

# **Trails and Greenways Committee**

Monday, December 11, 2023 at 6:00 pm

- 1. CALL TO ORDER, PRAYER AND PLEDGE
- 2. ROLL CALL
- 3. ADDITIONS/DELETIONS/CHANGES
- 4. CONSENT AGENDA
  - a. Approval of Minutes of 11/13/2023

Exhibit: Agenda Report Number 4.a

#### **Attachments:**

- Agenda Report Number 4.a (Agenda\_Report\_Number\_4.a.pdf)
- 5. PUBLIC COMMENTS
- 6. ACTION ITEMS
- 7. DISCUSSION ITEMS:
  - a. Trail, Kiosk and Firebreak Conditions

Exhibit: Agenda Report Number 7.a

#### Attachments:

- Agenda Report Number 7.a (Agenda\_Report\_Number\_7.a.pdf)
- b. MSS Restoration Plan Observations and Concerns

Exhibit: Agenda Report Number 7.b

#### Attachments:

- Agenda Report Number 7.b (Agenda\_Report\_Number\_7.b.pdf)
- c. Cameron Preserve

Exhibit: Agenda Report Number 7.c

#### Attachments:

- Agenda Report Number 7.c (Agenda Report Number 7.c.pdf)
- d. Eagles Nest Trailhead

Exhibit: Agenda Report Number 7.d

#### Attachments:

Agenda Report Number 7.d (Agenda\_Report\_Number\_7.d.pdf)

#### e. Next Field Event - TBD

Exhibit: Agenda Report Number 7.e

# Attachments:

• Agenda Report Number 7.e (Agenda\_Report\_Number\_7.e.pdf)

#### 8. OLD/NEW BUSINESS

- a. Board Member Comments
- b. Staff Reports

Exhibit: Agenda Report Number 8.b

#### Attachments:

• Agenda Report Number 8.b (Agenda\_Report\_Number\_8.b.pdf)

#### c. Next Scheduled Meeting Date

Exhibit: Agenda Report Number 8.c

#### Attachments:

• Agenda Report Number 8.c (Agenda\_Report\_Number\_8.c.pdf)

#### 9. ADJOURNMENT

Contact: Richard W. Kohler (rkohler@townofmalabar.org 321-727-7764) | Agenda published on 12/06/2023 at 3:22 PM

# TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: <u>4.a</u>
Meeting Date: <u>December 11<sup>th</sup>, 2023</u>

Prepared By: Richard W. Kohler, Town Clerk

**SUBJECT:** Approve Minutes of 11/13/2023

## **BACKGROUND/HISTORY:**

a. Summary of Actions at the Trails and Greenways Committee Meeting of 11/13/2023

#### **ATTACHMENTS**:

a. Draft Minutes of T&GC Meeting of 11/13/2023

## **ACTION OPTIONS:**

a. Request Approval

# MALABAR TRAILS AND GREENWAYS COMMITTEE REGULAR MEETING MINUTES November 13th, 2023, 6:00 PM

This meeting of the Malabar Trails and Greenways Committee was held at Town Hall at 2725 Malabar Road.

#### 1. **CALL TO ORDER, PRAYER AND PLEDGE:**

Meeting called to order at 6:10 P.M. Prayer and Pledge led by Chair Thompson.

2. **ROLL CALL:** 

CHAIR: DREW THOMPSON VICE-CHAIR: MURRAY HANN **BOARD MEMBERS:** ANNELIE HARVEY **BOB WILBUR** 

**BARBARA CAMERON** 

**ALTERNATES:** MARK GUNTER

CRAIG SMITH - Arrived at 6:14 GRANT/VALKARIA LIASON:

**BOARD SECRETARY:** RICHARD KOHLER

#### SWEARING IN RETURNING COMMITTEE MEMBER - CM HANN 3.

Exhibit: Agenda Report Number 3a

Discussion: Chair asked CM Hann to step to the podium and read the oath. CM Hann read and signed his oath.

#### APPOINT CHAIR AND VICE-CHAIR 4.

MOTION: CM Hann/CM Cameron move to appoint CM Thompson as the Chair.

VOTE: 5-0 (All Ayes)

MOTION: CM Cameron/CM Thompson move to appoint CM as the Vice-Chair

VOTE: 5-0 (All Aves)

- Additions/Deletions/Changes- CM Thompson requests discussion on the signage at the 5. crossings of Briar Creek Blvd. An HOA request was made for signage at the crossing warning bikers and hikers that they will be crossing a road. VC Hann states he has been frustrated by signs that tell both sides to stop. We should get signs telling bikers to yield to cars. Secretary Kohler suggests drafting a sign and having it for review at the next meeting. CM Gunter suggests contacting OMBA to see what their road crossing signs are. Liaison Smith states he will check when he goes in early December and report back at the next meeting.
- 6. CONSENT AGENDA

6.a. Regular Trails and Greenways Committee Mtg Minutes of 10/09/2023. Motion to approve the consent agenda as amended by CM Hann/CM Cameron. Discussion: Chair Thompson notes a minor correction under 7.c.

All Ayes: Carried 5-0.

- 7. **PUBLIC COMMENTS:** None.
- 8. **ACTION ITEMS:** None.
- **DISCUSSION** 9.

#### a. Trail, Kiosk and Firebreak Conditions

Chair Thompson showed the committee photos of signs installed by VC Hann in Page 4 Cameron Preserve. He removed the old maps and used the supports to install the new ones. VC Hann also stated he installed one of the Cameron Boundary signs. He

installed some of the on-trail signs under the welcome signs. He states that the reflectiveness of the signs makes the maps hard to read at night. Chair Thompson asks if there is a weatherproof sticker we can print the QR code on? VC Hann states the BMBA uses vinyl stickers that would work. Chair Thompson asks if VC Hann can print some? VC Hann states he believes he can accomplish that. Chair states he plans to put up the Cameron Preserve Boundary signs shortly. VC Hann states he is concerned about the tape previously put up falling. Chair asks if there are any trees down or safety hazards? VC Hann states he rode the trails yesterday and that there are none.

#### b. MSS Restoration Plan Observations and Concerns

Chair asks if there are any concerns about the project? He observed that there hasn't been much activity. Liaison Smith states the South area has been closed since they burned it. It appears that there is currently no work going on. CM Gunter states he has recently ridden in the area, and there are ways to ride while staying on open trails. He regularly rides the area to see the eagle's nest. He is happy to inform the Committee that the eagle is back. Chair states he shared the photos of the nest with his HOA and the residents were horrified. Chair also discussed the upcoming REAC EELs meeting which will plan the management plan for Jordan and Malabar Scrub. The changes in Jordan include the inclusion of a hardened surface trail. They also plan to clarify their E-Bike regulations, including not allowing one-wheelers. Liaison Smith states he has noted the one-wheeler community has been self-policing and have become great users. VC Hann also notes the map showing the removal of firebreaks as trails from the official maps. He is concerned because these are used as trails by the equestrian community. Chair asks if equestrians using the firebreaks will still be allowed? CM Wilbur states removing them from the map won't stop people from using them. VC Hann also discussed the trail relocations approved in the conflict assessment. He states the area would be better if they keep the area above the firebreak as is, and wind a trail through it. The current plan is to remove trees and put the trail on the property line. He also discussed the rerouting of the "Dead Bike" trail along the turkey creek basin. He is very disappointed that the oldest trail and best trail will be closed or rerouted. Chair asks if the new plan includes a passing under the bridge. VC Hann states yes. He did acknowledge that there would be a new trail included on the south side of the creek, and a new bridge to recross the creek. He states he fears that the County is doing the work in that area to force the Town to cut trees in Cameron Preserve. He also discussed the changes in Jordan Scrub, most notably the removal of firebreaks from the trail maps. Chair also states that he has contacted the plant manager of the L3Harris about potential future collaboration of projects in Jordan Scrub, VC Hann states that Goat Creek is navigable up to the county property. Chair states if there were ever a FIND grant to be pursued, we would have to communicate with Council and the County. VC Hann states we could begin by setting up a meeting with Harris. They have a ROW for potential future access from the South of their property.

## c. Cameron Preserve

Chair asks for information on the site visit. Secretary Kohler states he and VC Hann met three Forestry Officials on site at Cameron Preserve. We walked a majority of the perimeter and discussed the potential rejuvenation on the firebreaks. When discussing the firebreaks and burn patterns, we were informed any burn area would have to be surrounded by firebreaks. Staff has developed a proposed firebreak plan for the committees review. Also, Forestry informed us that they have surplus discs for sale. Staff has communicated with FD about the possibility of them maintaining the firebreaks once they have been refurbished. They responded favorably. VC Hann states he likes the pictured maps. He would like to better refine the specifications of the mechanical reduction. He suggests working on Zone 4 first, leaving all oak trees, removing all sand pines, and staying away from trails. He also noted that the

firebreaks are utilized by equestrians. We may want to cut a new trail that follows the firebreak. We should be meticulous in our specifications. Chair states his goal is to maintain Cameron in a cyclical habitat. VC Hann also states that he would like to ensure the northern boundary is protected. CM Cameron asks if FCT should be contacted? Secretary Kohler states he has contacted them, and they are on board with this proposal. VC Han states he can make some modifications to the presented firebreak plan and provide specifications on the type of mechanical reduction. CM Gunter asks if we should mark trees to be saved? VC Hann suggests requesting the firebreaks all be cut and reduce zone 3 and 4. Chair states he feels the time is correct to do this project. Within this year, the project will cost the Town no money, and provide positive direction.

MOTION: CM Hann/CM Cameron to recommend staff continue developing a proposal with Forestry to recut firebreaks, perform some mechanical reduction, and controlled burns in designated zones of Cameron Preserve, with the final proposal going before Council for final approval.

**VOTE: ALL AYES (5-0)** 

## d. Eagles Nest Trailhead

Chair states that the key thing for equestrian use at ENT would be providing a water source. Staff has developed quotes for a 4" well to provide drinking water for equestrian users, as well as a fire prevention use. He has discussed having 2 static tanks to fill tanker trucks with members of the Fire Department. Theoretically, the artesian well would refill the static tanks on its own. He feels this would provide the best access for fire prevention without having electricity on-site. They could also be used for irrigation and equestrian drinking water. VC Hann states he believes that an artesian well pulls 4-500 gallons per minute. If we add a pump, that could increase. Chair states the FD was asked and stated it would be sufficient. Secretary Kohler states staff has contacted three local vendors for quotes and had two responses. Chair states he believes this is a great move. Liaison Smith suggests using a tank similar to the one at the Grapefruit Trails. Chair states we would need assistance from the FD in creating the right manifold. We would need a standard hook up for a garden hose. We will also confirm that the site is sufficient for truck travel. CM Gunter asks if we know where the well is going to go? Do we need to do any preliminary work to prepare for this? VC Hann states he believes the well is going in one of the islands created by the parking lot. He suggests putting it towards the north of the island. CM Cameron states she feels we have plenty of materials for side projects, and that this is the most important thing we can do.

MOTION: CM Cameron/CM Harvey to recommend to Council the purchase of a 4" artesian well at Eagles Nest Trailhead using the quote provided by Heidi Kruger using the Trails and Greenways Committee designated funds.

VOTE: ALL AYES (5-0)

#### e. Next Field Event - TBD

Chair states that he and CM Gunter will hang "Cameron Preserve Boundary" signs soon.

#### 8. OLD/NEW BUSINESS

**a. Board Member Comments:** CM Harvey states she regrets to inform the Committee she plans to resign from her position.

CM Wilbur states again he would like to have the line of sight cleared at Marie Street and Malabar Rd.

CM Gunter asks if there is a priority list of our projects? VC Hann states our next major project will be the fence line at ENT.

CM Harvey states she will miss this group and appreciate all of its hard work.

T&GC MINUTES 11/13/2023 PAGE 3

Chair states he would like to suggests that the Planning and Zoning Board look at creating a Conservation Zoning to apply to Cameron Preserve, the Malabar Scrub Sanctuary, Jordan Sanctuary and

MOTION: CM Hann/ CM Wilbur to request Council direct PZ to investigate adding a conservation zoning designation to be applied to current Conservation Lands. Vote: All Ayes (5-0)

b. <u>Staff Reports:</u> Secretary Kohler informed the Committee that Town Attorney Bohne requested that all Committees and Boards be reminded to only discuss items that have been voted to be placed on the agenda at the beginning of each meeting. He also informed the Committee of a future Council agenda item discussing the possibility of combining the Trails and Greenways Committee and the Parks and Recreation Board. He explained that this was due to the Parks and Recreation Board having multiple vacancies, and limited meeting availability. CM Wilbur states he believes this committee is more effective as a stand alone. Chair reiterates he prefers to report to the Parks Board, as opposed to being joined with them. He also expressed concern that one of the 11 trail Towns in Florida could potentially be left without a Trails Committee.

#### c. New Business:

Next Regular Meeting- December 11<sup>th</sup>, 2023

## 9. ADJOURN

There being no further business to discuss;

MOTION: HANN/HARVEY to adjourn. Vote: A	All Ayes. The meeting adjourned 8:21 PM.
	BY:
	Drew Thompson, Chair

Richard W. Kohler, Board Secretary

Date Approved: as presented:

# TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 7.a

Meeting Date: December 11, 2023

Prepared By: Richard W. Kohler, Town Clerk

**SUBJECT:** Trail, Kiosk and Firebreak Conditions

# **BACKGROUND/HISTORY:**

a. Traditionally, members of the Committee share their recent experiences from the trails and at the trailheads.

# **ATTACHMENTS**:

a. None

#### **ACTION OPTIONS:**

a. Discussion

# TRAILS AND GREENWAYS COMMITTEE MEETING AGENDA ITEM NO: 7.b

Meeting Date: December 11, 2023

Prepared By: Richard W. Kohler, Town Clerk

**SUBJECT:** MSS Restoration Project Observations and Concerns

#### **BACKGROUND/HISTORY:**

a. Chair Thompson requested this item be added to the monthly reviewed items on the T&GC Agenda. He states his hope is that this will provide a basis for some historical record of the project's impact on T&GC infrastructure as otherwise there exists no permits active to which progress / problems would be recognized by and/or acted upon by TOM.

#### **ATTACHMENTS:**

a. None.

#### **ACTION OPTIONS:**

a. None.

# TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 7.C
Meeting Date: December 11, 2023

Prepared By: Richard W. Kohler, Town Clerk

**SUBJECT:** Cameron Preserve Update

#### **BACKGROUND/HISTORY:**

- a. The Trails and Greenway's Committee has been actively working towards improving the Cameron Preserve with additional signage and potentially updating the Management Plan.
  - a. Town Staff met with the FCT Administrator for our area to perform a site visit at Cameron Preserve, Eschenberg Preserve, and the Disc Golf Sanctuary.
  - b. Mr. MacMahon indicated that the FCT would like to see an updated management plan for the properties.
  - c. Staff informed him that the Committee plans to amend the existing plan to give the Town more autonomy over its land, and to incorporate a regular burn cycle in the scrub area.
  - d. Staff also expressed the Committee's wish to maintain the western portion of the property as a Deep Woods or Old Forest section. Mr. MacMahon stated he understood and tentatively approves of our continuing in that direction.
- b. Town Staff scheduled ECOR Pest Control to spray the Cogan Grass identified by VC Hann on the firebreak immediately north of the Country Cove Subdivision. They sprayed the affected area on Tuesday April 11<sup>th</sup>.
  - a. The area will be safe to disc 14 days after application of the pesticide.
  - b. On 9.19, Staff was able to contact a Mr. Suggs with the State Forest Service and provided him a map of the area we hope to be disced, as well as VC Hann's communication information.
  - c. On 11.01, Staff and CM Hann met with 3 members of the Florida Forestry Division.
    - i. They indicated an influx of funding will allow them to assist in cutting of firebreaks, mechanical vegetation reduction, and controlled burns.
    - ii. They also indicated that any area the Committee wishes to burn must be bordered on all sides by an effective fire line.
    - iii. Staff has developed a rough draft of proposed fire lines which would integrate the scrub habitat restoration cycle previously discussed.
    - iv. Staff has also communicated to Malabar FD about maintaining the firebreaks once they have been refurbished. If the Town procures the proper equipment, they would be willing to assist regularly.
- c. The signs requested at the July 10<sup>th</sup> Meeting have been procured and are awaiting instillation. Signs received include:
  - a. 25 "Cameron Preserve Boundary" signs (6"x12")
  - b. 8 "Kiosk Map" sighs (36"x36")
  - c. 8 "On-Trail Map" signs (24"x24")
- d. The Bike repair stand has also been received and is awaiting instillation.
- e. VC Hann stated at the 11/13 meeting he would develop modifications to the firebreak plan and provide specifications for the mechanical reduction of zone 4.

#### **ATTACHMENTS**:

a. Emails between Town Clerk, Interim Chief Giantonio, and Lt. Hooker of Malabar FD.

#### **ACTION OPTIONS:**

a. Discussion

#### Richard Kohler

From:

Anthony Gianantonio

Sent:

Friday, November 3, 2023 10:39 AM

To:

Richard Kohler; Joseph Hooker

Subject:

Re: Cameron Preserve Firebreaks

Richard,

I concur with Lt. Hooker. As long as we can get the training on utilizing the equipment, I am sure we will have personnel wanting to assist in maintaining the trails in the Cameron Preserve.

Thanks to both of you.

# Anthony Gianantonio

Driver/Engineer - Interim Fire Chief Malabar Fire Department



From: Richard Kohler <townclerk@townofmalabar.org>

Sent: Friday, November 3, 2023 8:41 AM

To: Joseph Hooker < jhooker@malabarfd.org>; Anthony Gianantonio < agianantonio@malabarfd.org>

Subject: RE: Cameron Preserve Firebreaks

Thanks Lt! I appreciate the willingness to assist. It is still a ways out from reality, but good to know where everyone stands going in.

#### Richard W. Kohler

Town Clerk

townclerk@townofmalabar.org Office: (321)-727-7764 ext 2

Direct: (321)-768-9109 Cell: (321)-543-0909



Town of Malabar 2725 Malabar Road Malabar, FL 32950 www.TownofMalabar.org

From: Joseph Hooker < jhooker@malabarfd.org>

Sent: Friday, November 3, 2023 6:17 AM

To: Richard Kohler <townclerk@townofmalabar.org>; Anthony Gianantonio <agianantonio@malabarfd.org>

Subject: RE: Cameron Preserve Firebreaks

I am willing to do it as I am sure others will be as well.

From: Richard Kohler < townclerk@townofmalabar.org >

Sent: Thursday, November 2, 2023 2:07 PM

To: Anthony Gianantonio <a gianantonio@malabarfd.org>

Cc: Joseph Hooker < jhooker@malabarfd.org > Subject: Cameron Preserve Firebreaks

Good Afternoon Guys,

This morning, I met with a Mr. Jamie Aimes (former Malabar FD Volunteer) and 2 other members of the Florida Forestry service to discuss the firebreaks in the Cameron Preserve. We discussed at length the recutting and future maintenance of the firebreaks in the Cameron Preserve.

The goal is to create 5 distinct areas or zones to the preserve, each bound by a complete firebreak. I have attached a few maps that should help you visualize the proposal. Map 1 shows the proposed zones, and map 2 shows the proposed firebreaks we would like to have established. We hope to keep the western most area of the preserve as is, as a deep woods old growth forest (Zone 1). The eastern area will hopefully be divided by firebreaks into 4 zones which will be reduced, burned, and maintained in a circular pattern (Zones 2-5).

Forestry informed me that they have received considerable funding from the State to accomplish projects like these, so we will be working towards that goal. If Forestry were to cut the firebreaks, it would be the responsibility of the Town to maintain them. If we were to purchase a disc, do you think a member of the FD could run a tractor to recut the firebreaks in the future? It should only take a day or two each year, and we would provide training for whoever runs the machine.

I hope to bring this proposal to the Trails and Greenways Committee on Monday November 13<sup>th</sup>. Please let me know if you have any comments, questions or concerns before then.

I look forward to the opportunity to work with you both to provide a safe environment for our residents and visitors to enjoy.

Thank you!

Richard W. Kohler

Town Clerk

townclerk@townofmalabar.org

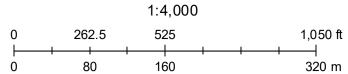
Office: (321)-727-7764 ext 2

Direct: (321)-768-9109 Cell: (321)-543-0909

Town of Malabar 2725 Malabar Road Malabar, FL 32950 www.TownofMalabar.org

Page 12



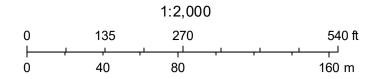




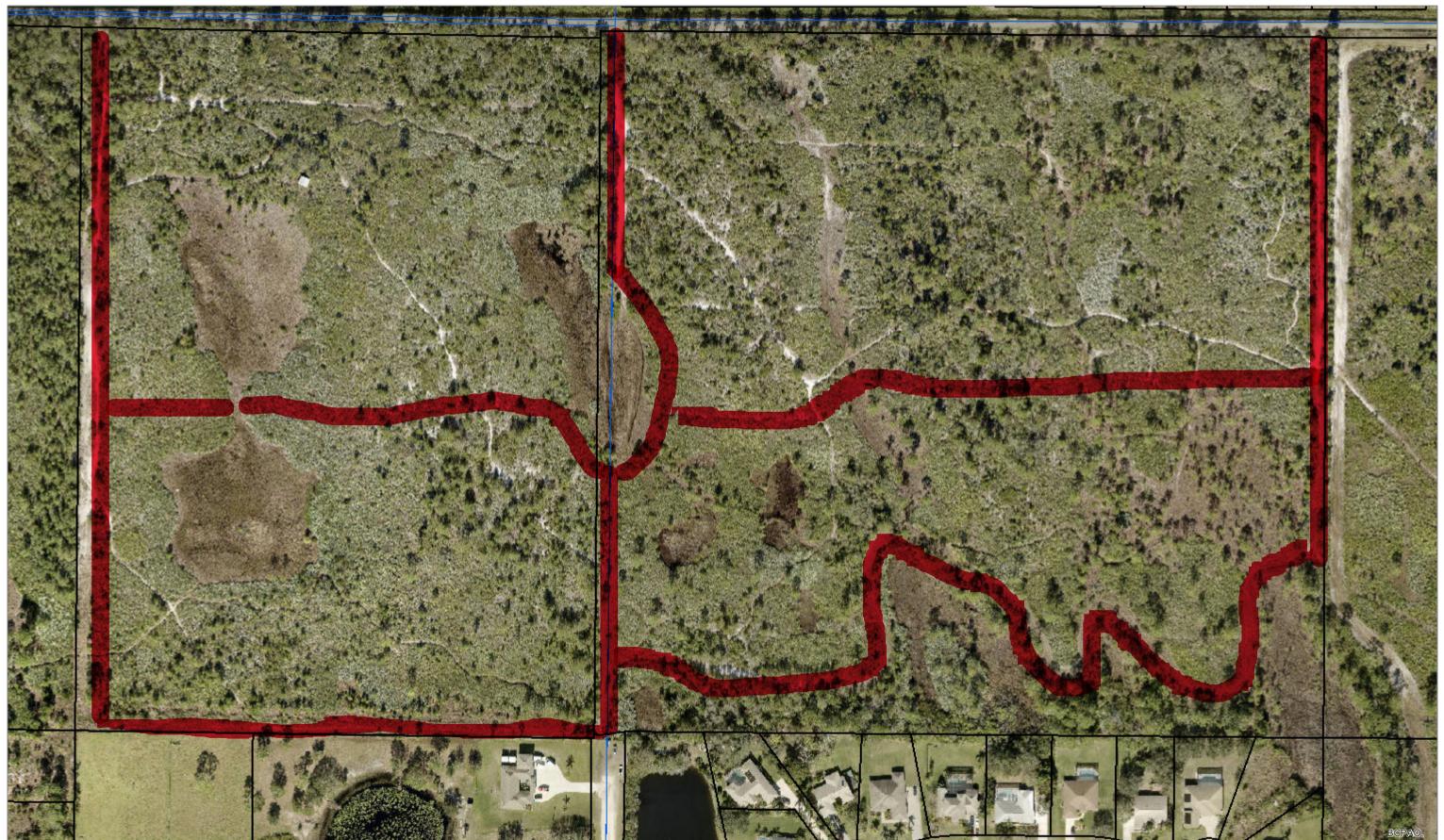


All BCPAO maps and/or map applications are maintained for assessment and illustrative purposes only and do not represent surveys, plats, or any other legal instrument. Likewise, measurement and location tools are for assessment and illustrative purposes only and do not necessarily reflect real-world conditions. Due to the nature of Geographic Information Systems (GIS) and cadastral mapping, map layers may not precisely align and may not represent precise location, shape, and/or legal boundaries. Only a Florida-licensed surveyor can determine legally-relevant property boundaries, elevation, distance, area, and/or location in Florida.









All BCPAO maps and/or map applications are maintained for assessment and illustrative purposes only and do not represent surveys, plats, or any other legal instrument. Likewise, measurement and location tools are for assessment and illustrative purposes only and do not necessarily reflect real-world conditions. Due to the nature of Geographic Information Systems (GIS) and cadastral mapping, map layers may not precisely align and may not represent precise location, shape, and/or legal boundaries. Only a Florida-licensed surveyor can determine legally-relevant property boundaries, elevation, distance, area, and/or location in Florida.

# TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 7.d
Meeting Date: December 11, 2023

Prepared By: Richard W. Kohler, Town Clerk

SUBJECT: Eagles Nest Trailhead

#### BACKGROUND/HISTORY:

- a. The Trails and Greenway's Committee has been actively working towards improving the Eagles Nest Trailhead.
- b. The Committee has indicated it wishes to install the fence line next.
- c. The Malabar Public Works Department has been tasked with bringing in additional fill dirt. A PO for 150 additional tons has been opened.
- d. The Malabar PW Department has successfully brought in several loads of fill dirt. TM Stinnett is coordinating with CM Vail to grade the dirt on site as more is brought in.
- e. The Committee has expressed interest in installing a temporary culvert at the northern exit. Former TM Stinnett has indicated he will coordinate with a contractor to complete this task.
- f. CM Vail has stated he wishes to develop a drainage swale on the Northern edge of the property, running from east to west, along the whole boundary of the property. He plans to leave a 10-foot vegetative buffer, add a 10-foot-wide swale area to include drainage and a maintenance path.
- g. Staff has requested an engineer reviewed drainage plan and filing a permit for the drainage work.
- h. Interim Chief Giantonio of Malabar FD attended the July meeting to discuss the possibility and applicability of a Fire Well at the Trailhead.
  - a. Interim Chief Giantonio provided staff with the response he received about the Fire Well Grant.
  - b. Staff contacted 3 well drillers seeking quotes for a fire well at ENT.
    - i. Heidi Kruger Well Drillers
      - 1. Not qualified or certified to install Fire Well. Fire Well traditional 6–8-inch pipe.
      - 2. Can drill 4 inch well. This is what was originally discussed. Quoted at \$8,600.00.
      - 3. Can also drill a 2 inch well. Stated this is standard for Equestrian Trailheads. Quoted at \$4,000.00.
    - ii. Florida Well Drillers Spoke to representative, took my information but never responded.
    - iii. Aqua Source Well Drillers Called and Emailed, no response yet.
  - c. Staff has requested a formal quote from Heidi Kruger Well Drillers for a 4 inch well. The quote will be brought to Council for final approval.

#### **ATTACHMENTS:**

a. None.

#### **ACTION OPTIONS:**

a. None

## TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 7.e Meeting Date: December 11, 2023

Prepared By: Richard W. Kohler, Town Clerk

SUBJECT: Next Field Event – TBD

# **BACKGROUND/HISTORY**:

- a. The signs requested for the Cameron Preserve has been procured. If the Committee wishes, they could schedule the Cameron Preserve sign instillation.
- b. The Town also received the components for the Bike Repair Station. It is ready for instillation at the CTS on our next workday.
- c. The fence line at ENT could also be a planned work day.

#### ATTACHMENTS:

a. None

#### **ACTION OPTIONS:**

a. Discussion

#### TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 8.b Meeting Date: December 11th, 2023

Prepared By: Richard W. Kohler, Town Clerk

**SUBJECT:** Staff Reports

#### BACKGROUND/HISTORY:

- a. Council discussed the possibility of combining the Trails and Greenways Committee and the Parks and Recreation Board at their 11.20 RTCM. The following is an excerpt from the approved 11.20.2023 RTCM minutes:
  - "CM Hofmeister states that she feels the Parks and Rec Board has not met often recently and wanted to explore the option of combining the Parks and Rec with the Trails and Greenways. Clerk Kohler states that this item was presented to both the Parks and Rec Board and the Trails and Greenways Committee at their November meetings. Both groups expressed their preference of remaining independent, and stated they would promote the vacancies in an effort to gain more Parks and Rec members. One resident has already requested an application, and one other has inquired about the position. CM Vail states that it is hard to get volunteers, so we should do what we can to get more applicants. CM Acquaviva states that P&R might be meeting too frequently, maybe have meetings quarterly and have more as needed. She would like to see more involvement from the Boards and Committees, including coming to Council meetings to make presentations and requests. Mayor Reilly states we can revisit this in January of 2024."
- b. Staff wishes to reiterate to Committee members the hopes of adding new members to the Parks and Recreation Board.

#### ATTACHMENTS:

a. None

#### **ACTION OPTIONS:**

a. None.

## TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 8.C
Meeting Date: December 11th, 2023

Prepared By: Richard W. Kohler, Town Clerk

**SUBJECT:** Next Scheduled Meeting

#### **BACKGROUND/HISTORY:**

- a. Council approved the 2024 Holiday Schedule and the RTCM Meeting schedule at the 12.4 RTCM. Due to New Years Day and Martin Luther King Jr. Day being on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays in January, Council has scheduled a meeting for Monday January 8<sup>th</sup>.
- b. Tuesdays and Thursdays are meeting free at Town Hall, so any Tuesday or Thursday in January may be selected as an alternate meeting date.

#### **ATTACHMENTS**:

a. 2024 RTCM Schedule

#### **ACTION OPTIONS:**

a. None.

# **TOWN OF MALABAR 2024 RTCM SCHEDULE**

```
January:
         January 1<sup>st</sup>, Rescheduled to 1/8/2024 due to New Years Day.
         January 8<sup>th</sup>, 7:30 PM RTCM (Second Monday)
         January 15<sup>th</sup>, Rescheduled to 1/22/2024 (or canceled) due to MLK Jr. Day.
         January 22<sup>nd</sup>, 7:30 PM (Fourth Monday) *If needed*
February:
         February 5<sup>th</sup>, 7:30 PM (First Monday)
          February 19<sup>th</sup>, Rescheduled to 2/26/2024 (or canceled) due to President's Day
         February 26<sup>th</sup>, 7:30 PM (Fourth Monday) *If needed*
March:
          March 4<sup>th</sup>, 7:30 PM (First Monday)
          March 18<sup>th</sup>, 7:30 PM (Third Monday)
April:
         April 1<sup>st</sup>, 7:30 PM, (First Monday)
         April 15<sup>th</sup>, 7:30 PM (Third Monday)
May:
         May 6<sup>th</sup>, 7:30 PM (First Monday)
         May 20<sup>th</sup>, 7:30 PM (Third Monday)
June:
         June 3<sup>rd</sup>, 7:30 PM (First Monday)
         June 17th, 7:30PM (Third Monday)
July:
         July 1<sup>st</sup> 7:30 PM, (First Monday)
         July 15<sup>th</sup>, 7:30 PM (Third Monday)
August:
         August 5<sup>th</sup>, 7:30 PM (First Monday)
         August 19<sup>th</sup>, 7:30 PM (Third Monday)
September:
```

September 2<sup>nd</sup>, Rescheduled to 9/9/2024 due to Labor Day.

September 9<sup>th</sup>, 7:30 PM, (Second Monday)

September 23<sup>rd</sup>, 7:30 PM (Fourth Monday)

## October:

October 7<sup>th</sup>, 7:30 PM (First Monday)

October 21st, 7:30 PM (Third Monday)

## November:

November 4<sup>th</sup>, 7:30 PM (First Monday)

November 18<sup>th</sup>, 7:30 PM (Third Monday)

## December:

December 2<sup>nd</sup>, 7:30 PM (First Monday)

December 16<sup>th</sup> 7:30 PM, (Third Monday) \*If needed\*