2022 at 6:00 pm

1. CALL TO ORDER, PRAYER AND PLEDGE
2. ROLL CALL
3. ADDITIONS/DELETIONS/CHANGES
4. CONSENT AGENDA
  - a. Approval of Minutes of 09/06/2022  
Exhibit: Agenda Report Number 4a

**Attachments:**

- **Agenda Report Number 4a** (Agenda\_Report\_Number\_4a.pdf)

5. PUBLIC COMMENTS
6. ACTION ITEMS
7. DISCUSSION ITEMS:
  - a. Trail, Kiosk and Firebreak Conditions

**Attachments:**

- **Agenda Report Number 7a** (Agenda\_Report\_Number\_7a.pdf)

- b. Eagles Nest Trailhead Update  
Exhibit: Agenda Report Number 7b

**Attachments:**

- **Agenda Report Number 7b** (Agenda\_Report\_Number\_7b.pdf)

- c. Cameron Preserve Sign Installation  
Agenda Report Number 7c

**Attachments:**

- **Agenda Report Number 7c** (Agenda\_Report\_Number\_7c.pdf)

- d. Fical Year 22/23 Goals  
Exhibit: Agenda Report Number 7d

**Attachments:**

- **Agenda Report Number 7d** (Agenda\_Report\_Number\_7d.pdf)

**e. Next Field Event - TBD**

**8. OLD/NEW BUSINESS**

**a. Board Member Comments**

**b. Staff Reports**

**c. Next Scheduled Meeting Date - 11/14/2022**

**9. ADJOURNMENT**

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Contact: Richard W. Kohler (rkohler@townofmalabar.org 321-727-7764) | Agenda published on  
10/05/2022 at 2:29 PM

# TOWN OF MALABAR

## TRAILS AND GREENWAYS COMMITTEE MEETING

**AGENDA ITEM NO: 4.a**  
Meeting Date: October 10<sup>th</sup>, 2022

Prepared By: Richard W. Kohler, Town Clerk

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**SUBJECT:** Approve Minutes of 9/06/2022

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**BACKGROUND/HISTORY:**

- a. Summary of Actions at the Trails and Greenways Committee Meetings of 09/06/2022.

**ATTACHMENTS:**

- a. Draft Minutes of T&GC Meeting of 09/06/2022

**ACTION OPTIONS:**

- a. Request Approval

**MALABAR TRAILS AND GREENWAYS COMMITTEE REGULAR MEETING MINUTES**  
**September 6th, 2022, 6:00 PM**

This meeting of the Malabar Trails and Greenways Committee was held at Town Hall at 2725 Malabar Road.

**1. CALL TO ORDER, PRAYER AND PLEDGE:**

Meeting called to order at 6:10 P.M. Prayer and Pledge led by Chair Thompson.

**2. ROLL CALL:**

CHAIR:	DREW THOMPSON
VICE-CHAIR:	MURRAY HANN
BOARD MEMBERS:	ANNELIE HARVEY
	BOB WILBUR
	DANIEL WAITE - EXCUSED
ALTERNATES:	MARK BRITT - EXCUSED
	MIKE SCHOOLFIELD
GRANT/VALKARIA LIASON:	CRAIG SMITH - EXCUSED
BOARD SECRETARY:	RICHARD KOHLER

**3. Additions/Deletions/Changes- None**

**4. CONSENT AGENDA**

**4.a. Regular Trails and Greenways Committee Mtg Minutes of 8/16/2022**

**Motion to accept 08/16/2022 as presented by Harvey/Wilbur.**

**All Ayes: Carried 5-0.**

**5. PUBLIC COMMENTS:**

**6. ACTION ITEMS: NONE**

**7. DISCUSSION**

**a. Trail, Kiosk and Firebreak Conditions**

Chair Thompson showed some photos of trees that had been knocked over and rapidly cleared by the trail crew. CMs Schoolfield and Hann both participated in removing blocking trees from the trail. CM Hann states he saw 3 Scrub Jays high up in a sand pine tree near the entrance to the Cameron Preserve. He also noted a few down trees removed in the area between the bridges.

**b. Eagle's Nest Trailhead Discussion**

Chair Thompson began by recapping the discussion of the last meeting. Chair recommend that the Committee move ahead to bring in fill and road base to be delivered in the center of the ENT. CM Hann asks if that is the right way to do it? Chair states he believes the Town does not have the staff to complete the process. If we can get the dirt in now, it may not be optimal, but it will be progress. CM Hann is concerned this is not the most efficient process. Chair states he wants to get dirt in the trailhead before it rains, or we lose the funds. If we have the dirt there, we can work at spreading it slowly with volunteer help. CM Wilbur states he is uneasy making plans that hinge on TOM PW assistance. CM Hann suggests bringing in the dirt now. CM Wilbur states a skid steer machine would be ideal for the spreading of the dirt. CM Harvey states she has access to a front-end loader. Secretary Kohler stated the motion from the last meeting would be sufficient to accomplish the discussed tasks. CM Hann estimates 38 loads at an 18-yard dump truck. He also estimated the cost as \$100 per trip for transport, and about \$100 for each load. 40

loads of fill should be inside the budget. CM Wilbur suggests having the trucks dump in the center of the area. Secretary Kohler informed the Committee that they have \$8,748.29 left in this Fiscal Year. Chair recommends spending the remainder of the funds on fill dirt. He suggests requesting 40 loads of fill dirt.

**CM Hann/Harvey Moves to recommend that the Committee use up to \$8,000.00 in this Fiscal Year to purchase fill dirt from the Blue Goose Mine, to be delivered by a vendor at the Eagles Nest Trailhead. All Ayes (5-0)**

CM Wilbur suggests meeting at the trailhead before the vendor delivers the dirt and mark the areas to dump. CM Harvey suggested allocating some of the remainder of funds to reimburse volunteers for fuel used at the ENT. CM Wilbur states he would like to see the berm repaired before the ENT is open. Chair states he would like to see the invasive species removed, as well as water (fire well). CM Wilbur suggests seeking a grant to bring water to the site an artesian well or a dry hydrant. CM Hann suggests making a backup motion in case the above motion does not work.

**CM Hann/Wilbur moves to recommend that in the event that the fill dirt cannot be purchased, the Committee purchase 1 bike repair stand from the Park Catalog and one Meridian Gazebo (12'x20') from yardistryies.com with a cost not to exceed \$8,000.00. All Ayes (5-0)**

**c. Cameron Preserve Sign Update & Instillation Plan**

Chair began by showing the map of where he would like to see the signs. CM Hann asks if plans are to show these along the trail, or along the border. Chair states the goal is to place the large signs around the edge, and the remainder internally. He believes in the future; we can improve the trails in Cameron and increase the Scrub Jay population. Chair suggests having a trail day to put up the signs. CM Harvey suggests making a backing for the signs, incase someone kicks them. Chair states he will work on developing a list of needed materials to be discussed at the ENT workday. CM Hann suggests replacing the smaller signs around the Cameron Preserve.

**d. Fiscal Year 21/22 Funds to be Spent**

Secretary Kohler informed the Committee he had found a bike repair stand he thought the committee may be interested in. They cost \$1,830.00 per unit. Chair suggests purchasing Horse troughs with the remaining funds. CM Harvey states the suggested trough is too high. She suggests getting a smaller one that can be filled and emptied on each use. Chair suggests getting a pavilion or kiosk in the next fiscal year. CM Hann asks if the committee minds if he reaches out to the forestry department to discuss the possibility of recutting the firebreaks in the Cameron Preserve.

**e. Next Field Event - TBD**

Chair suggests making Saturday September 10<sup>th</sup> the next trail day. He recommends meeting at the ENT at 9 AM to plan the delivery of dirt. CM Hann states he has green marking paint. Chair suggests everyone bring flags and stakes to the meeting.

**8. OLD/NEW BUSINESS**

- a. Board Member Comments:** CM Harvey states she would like to do a poker horse ride in November or December. It would entail a few things on and off the horse. She would start at her house, go into the Jordan Scrub Sanctuary, go to the ENT and finish with a breakfast. CM Hann suggests combining it with a hash ride. CM Harvey states she would like to do a casual ride open to all skill levels. She is unsure of how many people will come but will request sponsorship from the local feed stores.

- b. **Staff Reports:**
- c. **New Business:**

- Next Regular Meeting- October 10<sup>th</sup>, 2022

**9. ADJOURN**

There being no further business to discuss;

**MOTION: WILBUR/HANN to adjourn. Vote: All Ayes.** The meeting adjourned 8:36 PM.

BY:

\_\_\_\_\_  
Drew Thompson Chair

10/10/2022

\_\_\_\_\_  
Date Approved: as presented:

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Richard W. Kohler, Board Secretary

DRAFT

# TOWN OF MALABAR

## TRAILS AND GREENWAYS COMMITTEE MEETING

### AGENDA ITEM NO: 7.a

Meeting Date: October 10th, 2022

Prepared By: Richard W. Kohler, Town Clerk

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**SUBJECT:** Trail, Kiosk and Firebreak Conditions

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**BACKGROUND/HISTORY:**

- a. Traditionally, members of the Committee share their recent experiences from the trails and at the trailheads.

**ATTACHMENTS:**

- a. None

**ACTION OPTIONS:**

- a. Discussion

# TOWN OF MALABAR

## TRAILS AND GREENWAYS COMMITTEE MEETING

**AGENDA ITEM NO: 7.b**  
Meeting Date: October 10<sup>th</sup>, 2022

Prepared By: Richard W. Kohler, Town Clerk

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**SUBJECT: Eagles Nest Trailhead Update**

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**BACKGROUND/HISTORY:**

- a. The Trails and Greenway's Committee has been actively working towards constructing the Eagles Nest Trailhead (ENT).
- b. At the September 6<sup>th</sup> T&GC Meeting, the Committee voted to spend the remainder of the 21/22 Fiscal Year's funds on fill dirt for the ENT.
- c. Before the end of the 21/22 FY, 30 loads of fill dirt from the Blue Goose Mine were delivered by E & V Tractor Construction.
- d. Flawless Lawncare & Landscaping donated an employee and equipment to assist in spreading the fill dirt along the expected travel paths.

**ATTACHMENTS:**

- a. None

**ACTION OPTIONS:**

- a. Discussion of next steps



# TOWN OF MALABAR

## TRAILS AND GREENWAYS COMMITTEE MEETING

**AGENDA ITEM NO: 7.C**  
Meeting Date: October 10<sup>th</sup>, 2022

Prepared By: Richard W. Kohler, Town Clerk

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**SUBJECT: Cameron Preserve Sign Installation**

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**BACKGROUND/HISTORY:**

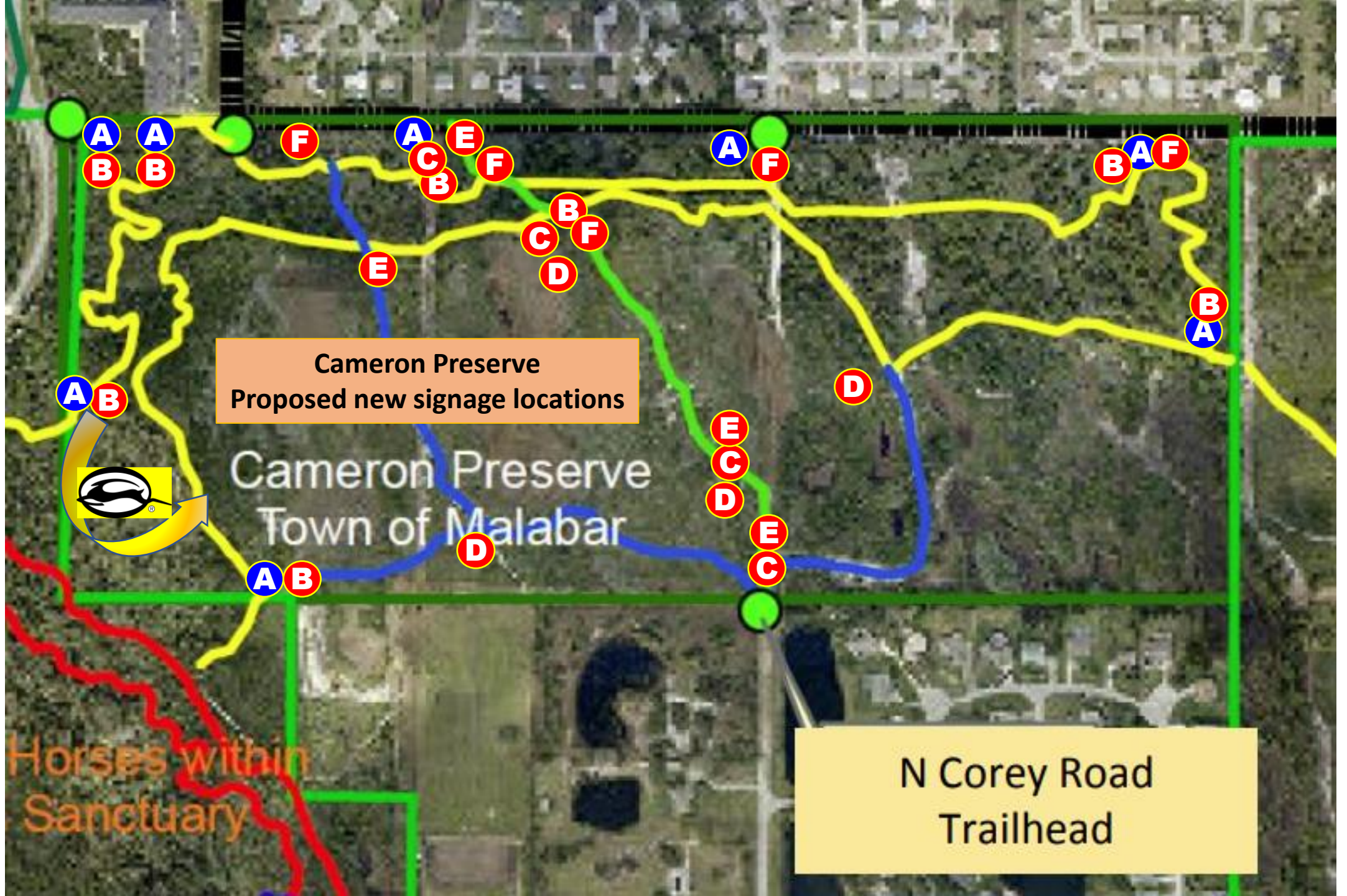
- a. The Trails and Greenway's Committee has been actively working towards improving the signage in and around the Cameron Preserve.
- b. At the last T&GC Meeting, staff presented the signs recently purchased.

**ATTACHMENTS:**

- a. Map provided by Chair Thompson showing estimated positions for all signs.

**ACTION OPTIONS:**

- a. Discussion supplies needed for installation, and workday date.



# TOWN OF MALABAR

## TRAILS AND GREENWAYS COMMITTEE MEETING

**AGENDA ITEM NO: 7.d**  
**Meeting Date: October 10<sup>th</sup>, 2022**

**Prepared By: Richard W. Kohler, Town Clerk**

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**SUBJECT: Fiscal Year 22/23 Goals**

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**BACKGROUND/HISTORY:**

- a. The Trails and Greenway's Committee has an annual budget of \$10,000.00.
- b. The Committee was able to spend \$5,746.77 of their budgeted funds last year.
- c. \$221.39 of these funds are already allotted for website management.
- d. That leaves \$9,778.61 to be allotted.
- e. In the past year, the Committee has discussed the following projects that would require funding:
  - Additional Fill dirt as needed at ENT.
  - Road Stabilizer as needed at ENT.
  - Drainage improvements at ENT
  - Pavilion(s) for ENT and/or Cameron Preserve
  - Horse Troughs
  - Redevelopment of Cameron Preserve trails

**ATTACHMENTS:**

- a. Expense Report for FY 21/22, 001-572.4930, Trail and Greenways Charges.

**ACTION OPTIONS:**

- a. Discussion

# Town of Malabar

## Transaction Report

October 2021 - September 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
<b>N Parks &amp; Recreation</b>							
001-572.4930 Trails & Greenways							
03/23/2022	Bill	00149738-100000	Truist Bank		N Parks & Recreation:001-572.4930 Trails & Greenways	20000 Accounts Payable	-17.99
08/24/2022	Bill	349920220810	Bank of America	Host Gator T&G Web Domain	N Parks & Recreation:001-572.4930 Trails & Greenways	20000 Accounts Payable	-203.40
09/12/2022	Bill	12510	Brevard County Public Works	Trail Signage TC Approved <\$2500	N Parks & Recreation:001-572.4930 Trails & Greenways	20000 Accounts Payable	-1,030.32
09/27/2022	Bill	271668; 271837	Blue Goose Construction LLC	E & V TRACTOR CONSTRUCTION, INC. Fill 404.23 Tons @ \$2.50/ton	N Parks & Recreation:001-572.4930 Trails & Greenways	20000 Accounts Payable	-1,010.63
09/27/2022	Bill	271668; 271837	Blue Goose Construction LLC	E & V TRACTOR CONSTRUCTION, INC. Fill 193.76 tons @ \$2.50/ton	N Parks & Recreation:001-572.4930 Trails & Greenways	20000 Accounts Payable	-484.43
09/27/2022	Bill		E & V Tractor Construction Inc	30 Truck Loads @ 100 to ENT Trail Head (T&G)/\$100. Per BG Mine tickets invoiced through 9/27/22	N Parks & Recreation:001-572.4930 Trails & Greenways	20000 Accounts Payable	-3,000.00
<b>Total for 001-572.4930 Trails &amp; Greenways</b>							<b>\$ - 5,746.77</b>
<b>Total for N Parks &amp; Recreation</b>							<b>\$ - 5,746.77</b>
<b>TOTAL</b>							<b>\$ - 5,746.77</b>