



REGULAR TOWN COUNCIL MEETING

Monday, October 18, 2021 at 7:30 pm

1. CALL TO ORDER, PRAYER AND PLEDGE
2. ROLL CALL
3. APPROVAL OF AGENDA - ADDITIONS/DELETIONS/CHANGES
4. CONSENT AGENDA
 - a. **Approve Minutes of Regular Town Council Meeting of 09/27/2021**
Exhibit: Agenda Report Number 4a

Attachments:

- **Agend Report Number 4a** (Agenda_Report_Number_4a.pdf)

- b. **Annual Update Piggyback Cooperative Purchase Contracts**
Exhibit: Agenda Report Number 4b

Attachments:

- **Agenda Report Number 4b** (Agenda_Report_Number_4b.pdf)

5. ATTORNEY REPORT
6. STAFF REPORTS
 - a. Manager
 - b. Clerk
 - c. Fire Chief
 - d. **Public Works Director - Written Report**
Exhibit: Agenda Report Number 6d

Attachments:

- **Agenda Report Number 6d** (September.pdf)

7. PUBLIC COMMENTS

Comments at this point may address items NOT on the Agenda. Comments related to subsequent Agenda Items may be made as those items come up. Public comments do not require a Council response. (Speaker Card is Required)

Five (5) Minute Limit per Speaker

8. PUBLIC HEARINGS / SPECIAL ORDERS : 0

9. UNFINISHED BUSINESS/GENERAL ORDERS MAY INCLUDE ITEMS DIRECTLY RELATED TO RESIDENTS PRESENT AT MEETING

(RECOMMENDATIONS FROM BOARDS, HOA REQUESTS, RESIDENT GRIEVANCES)

10. ACTION ITEMS

ORDINANCES for FIRST READING: 1

RESOLUTIONS: 1

MISCELLANEOUS: 2

a. Amend Code to Provide Regulations on Temporary Portable Storage (Ordinance 2021-22)

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA; AMENDING ARTICLE V IN THE LAND DEVELOPMENT CODE TO ADD A NEW SUBSECTION "D" PROVIDING REGULATIONS FOR TEMPORARY STORAGE UNITS IN THE TOWN OF MALABAR; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION AND AN EFFECTIVE DATE.

Exhibit: Agenda Report Number 10a

Attachments:

- **Agenda Report Number 10a** (Agenda_Report_Number_10a.pdf)

b. Approve Resolution 11-2021 Amending Administrative Fees (Resolution 11-2021)

A RESOLUTION OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA; PERTAINING TO THE AMENDMENT OF ADMINISTRATIVE AND PERMIT FEES REQUIRED TO BE ESTABLISHED BY VARIOUS ORDINANCES OF THE TOWN OF MALABAR; PROVIDING FOR AN UPDATED APPLICATION FEE REQUIREMENTS FOR TREE REMOVAL ACTIVITIES FOR BOTH RESIDENTIAL AND COMMERCIAL PURPOSES; PROVIDING FOR REPEAL OF RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Exhibit: Agenda Report Number 10b

Attachments:

- **Agenda Report Number 10b** (Agenda_Report_Number_10b.pdf)

c. Request Authorization to Proceed with Engineer Estimate of Probable Cost from Engineering Design and Construction, Inc. (EDC) for the bundling of paving south Duncil Lane, south Howell and north Howell Lanes in Malabar

Exhibit: Agenda Report Number 10c

Attachments:

- **Agenda Report Number 10c** (Agenda_Report_Number_10c.pdf)

d. Malabar Market Discussion

Exhibit: Agenda Report Number 10d

Attachments:

COUNCIL CHAIR MAY EXCUSE ATTORNEY AT THIS TIME

11. DISCUSSION/POSSIBLE ACTION

12. PUBLIC COMMENTS

General Items (Speaker Card Required)

13. REPORTS - MAYOR AND COUNCIL MEMBERS

14. ANNOUNCEMENTS

(1) Vacancies on the Trails and Greenways Committee

15. ADJOURNMENT

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to ensure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105).

The Town does not provide this service. In compliance with F.S. 86.26 and the Americans with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR

COUNCIL MEETING

AGENDA ITEM NO: 4.a.
Meeting Date: October 18, 2021

Prepared By: Debby Franklin, C.M.C., Town Clerk/Treasurer

SUBJECT: Meeting Minutes on Consent Agenda

BACKGROUND/HISTORY:

Summary of Council actions at the Town Council Regular Meeting Minutes

ATTACHMENTS:

- Draft Minutes of RTCM Minutes of 09/27/2021

ACTION OPTIONS:

Council Action on Consent Agenda

**MALABAR TOWN COUNCIL REGULAR MEETING MINUTES
SEPTEMBER 27, 2021, 7:30 PM**

This meeting of the Malabar Town Council was held at Town Hall at 2725 Malabar Road.

1. CALL TO ORDER:

Council Chair, Mayor Patrick T. Reilly called meeting to order at 7:30 pm. CM Rivet led P&P.

2. ROLL CALL:

CHAIR:	MAYOR PATRICK T. REILLY
VICE CHAIR:	STEVE RIVET
COUNCIL MEMBERS:	MARISA ACQUAVIVA
	BRIAN VAIL
	DAVID SCARDINO
	DANNY WHITE
	LISA MORRELL
	KARL BOHNE
	DEBBY FRANKLIN

TOWN MANAGER: (ITM)

TOWN ATTORNEY:

TOWN CLERK/TREASURER:

For the record the Fire Chief Mike Foley is also present.

3. APPROVAL OF AGENDA - ADDITIONS/DELETIONS/CHANGES: Mayor to add item 10.a. to consider canceling the RTCM 10/4/2021.

4. CONSENT AGENDA:

4.a. RTCM Minutes of 9/14/2021

4.b. Fire Dept Surplus Material for Sale or donation

4.c. Purchase of Mini-Excavator for PW

MOTION: CM Vail / CM Acquaviva to approve. Vote: All Aye.

5. ATTORNEY REPORT: Attorney spoke about SB 280 introduced for consideration in the upcoming legislative session regarding local ordinance adoption procedures. It would require the Town to perform an impact statement covering the public purpose, provide a reasonable connection between the new ordinance and the existing business. The estimated economic effect on both the businesses within and outside of Malabar. Would also require a good faith estimate on number of businesses affected and an analysis on how the ordinance would encourage or deter business – or impede businesses to compete in other areas. Atty said there is no reason for this bill to pass, more unfunded mandates on local government. This is more of the proposed legislation against home rule.

6. STAFF REPORTS:

6.a. Town Manager – ITM Morrell informed Council that the playground was opened – Hunter Lane project is paved and is at the clean-up - sodding stage and putting in mitered culvert ends and striping. Negotiating with Waste Pro.

8.b. Clerk – nothing.

8.c. Annelie Harvey spoke about the 2nd Malabar Market event held Saturday when they focused on health and fitness. She has discussed with staff the upcoming Market for October and the Trunk or Treat event. Market day has been the 4th Sat of the month from 9-2 and the Town's Trunk or Treat is set for the 5th Sat of October from 4 to 9. Malabar Market was going to start charging commercial businesses on the Oct date but if they move date to the 5th Sat and share with Trunk or Treat the event lay out and time frame would have to be changed or it would make for a long day. Also, the Town was not planning on charging for spaces as a community event. Council asked what she proposed to charge. \$15 for commercial businesses. CM Rivet asked about anticipated expenses Annelie is expecting to be offset by the fees. Annelie said with the Art show focus for Nov and Dec she would need to get frames. Also, there is port-o-lets and advertising. She

doesn't want to be handling the money. Wants the Town to collect money and pay the expenses. She has discussed with the upcoming charge to vendors, and they are ok with it. We are waiving right now. CM Acquaviva asked if they can be their own entity; doesn't want them to lose the momentum. Can staff take it on. Annelie doesn't want to be stuck with the liability. CM Rivet asked what is behind this; what is she asking from the Town Council. Annelie said the Town has the liability now. CM Acquaviva asked Atty if they must have their own insurance. Atty said we are letting them use it, but we are ultimately liable. ITM Lisa said therefore she needs this discussed by Council; if the Town is going to do the cash handling there needs to be additions to the fee resolution to establish the rates and procedures to require vendors to have certain insurance coverage.

Does Council want to direct staff to take on the event. The money received would go into General Fund revenues. Payment would be to private persons or a private entity. There is the element of scrutiny. Atty Bohne said for the Town we have general liability. The bounce house, propane brought in, you create liability that we are not covered for it. They are incurring expenses. The other issue is handling the money. CM White understands we are responsible to require insurance and get evidence of coverage. Not a good practice to not require it. The Market sounds like a casual event and it may scare people off by requiring insurance. CM Vail asked about fees can they be donations. Normally this would be a special event. Get the insurance. Town doesn't have a non-profit status. Could create one and create a board to handle the operations. Lots of red tape. Could take a donation but still would need a revised Fee resolution. CM Acquaviva said can we use it like use of park. CM Scardino asked about costs – advertising what kind do they expect us to do?

Annelie said the constant expense is for the port-a-potties. CM Acquaviva said maybe with it being transient with visitors coming and going all day they wouldn't need the port-a-lets. Annelie said she is not favoring a short stay but rather a couple of hours. CM Vail said the event would get the Town some funds. To collect money from the vendors for the good of the Town. The fees would offset the cost of the port-a-lets or the fuel for a generator or the electric use from the outlets. CM Acquaviva said the event is still forming itself. And with people coming and staying then we could have parking issues. Annelie is concerned about switching it about and if they are not feeling it is a solid thing then they may start getting competition.

Mayor suggested putting it on the 10/18/2021 agenda for further discussion. Council consensus to put on for further discussion on that agenda. Council agrees the Malabar Market does have a true sense of community. Council thanks Annelie.

7. PUBLIC COMMENTS: Comments at this point may address items NOT on the Agenda. Comments related to subsequent Agenda Items may be made as those items come up. Public comments do not require a Council response. (Speaker Card is Required)
Five (5) Minute Limit per Speaker.

Barry White, Kelly Lane, wanted to talk about WM bill. Got a little more info from ITM Lisa and CM White late this afternoon. He has never seen this kind of service. He is asking was there a true streamlined – ITM Lisa said the mandatory 2 times a week trash pick-up is mandated in the ordinance adopted in 1996. They received 3 bids – Republic submitted only for 1 x a week trash; 1 x recycle and 1 cu of yard waste. They offered that for 33/week. It wasn't submitted correctly. Waste Pro offered the same coverage as the Town currently has with WM. This is what the market bears in these unprecedented times. CM Acquaviva said it is mostly for yard waste. She likes house trash picked up 2x a week. More truck loads for us if we go to 1x week. Getting the yard waste pick up – this is a rural area with lots of growth. Mr. Barry White asked if we should ask the people in Town what level of service they want? Can we put it on a petition? He has talked to people and \$50 a month for trash is a lot. He knows it is too late to delay this contract but if prices keep going up perhaps the residents would want something different. CM Scardino said we have a lot of dead-end

streets and yard vegetation and that was their main reason for the cost increase. We had no control over – we don't have the leverage. Mr. Barry White said where he is from, they all bring it to a collection point. CM Vail said most of the input he got wanted the 2x a week pu. ITM Lisa and Clerk explained the initiative process to get the question on the ballot. The question would have to be approved by both Town Council but also meet the requirements of the SOE. CM Danny White explained the problem and that Council was presented this horrific increase announcement on the eve of renewal. With this contract extension with WM, he will be paying more for solid waste pick-up than he pays for Town taxes. Maybe it should be regulated like other utilities and gave example if FPL wants to raise rate they have to go thru the PSC before approval. Are people willing to reduce their yard waste? They all agree it is horrible. CM Danny White further explained that the new cost covers the billing expense. Palm Bay adds it to the water bill to pay Republic and Grant-Valkaria uses the annual tax bill to collect the fees for payment to Waste Pro. Malabar does not have the capacity or manpower to do the billing and related collection processes so that cost is added in the bill to the residents.

8. PUBLIC HEARINGS: 6

8.a. 2nd Public Hearing: Approve Millage Levy for FY 2021/2022 (Ord 2021-17)

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA, ADOPTING THE MILLAGE RATE OF 2.4899 FOR THE LEVY OF AD VALOREM TAX WITHIN THE TOWN FOR THE PERIOD FROM OCTOBER 1, 2021, THROUGH SEPTEMBER 30, 2022, AND PROVIDING FOR AN EFFECTIVE DATE.

Exhibit: Agenda Report No. 8.a.

Ord read by title only. Franklin said per F.S. 200.065 we are required to state that the millage proposed for the 2021/2022 budget is 2.4899 and represents a ten percent increase over the RBR of 2.2503 which is needed to fund the expenses commencing 10/1/2021.

PH opened. None. PH closed.

MOTION: CM White / CM Scardino to Adopt Ord 2021-17. Discussion: CM White said his taxes went up a whopping \$14.00.

ROLLCALL VOTE: CM Acquaviva, Aye; CM Vail, Aye; CM Rivet, Aye; CM Scardino, Aye; CM White, Aye. Motion carried 5 to 0.

8.b. 2nd Public Hearing: Approve Budget for FY 2021/2022 (Ord 2021-18)

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA ADOPTING THE BUDGET OF \$3,338,915.00 FOR THE FISCAL PERIOD FROM OCTOBER 1, 2021, THROUGH SEPTEMBER 30, 2022; AND PROVIDING FOR AN EFFECTIVE DATE.

Exhibit: Agenda Report No. 8.b.

Ord read by title only.

PH opened. None. PH closed.

MOTION: CM Rivet / CM Acquaviva to Adopt Ord 2021-18. Discussion: none

ROLLCALL VOTE: CM Acquaviva, Aye; CM Vail, Aye; CM Rivet, Aye; CM Scardino, Aye; CM White, Aye. Motion carried 5 to 0.

8.c. Amend Article XVI & XVIII Related to Required Road Dedication (Ord 2021-12)

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE OF THE TOWN; AMENDING ARTICLE XVI SUBDIVISIONS; AMENDING SECTION 1-16.4 PERTAINING TO ROAD DEDICATION AND REQUIRED LANGUAGE IN SUBDIVISION COMMUNITY ASSOCIATION RESTRICTIVE COVENANTS REGARDING MAINTENANCE OF ROADS, STREETS AND RIGHTS OF WAY; AMENDING SECTION 1-18.7, PERTAINING TO PROCEDURE FOR ACCEPTING ROAD DEDICATIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

Exhibit: Agenda Report No. 8.c.

Ord read by title only.

PH opened. None. PH closed.

MOTION: CM Vail / CM Rivet to Adopt Ord 2021-12. Discussion: none

ROLLCALL VOTE: CM Acquaviva, Aye; CM Vail, Aye; CM Rivet, Aye; CM Scardino, Aye; CM White, Aye. Motion carried 5 to 0.

8.d. Amend Article XV Related to Tree Protection and Restoration (Ord 2021-19)

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA, AMENDING THE LAND DEVELOPMENT CODE OF THE TOWN; AMENDING ARTICLE XV, RELATED TO UPDATED AUTHORITY TO THE TOWN MANAGER OR DESIGNEE THROUGHOUT THE ORDINANCE; PROVIDING FOR NEW REQUIREMENTS IN SECTION 1-15.8 AND 9 RELATED TO LAND CLEARING AND TREE REMOVAL PERMITTING PROCESS; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING AN EFFECTIVE DATE.

Exhibit: Agenda Report No. 8.d.

Ord read by title only.

PH opened. None. PH closed.

MOTION: CM Scardino / CM Acquaviva to Adopt Ord 2021-19. Discussion:

ROLLCALL VOTE: CM Acquaviva, Aye; CM Vail, Aye; CM Rivet, Aye; CM Scardino, Aye; CM White, Aye. Motion carried 5 to 0.

8.e. Amend Article V Related to Excavation and Fill Procedures (Ord 2021-20)

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA; AMENDING ARTICLE V IN THE LAND DEVELOPMENT CODE TO ADD NEW SECTIONS DEALING WITH APPLICATION, PERMITTING AND OPERATIONAL REGULATIONS FOR BRINGING ADDITIONAL FILL ON RESIDENTIAL PROPERTIES AND REQUIRING PROPER EROSION CONTROL MEASURES; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION AND AN EFFECTIVE DATE.

Exhibit: Agenda Report No. 8.e.

Ord read by title only.

PH opened. None. PH closed.

MOTION: CM White / CM Scardino to Adopt Ord 2021-20. Discussion:

ROLLCALL VOTE: CM Acquaviva, Aye; CM Vail, Aye; CM Rivet, Aye; CM Scardino, Aye; CM White, Aye. Motion carried 5 to 0.

8.f. Amend Article VII Related to Procedures for Site Plans (Ord 2021-21)

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA; AMENDING ARTICLE VII IN THE LAND DEVELOPMENT CODE TO UPDATE APPLICABILITY AND FILING PROCEDURES FOR SITE PLANS, BOTH RESIDENTIAL AND COMMERCIAL; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION AND AN EFFECTIVE DATE.

Exhibit: Agenda Report No. 8.f.

Ord read by title only.

PH opened. None. PH closed.

MOTION: CM Rivet / CM Vail to Adopt Ord 2021-21. Discussion:

ROLLCALL VOTE: CM Acquaviva, Aye; CM Vail, Aye; CM Rivet, Aye; CM Scardino, Aye; CM White, Aye. Motion carried 5 to 0.

9. **UNFINISHED BUSINESS/GENERAL ORDERS MAY INCLUDE ITEMS DIRECTLY RELATED TO RESIDENTS PRESENT AT MEETING (RECOMMENDATIONS FROM BOARDS, HOA REQUESTS, RESIDENT GRIEVANCES) 0**

10. **ACTION ITEMS:
ORDINANCES for FIRST READING: 0**

RESOLUTIONS: 0

MISCELLANEOUS: a. Cancelling the 10/4/2021 mtg. Mayor asked ITM and Clerk and Council Consensus to cancel.

11. DISCUSSION/POSSIBLE ACTION: 0

12. PUBLIC COMMENTS: General Items (Speaker Card Required) None:

13. REPORTS – MAYOR AND COUNCIL MEMBERS

CM Acquaviva: nothing

CM Vail: nothing

CM Rivet: nothing

CM White: nothing

CM Scardino: nothing

Mayor Reilly: thanked staff for the help with Market event.

16. ANNOUNCEMENTS: Openings on T&G Committee.

17. ADJOURNMENT: There being no further business to discuss and without objection, the meeting was adjourned at 8:43 P.M.

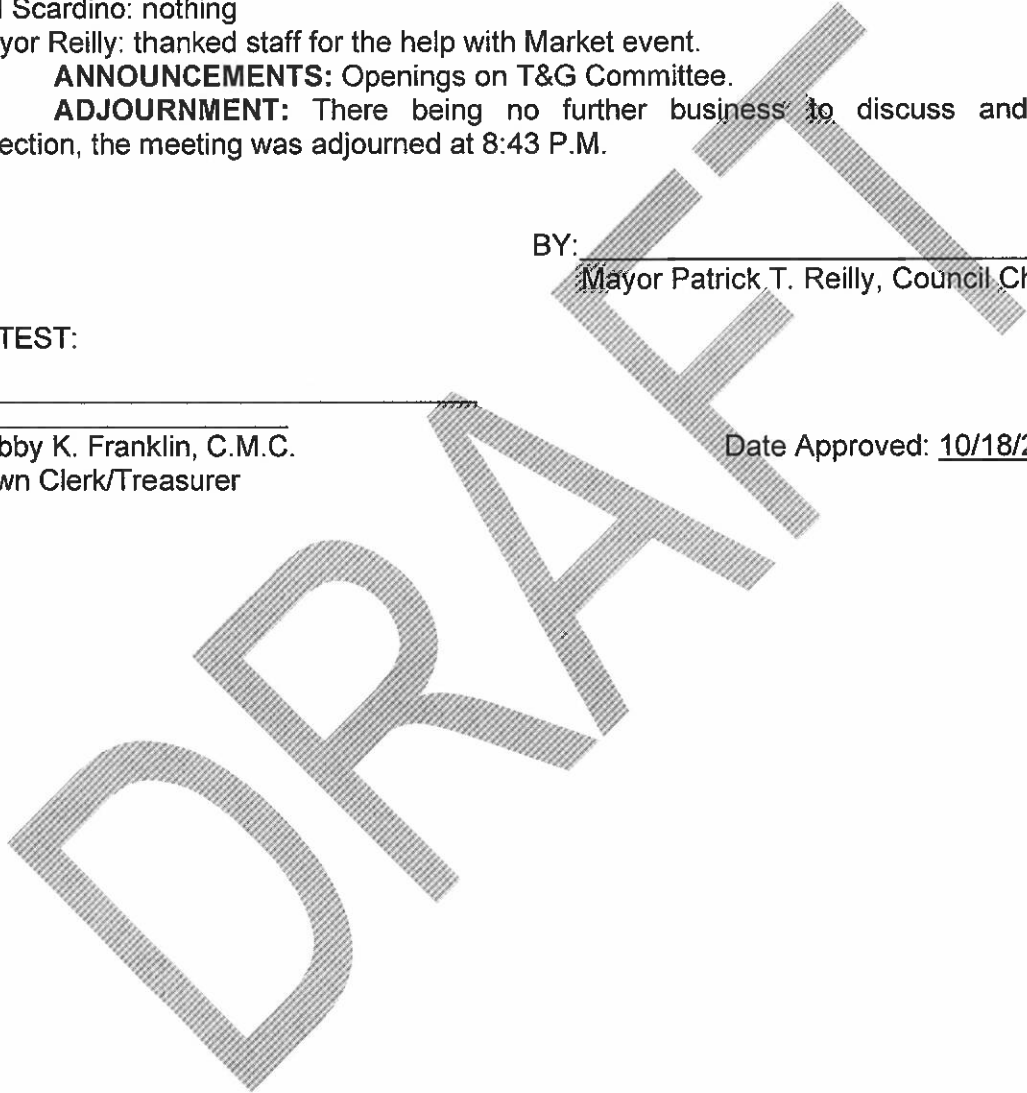
BY: _____

Mayor Patrick T. Reilly, Council Chair

ATTEST:

Debby K. Franklin, C.M.C.
Town Clerk/Treasurer

Date Approved: 10/18/2021



TOWN OF MALABAR

COUNCIL MEETING

AGENDA ITEM NO: 4.b.
Meeting Date: October 18, 2021

Prepared By: Lisa Morrell, Special Projects Manager/Interim Town Manager

SUBJECT: Procurement Utilizing Piggyback Cooperative Purchase Contracts

BACKGROUND/HISTORY:

In accordance with The Town of Malabar Code of Ordinances, ARTICLE V. entitled PURCHASING, Section 2-101 - Competitive bids:

“The town administrator is authorized to piggyback contracts for any purpose where the stipulated consideration thereunder to be paid by the town exceeds two thousand dollars (\$2,000.00) awarded by any other governmental entity so long as the bidding process utilized by the other governmental entity in awarding such contract is consistent with the competitive bid procedures outlined in this section. “

This is annual agenda memo identifies a potential list of contracts that have been competitively sourced and awarded for use by other government agencies and may be utilized for fiscal year 21/22 with an estimated use funds.

Contract	Vendor	Renewed through:	Estimate Expenses
NASPO MA149	AT&T – FirstNet	August 11, 2024	\$2300
Omni Partners National Cooperative Purchase Contract	Amazon Business, # MA3457	May 5, 2025	\$5000
	AutoZone, # R170201	April 30, 2022	\$1000
	Best Buy Business, # R201203	March 31, 2024	\$500
	B&H Photo, # R201202	March 31, 2024	\$500
	CDW-G , # R210401	May 31, 2024	\$1500
	Home Depot Pro, # 16154	12/31/2026	\$5000
	GovDeals, # R190601	January 31, 2023	\$0, Revenue
	Grainger, # 192163	December 31, 2022	\$1000
	Lowe's 4Pro, #R192006	March 31, 2023	\$5000
	Office Depot, #R190303	06/30/2024	\$3000q
	SHI, #2018011-02	February 28, 2023	\$1500
Sourcewell	United Rentals, #062320-URI	August 24, 2024	\$6500
State of Florida	Verizon, DMS-1011-008C	effective January 20, 2013, as amended	\$2500

FINANCIAL IMPACT:

FY22 Approved Budget

t

ATTACHMENTS:

ACTION OPTIONS:

Motion to use other agency cooperative purchase contracts for procurement of goods and services from awarded vendors to maintain town services, supplies, and projects as needed.

September 2021 Public Works Report

Equipment Update

- Repaired and Installed roller on Mower Head
- Picked up new Mini-Excavator and additional Bucket in Ft. Pierce
- New Storage Containers
 - Empty Old Containers
 - Clean up yard for new containers
 - Scrap old containers (3 Trips to TMR)
 - Frame, pour and break down concrete pad for containers
 - Fill New Containers

See attached pages for all Mowing, Road Grading and Slope Mowing accomplishments for the month.

Streets & Roads Jobs

- Repaired washouts on Marie Street and Atz Road
- Repaired Potholes on Weber Road and Hall Road (4)
- Removed Dirt Pile from Corey Road

Park Maintenance

- Install new bench at Malabar Community Park Baseball Field
- Assisted in instillation of new Playground
- Spread 4 loads of Playground Mulch at the new Playground

Town Hall Projects

- Install/Cement in new Flagpole
- Repaired Fence
- Repaired Window

Mowing & Weed Eating Checklist September 2021

Sanitation	9-7	9-13	9-20	9-27
Soccer Field	9-3		9-24	
Baseball Field	9-3		9-24	
Drag Infield	9/3		9-24	
Town Property				
Malabar Park		9-13		
Fire Department		9-13	9/21	
Disc Park				
Trail Park	9-3			9-30
Eschenberg Park		9-17		
Huggins Park				
Public Works Yard	9-7			
Marie St. Yard				9-30
Town Hall/ S. RR Ave				
Town ROWs				
Rocky Point Rd North & South			9-22	
Briar Creek Blvd & Bridge			9-22	
Corey Rd North End			9-20	
Marie St South East Side			9-21	
Marie St North West To Johnsnton				9-30
Glatter Rd @ Malabar Rd				9-30
Glatter Rd East to RR				
Data Management			9-21	
Marie St Trail North and South Side			9-20	
Quaterman & Atz Rd			9-20	
Booth & Lette Intersection North			9-22	
Richard Rd Tillman Canal			9-22	
Bus Stops				
Atz & Corey				9-28
Weber & Old Mission				9-28
Lacourt & Hall				9-28
LaCourt & Atz				9-28
Hall & Corey				9-28
Main Intersections (All Paved Roads w/ Stop sign, 50 Ft Each Direction)				
Corey & Hall				9-28
Corey & Atz				9-28
Weber & Hall				9-28
Weber & Atz				9-28

Road Grading			Month: September 2021		
Road Name	Date	Machine Used	Loads	Materials	Comments
McCain Lane North & South	9/1	Box			
Howell Lane North & South	9/1	Box			
Rivet Lane	9/1	Box			
Appleby Lane North & South	9/2	Box			
Ivey Lane	9/2	Box			
Linrose Lane North	9/2	Box			
Richards Lane	9/2	Box			
Wilson Lane	9/2	Box			
Raulerson Lane	9/2	Box			
Marie Street North & South	9/3	Box			
Nord Street	9/3	Box			
Johnston Ave	9/3	Box			
Sand Hill Trailhead Park	9/3	Box			
Flashy Lane	9/3	Box			
Hardway Lane	9/3	Box			
Reese Lane	9/7	Box			
Matthews Lane	9/7	Box			
Moss Rose Ave	9/7	Box			
Deleware Ave	9/7	Box			
McCain Lane North & South	9/13	Box			
Howell Lane North	9/13	Box			

Arnold Lane	9/13	Box			
Fins Lane	9/13	Box			
Pine Street	9/14	Box			
Garden Street	9-14	Box			
Centre Street	9/14	Box			
Johnston Ave	9-16	Box			
Sand Hill Trailhead Park	9/16	Box			
Malabar Community Park	9-16	Box			
Sandy Creek Lane	9/16	Box			
Gatorway Lane	9-16	Box			
Quarterman Lane	9/17	Box			
Duncil Lane North & South	9/17	Box			
Isasa Lane	9/17	Box			
Richards Lane	9/17	Box			
Moss Rose Ave	9/28	Box			
Deleware Ave	9/28	Box			
Kramer Lane	9/28	Box			
Matthews Lane	9/28	Box			
MacDonald Lane	9/28	Box			
Waring Lane North	9/28	Box			
Cason Lane	9/28	Box			
Beran Lane	9/28	Box			
Marie Street South	9/29	Box			

Elaine Lane	9/29	Box			
Billie Lane	9/29	Box			
Hunter Lane South	9/29	Box			
Totals	10 Days	1 Machine	53 Roads Serviced		

Slope Mowing / Flat Mowing September 2021

	Road Name	Date	Ditch Side (N, S, E, W)	Grass	Brush	Ditcher
1	Atz Road (East)	9/1	North/South	X		
2	Corey Road (South)	9/2	West	X		
3	Corey Road (South)	9/3	East	X		
4	Corey Road (South)	9/7	East	X		
5	Corey Road (North)	9/7	East	X		
6	Weber Road (Central)	9/13	East/West	X		
7	Cason Lane	9/20	East/West	X		
8	Malabar Community Park	9/21	East/West	X		
9	Weber Road (South)	9/21	East/West	X		
10	Gilmore Street	9/22	East/West	X		
11	Weir Street	9/22	East/West	X		
12	Johnston Ave	9/22	North	X		
13	Nord Street	9/22	South	X		
14	Howell Lane	9/24	East/West	X		
15	McCain Lane	9/28	East/West	X		
16	Howell Lane North & South	9/28	East/West	X		
17	Rivet Lane	9/28	East/West	X		
18	Atz Road (West)	9/28	North/South	X		
19	Appleby Lane North & South	9/29	East/West	X		

20	Oakridge Lane North & South	9/29	East/West	X		
21	Walker Lane	9/30	West	X		
22	Linrose Lane North & South	9/30	East/West	X		
Totals: 26 ROWs Maintained over 12 Days						

TOWN OF MALABAR

COUNCIL MEETING

AGENDA ITEM NO: 10.a.
Meeting Date: October 18, 2021

Prepared By: Lisa Morrell, Interim Town Manager

SUBJECT: 1st Reading Amend Art V Related to Temporary Storage Units (Ord 2021-22)

BACKGROUND/HISTORY:

With the recommendation of approval by the P&Z Board on 9/8/2021, Staff has prepared an ordinance to amend the LDC Article V, General Provisions, Sec. 1-5.6. Accessory Structures to provide regulations for temporary portable storage units in Malabar.

P&Z Recommendation: Unanimous Board Approval on September 8, 2021.

ATTACHMENTS:

Ord 2021-22

FISCAL IMPACT: None

ACTION OPTIONS:

Action on 1st Reading of Ord 2021-22

ORDINANCE 2021-22

AN ORDINANCE OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA; AMENDING ARTICLE V IN THE LAND DEVELOPMENT CODE TO ADD A NEW SUBSECTION "D" PROVIDING REGULATIONS FOR TEMPORARY STORAGE UNITS IN THE TOWN OF MALABAR; PROVIDING FOR SEVERABILITY, CONFLICTS, CODIFICATION AND AN EFFECTIVE DATE.

WHEREAS, the Town Council desires to update the Code of Ordinances providing regulations for allowing temporary storage units in the Town of Malabar.

NOW THEREFORE BE IT ORDAINED by the Town Council for the Town of Malabar, Brevard County, Florida:

SECTION 1. Article V, General Provisions, in the Land Development Code Section 1-5.6. Accessory Buildings is amended to add subsection "D" to read as follows:

"Sec. 1-5.6.D. Standards for Temporary Storage Units.

1. Temporary Storage Unit is defined and typically utilized for the temporary storage of personal belongings only, as part of the process of household moving and/or part of a household intent to store items offsite at a commercial storage location. This definition does not include storage units authorized by the Florida Building Code pursuant to Fla. Stat. § 553.73.

2. Temporary storage units are permitted as follows:

(a) Permitted in Residential Areas: Any land zones RR-65, RS-10, RS-15, RS-21, RM-4, RM6, R-MH, R/LC, and PUD designated for single family and multiple family uses

(b) Size: Temporary storage units, shall not exceed nine (9) feet in height, ten (10) feet in width, and 24 feet in length.

(c) Location: temporary storage units are allowed in any required setback and shall not be placed in any public or private right-of-way or easement and shall not be in such a manner to create any visual obstruction for any motor vehicle operator's view of other motor vehicles, bicycles, or pedestrians upon entering or exiting rights-of-way.

(d) Time frame: Temporary storage units are allowed in residential districts for a period not exceeding 14 days in a calendar year and no more than two times a calendar year.

(e) The temporary storage unit shall not be utilized for the following:

- i. Storage of live animals.
- ii. Utilized for human habitation.
- iii. Storage of hazardous or flammable materials.

iv. Advertising is prohibited on the temporary storage unit except for the name and phone number of the vendor of the unit.

v. Storage of trash, junk ,debris, garbage, construction debris or material or refuse.

3. The Town Manager, or designee, may grant one (1) extension to the time limit established in subsection (1) above with written request by the property owner demonstrating good cause. For purposes herein, "good cause" shall mean an act of God, or some unforeseen circumstance or event which has caused a need to extend the use of the temporary storage container at the present location. No extension shall be longer than the time period which was previously approved by the Town.

4. Exemptions. The above regulations shall not apply to temporary storage units that are placed for construction purposes in connection with a valid building permit or during any period of declared weather emergency by federal, state, or local official action.

The provisions of this Ordinance shall not apply to any container which is placed on real property within the Town that is otherwise authorized by the Town's garbage and trash franchise agreement.

5. Violations and provisions for schedule of fines will follow the Town of Malabar Code of Ordinances, Land Development Code, Article XII entitled Administrative Procedures for land development and code enforcement.

SECTION 2. Severability. If any provisions of this ordinance or the application thereof to any person or circumstances is held invalid or unconstitutional, such invalid or unconstitutional portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the other portions of this ordinance, provided the remaining portions effectuate the purpose and intent of this ordinance.

SECTION 4. Conflicting Provisions. In the case of a direct conflict between any provisions of this ordinance and a portion or provision of any other appropriate federal, state, or town law, rule, code, or regulations, the more restrictive shall apply.

SECTION 5. Inclusion in Code. It is intention of the Town Council that the provisions of this ordinance shall become and be made a part of the Code of Ordinances of the Town of Malabar.

SECTION 6. Effective Date. This Ordinance shall take effect immediately upon passage and adoption.

The foregoing Ordinance was moved for adoption by Council Member _____. The motion was seconded by Council Member _____ and, upon being put to a vote, the vote was as follows:

- Council Member Marisa Acquaviva _____
- Council Member Brian Vail _____
- Council Member Steve Rivet _____
- Council Member David Scardino _____

Council Member Danny White _____

This ordinance was then declared duly passed and adopted this ____th day of November 2021.

TOWN OF MALABAR

By: _____
Mayor Patrick T. Reilly, Council Chair

ATTEST:

Debby K. Franklin, C.M.C., Town Clerk/Treasurer

(seal)

Approved for Legal Sufficiency:

Karl W. Bohne, Jr.
Karl Bohne, Jr, Town Attorney

P&Z Board: 9/08/2021

First Reading: 10/18/2021 Vote to .

Second Reading: 11/01/2021

TOWN OF MALABAR

COUNCIL MEETING

AGENDA ITEM NO: 10.b.
Meeting Date: October 18, 2021

Prepared By: Debby Franklin, C.M.C., Town Clerk/Treasurer

SUBJECT: Approve Resolution 11-2021 Amending Administrative Fees

BACKGROUND/HISTORY:

Council approved the ordinance that provided applicants with a method to apply for a Land Clearing and Tree Removal for both residential and non-residential land. The Fee Resolution does not provide the fee schedule clearly and requires update.

ATTACHMENTS:

Resolution 11-2021

ACTION OPTIONS:

Action on Reso 11-2021.

RESOLUTION 11-2021

A RESOLUTION OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA, PERTAINING TO THE AMENDMENT OF ADMINISTRATIVE AND PERMIT FEES REQUIRED TO BE ESTABLISHED BY VARIOUS ORDINANCES OF THE TOWN OF MALABAR; PROVIDING FOR AN UPDATED APPLICATION FEE REQUIREMENTS FOR TREE REMOVAL ACTIVITIES FOR BOTH RESIDENTIAL AND COMMERCIAL PURPOSES; PROVIDING FOR REPEAL OF RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Malabar's Code of Ordinances requires assessment of various administrative and permit fees; and

WHEREAS, the Town of Malabar's Ordinances and Land Development Code require that the Town Council for the Town of Malabar impose said administrative fees; and

WHEREAS, the Town Council of the Town of Malabar has determined that a revision to the administrative fee schedule is appropriate to update fees to cover the actual costs of professional review, administrative time, legal advertising and mailing costs for notices.

NOW, THEREFORE BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MALABAR, BREVARD COUNTY, FLORIDA, as follows:

SECTION 1. ADMINISTRATIVE FEES. The Town of Malabar does hereby revise administrative fees in accordance with the Town of Malabar's Code of Ordinance and Land Development Code to reflect the actual costs more accurately in 2021.

A.

Conditional Use Permit Application	\$175.00 plus site plan review fee
Contractor Registration Fee:	\$40.00
Property Culvert Permit:	\$100.00 plus actual Engineering Plan
Development Agreement:	\$500.00
Road Construction Application:	Street Length up to 200 feet - \$800.00 Street Length up to 400 feet - \$825.00 Street Length up to 600 feet - \$890.00 Street Length up to 800 feet - \$930.00 Street Length up to 1000 feet - \$1010.00 Street Length up to 1200 feet - \$1080.00 Street Length up to 1400 feet - \$1120.00
Final Plat S/D Review	\$1,200.00
Future Land Use Map Designation Change:	\$300.00 plus rezoning fee
Golf Cart Registration	One-time fee and no renewal fee

Land Clearing (Ref. LDC Article XV, Section 1-15.8 – 1-15.10):	see below
Type I-IV, Residential Property	Permit, Review, Inspection: \$30 Building Admin Fee \$50 for Properties 2 acres or Less \$10 per additional acre or portion thereof
Type I-IV, Non-Residential Property	Permit, Review, Inspection: \$30 Building Admin Fee \$100.00 for the 1st acre plus \$10.00 per additional acre or portion thereof
Type V, Residential Property, Non-removal of trees, land clearing permit	Permit, Review, Inspection: \$10 Building Admin Fee Permit, Review, Inspection: \$40 for Properties 2 acres or less, plus \$5 per additional acre or portion thereof
Type V, Non-Residential Property, Non-removal of trees, land clearing permit	Permit, Review, Inspection: \$10 Building Admin Fee \$50.00 for the 1st acre plus \$10.00 per additional acre or portion thereof
Type IV Emergency Tree Removal Per LDC Article XV, Section 1-15.7(B.)(5.)	<u>See Tree Removal</u>
Land Fill (Ref. LDC Article V, Section 1-5.22):	See below
Residential Property	Permit, Review, Inspection: \$30 Building Admin Fee \$50 for Properties 2 acres or Less \$10 per additional acre or portion thereof
Non-Residential Property	Permit, Review, Inspection: \$30 Building Admin Fee \$100 for 1st acre plus \$10 per additional acre or portion thereof
Planned Unit Development (PUD) review:	\$900.00 plus \$40.00 per acre
Planned Unit Development (PUD) final:	\$900.00 plus \$40.00 per acre
Pond Permit:	Engineering costs only for ponds <1/4 acre; \$25.00 per 1000 sq. ft. of pond area for ponds over 1/4 acre in size plus engineering costs
Pre-Construction Conference for S/D or Commercial Development	\$300.00
Preliminary Plat S/D Review	\$1,500.00
Request for Council Action on an Item not specifically provided for in the administrative fee schedule regarding matters of land development	\$300.00

Rezoning Request: Commercial	\$1,500.00 for the 1st acre plus \$10.00 per each additional acre or portion thereof
Rezoning Request: Residential	\$625.00 for the 1st acre plus \$10.00 per each additional acre or portion thereof
Road Improvement Waiver Application - Commercial Purposes	\$1,500.00
Road Improvement Waiver Application - Residential Purposes	<u>\$300.00</u>
Road Naming / Renaming Requests:	\$50.00
Road Vacate and Abandonment Requests:	\$425.00
Site Plan minor (including SFR)	\$150.00
Site Plan Pre-Application Conference (mandatory): except SFR (Ref Article VII, Sec 1-7.1.5)	\$500.00
Site Plan Review:	\$900.00 for 1st acre plus \$50 for each additional acre or portion of acre
Special Exception:	\$175.00 plus site plan review fee
Subdivision S/D or Commercial Development Pre-App Conference (mandatory)	\$1,500.00
Tree Removal – Multiple	<u>Permit, Review & inspection \$40.00 per tree</u>
Tree Removal - Type IV Permit - dead, diseased or in fire buffer – non-invasive only	<u>50</u>
Variance Request to Board of Adjustment: Commercial	\$1,750.00
Variance Request to Board of Adjustment: Residential	\$800.00
Written zoning verification or for the availability of Town Services	\$50.00

B. No permit, certificate, or other related document, and no inspections, public notice, or other action shall be instituted until such fees, costs, and charges have been paid. When in accordance with Town codes, a fee is paid, and registration submitted, there shall be no return or rebate of any funds so received, regardless of the Town's determination in the subject matter. All fees, costs, and charges shall be, upon collection, deposited in the appropriate fund of the Town.

SECTION 2. CONFLICTS. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict with this resolution.

SECTION 3. SEVERABILITY. In the event a court of competent jurisdiction shall hold or determine that any part of this resolution is invalid or unconstitutional, the remainder of the resolution shall not be affected, and it shall be presumed that the Town Council of the Town of Malabar did not intend to enact such invalid or unconstitutional provision. It shall further be assumed that the Town Council would have enacted the remainder of this resolution without

said invalid or unconstitutional provision, thereby causing said remainder to remain in full force and effect.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon passage.

This Resolution was moved for adoption by Council Member _____. The motion was seconded by Council Member _____ and, upon being put to a vote; the vote was as follows:

Council Member Marisa Acquaviva ____

Council Member Brian Vail ____

Council Member Steve Rivet ____

Council Member David Scardino ____

Council Member Danny White ____

This Resolution was then declared to be duly passed and adopted this 18th day October 2021.

TOWN OF MALABAR

By:

(seal)

Mayor Patrick T. Reilly, Council Chair

ATTEST:

Debby Franklin, C.M.C.
Town Clerk/Treasurer

Approved as to Form and Content:

Karl W. Bohne, Jr.
Karl W. Bohne, Jr., Town Attorney

TOWN OF MALABAR

COUNCIL MEETING

AGENDA ITEM NO: 10.c.
Meeting Date: October 18, 2021

Prepared By: Debby Franklin, C.M.C., Town Clerk/Treasurer

SUBJECT: Request Authorization to Proceed with Engineer Estimate of Probable Cost from Engineering Design and Construction Inc. (EDC) for the bundling of paving south Duncil, south Howell and north Howell Lanes in Malabar.

BACKGROUND/HISTORY:

Based on the recently adopted ordinance that provides for a 40% cost share by the Town on those approved dirt roads that wish to pave and pay their portion via a Special Assessment, we are requesting authorization to obtain substantial probable costs to pave these roads utilizing the Road Paving Special Assessment Program.

The first step is to get accurate engineer's task order to include Engineer's estimate and 80% complete design plans for future consideration by Council on approving and prioritizing using the TIFT funds. Staff would like to draft an addendum to the Consulting Professional Services Civil Engineering and Rates approved by Town Council on March 1, 2021.

This task order will benefit the property owners and Town Council for the next phase of approvals in special assessment program. Town Council needs this pertinent information to make an informed decision by considering the scope of project, the recommended and required improvements, and effect on the Town's budget with costs associated to improve these roads under the adopted Road Paving Assessment Program to pass a resolution for the separate Special Assessments to the effected property owners. on the real cost to get each road ready to pave and then the paving estimate. This would allow us to move to the next step of sending letters to the property owners with a "not to exceed" estimate to pave their frontage and determine if there is still sufficient support from property owners.

We are requesting authorization to proceed with all three of these roadways in the hopes of realizing some engineering cost savings. They would not all be able to be brought up to standards and paved within this fiscal year.

We just finished Hunter Lane north of Atz Road and have received authorization to proceed with Rivet Lane next.

Duncil Lane petition from south side of Hall Road received 9/13/2021 – appx ½ mile
Howell Lane petition from the south side of Hall Road received 9/18/2021 – appx 1,100'
Howell Lane Petition process underway for the north side of Hall Road – appx 1,100'

ATTACHMENTS:

Aerials of ROW under consideration showing homes served
Online newsletter June 2020 re: Special Assessment Road Paving Program

ACTION OPTIONS:

Action on Request for Authorization to proceed with getting Engineered Estimate of Probable Cost for each road.







Town of MALABAR

2725 Malabar Road
Malabar, FL 32950-4427
(321) 727-7764

June 2020

Welcome to the Town of Malabar's Page

FUTURE MALABAR NEWSLETTERS

The Town of Malabar will be moving our monthly Newsletter to an online format beginning in September of 2020. There will be 2 more articles published in Hometown News, as well as one final Mailboat mailed to residents to inform them of the new format. On the 1st of each month, a new newsletter will be uploaded to the Town website, Townofmalabar.org. A new feature to help residents is the new subscription option on our website. Residents can subscribe to receive an emailed notification whenever a new newsletter is uploaded. Please help us spread the word by telling your neighbors!

FERTILIZER ORDINANCE AWARENESS

Brevard County has made a determined effort to help preserve the Indian River Lagoon. One key step taken by the County to help this cause is a ban on nitrogen rich fertilizers during the rainy summertime between June 1st to September 30th. Nitrogen rich fertilizer run-off can be brought through the area stormwater systems into the lagoon, harming the fragile ecosystem. In a 2011 study, fertilizers were shown to be the second largest contributor to nitrogen in waterways, behind only sewage. These fertilizers can cause harmful algae blooms that can devastate the delicate ecosystem. Malabar has gotten on board with this movement by passing Resolution 06-2019. This resolution accompanies Brevard County's Ordinance, which requires stores that sell these fertilizers to place signage informing consumers of the ban. Brevard County will provide the signs to retailers, and they will be paid for from the County's half percent sales tax which was designed to protect the lagoon. Retailers who do not comply with this ordinance will face a maximum of a five hundred dollar fine. In the first year of the ban, 2013, Brevard County retailers sold two-thirds less fertilizer during the effected months. Hopefully, this ban, along with the added signage, will reduce the run-off toxins into our precious lagoon.

TOWN COUNCIL ELECTION QUALIFYING

It's election season again! This year, the Town of Malabar will be holding elections for 4 seats. Districts 1, 2, & 3 as well as the Mayoral office are all up for election in 2020. The Town of Malabar will hold its municipal election on Tuesday, November 3rd, 2020, from 7:00 a.m. to 7:00 p.m. at which time the three (3) Council Members (Seats 1, 2 and 3) will be elected to serve a two year term from the first regular Council meeting in November following the election (November 16th, 2020) until the special Council meeting on November 6, 2022. Due to the approval of the referendum question on the 2016 ballot, the candidates for Districts 1, 2 and 3 must not only qualify from their respective Districts but now must be voted on ONLY BY those electors residing in their respective Districts. Also up for election this year is the Mayoral office. A Mayor will be selected to serve a four year term from the first regular Town Council meeting in November following the election (November 16th, 2020) until the special Town Council meeting of November 7th, 2024. Unlike Council Members, the mayor may obtain their required signatures from electors in any district and will be voted on by residents at large.

Last year, due to Florida Senate Bill 6077 the qualifying period for candidates was shortened from two weeks to one. This year,

with the passing of Ordinance 2020-05, Town Council has extended back to a two week period from 8:30 AM on July 28th to 4:00 PM on August 11th. Forms will be available from the Office of the Town Clerk and online during this time period and may only be filed during this period. All original forms are to be filed with the Malabar Town Clerk or her designee. Faxing or emailing these documents is not acceptable.

REQUIREMENTS TO QUALIFY AS A CANDIDATE

All persons desiring to announce and qualify as a candidate for office in Malabar must meet the following criteria:

- Mayoral candidates must be a resident for one (1) year
- Council candidates must be a resident of Malabar for six (6) months.
- Candidates for Districts 1, 2 and 3 must reside within their District at time of qualifying and throughout the election and term of office.
- Candidates for the Mayoral office must reside within the Town at the time of qualifying and throughout the election and term of office
- Complete the Qualifying Paperwork and Oath of Candidate
- Select a Campaign Treasurer and name a bank for campaign financing before gathering signatures
- All candidates must collect signatures from a minimum of 15 registered voters within their District.

SPECIAL ASSESSMENT ROAD PAVING PROCESS

If you live in the Town of Malabar, chances are you live on a dirt road. A recent study conducted by Town Staff showed that just under 60% of roads maintained by the Town are dirt roads. The Town Council has made it a priority to provide a path for residents to get their roads paved. With the passing of Ordinance 2020-06, Malabar has provided that option. The Town will assume the cost of bringing the road back up to its original accepted standard using funds from the budgeted monies in the road maintenance fund. With the passing of the new Ordinance, the Town will also pay 40% of the actual paving costs. The Town is using the county implemented Transportation Impact Fees Tax (T.I.F.T.) funds to pay for the up-front costs. Residents can reach out to the Clerk's office for a petition to improve an accepted road. If residents of a specific road gather the signatures of more than 2/3rds of the affected road frontage, the Town will get a preliminary cost and send that information along with a Not to Exceed Cost to each property owner to continue support for the Special Assessment. Upon receipt of the required signatures, the Town will proceed with the paving on a first come first serve basis until the T.I.F.T. funds have expired. The special assessment will be paid back based on the rates described in Resolution 15-2012. A house with less that \$2,500 will be required to be paid back inside of one year, a house with between \$2,501 and \$6,000 will be paid back in 2 years, and any house with a cost of over \$6,001 will be required back inside of 3 years. A recent estimated cost for a 1100-foot local lane was \$26,000 total, or about \$11.82 per linear foot. A great example of how this process works can be seen on Smith Lane. Several years ago, the residents on Smith Lane applied for and were granted a Road Paving Assessment. Now they live on a beautifully paved local lane. For more information on the Road Paving Assessment, please call Town Hall at (321)-431-3846.

TOWN OF MALABAR

COUNCIL MEETING

AGENDA ITEM NO: 10.d.
Meeting Date: October 18, 2021

Prepared By: Debby Franklin, C.M.C., Town Clerk/Treasurer

SUBJECT: Malabar Market Operations

BACKGROUND/HISTORY:

This was directed to be on the agenda for action at this meeting to determine if the Town can subsidize a privately run community market or how it can assist in its continued successful operations.

The Volunteer Leader/Organizer/Coordinator Ms. Annalie Harvey is requesting assistance on handling the fee registrations, insurance requirements, rentals of necessary equipment and handling of donations and bill payments.

ATTACHMENTS:

none

ACTION OPTIONS:

Direction from Council