



Planning and Zoning Board Meeting

Wednesday, March 23, 2022 at 6:00 am

1. CALL TO ORDER, PRAYER AND PLEDGE
2. ROLL CALL
3. APPROVAL OF AGENDA
4. CONSENT AGENDA

APPROVAL OF MINUTES

- a. **Approval of Minutes of 11/10/2021**

Exhibit: Agenda Report Number 4a

Attachments:

- **Agenda Report Number 4a** (Agenda_Report_Number_4a.pdf)

5. PUBLIC HEARING: 0
6. ACTION ITEMS : 0
7. DISCUSSION: 1

- a. **Discuss future meetings coming up including site plan review, current permits along with items directed by Council.**

Exhibit: Agenda Report Number 7a

Attachments:

- **Agenda Report Number 7a** (Agenda_Report_Number_7a.pdf)

8. ADDITIONAL ITEMS FOR FUTURE MEETING
9. PUBLIC COMMENTS
10. OLD BUSINESS/NEW BUSINESS

- a. **Old Business**

- b. **New Business**

Board Member Comments

Next regular Meeting - April 13, 2022

11. **ADJOURNMENT**

TOWN OF MALABAR
PLANNING AND ZONING

AGENDA ITEM REPORT

AGENDA ITEM NO: 4.a.

Meeting Date March 23, 2022

Prepared By: Denine M. Sherear, Planning and Zoning Board Secretary

SUBJECT: Approval of Minutes

BACKGROUND/HISTORY:

The minutes must reflect the actions taken by the Board:

- Who made the motion
- What is the motion
- Who seconded the motion
- What was the vote

Malabar has historically included discussion to provide the reader the understanding of how the Board came to their vote. These minutes not verbatim, and some editing is done to convey the thought. People do not speak the way they write.

ATTACHMENTS:

Draft minutes of P&Z Board Meeting of 11/10/2021

ACTION OPTIONS:

Secretary requests approval of the minutes.

“The following draft minutes are subject to changes and/or revisions by the Planning and Zoning Board and shall not be considered the official minutes until approved by the P&Z Board.”

**MALABAR PLANNING AND ZONING BOARD REGULAR MEETING
NOVEMBER 10, 2021, 6:00 PM**

This meeting of the Malabar Planning and Zoning was held at Town Hall at 2725 Malabar Road.

1. CALL TO ORDER, PRAYER AND PLEDGE:

Meeting called to order at 6:00 P.M. Prayer and Pledge led by Chair Wayne Abare.

Chair Abare swore in Doug Dial & Susan Shortman Board Members.

2. ROLL CALL:

CHAIR:	WAYNE ABARE
VICE-CHAIR:	LIZ RITTER
BOARD MEMBERS:	DOUG DIAL
	GEORGE FOSTER
	SUSAN SHORTMAN
ALTERNATE:	BARBARA CAMERON
ALTERNATE:	JEFF RINEHART, UNEXCUSED
BOARD SECRETARY:	DENINE SHEREAR

ADDITIONAL ATTENDEES:

INTERIM TOWN MANAGER:

3. ADDITIONS/DELETIONS/CHANGE:

3.a. NOMINATIONS FOR CHAIR AND VICE CHAIR

Exhibit:	Agenda Report 3.a
Recommendation:	Welcome New Members/Vote

Chair Abare presents Oath's to Susan Shortman, and Doug Dial, PZ Board Members read Oath's.

Chair Abare welcomes new Alternate Member Barbara Cameron who was voted unanimously by Town Council.

Chair Abare asked for Nominations for Chair Position and Ritter nominated Wayne Abare, seconded by Dial.

Chair Abare accepts position.

Motion: Ritter/ Dial To Nominate Wayne Abare for Chair Position to PZ Board. Roll Call Vote: Foster ;Aye, Dial:Aye,Shortman:Aye,Ritter:Aye,Abare.

Motion Carried 4 to 0.

Chair Abare asked for Nominations for Vice Chair Position and Ritter nominated Doug Dial, seconded by Foster.

Doug Dial accepted the position and explained that his wife is retiring, and he may be traveling at times and will not be in attendance. Dial accepted the position as Vice Chair.

Motion: Ritter/ Foster To Nominate Doug Dial for Vice Chair Position to PZ Board. Roll Call Vote: Foster ;Aye, Abare;Aye,Shortman;Aye,Ritter;Aye,Abare.

Motion Carried 4 to 0.

4. CONSENT AGENDA:1

4.a. Approval of Minutes Planning and Zoning Meeting – 10/27/2021

Exhibit: Agenda Report No. 4.a
Recommendation: Request Approval

Motion: Dial / Shortman to Approve Minutes for October 27, 2021, as presented, All Vote ; ALL Aye

PZ Board went over the October 27, 2021, minutes and approved as presented.

5. PUBLIC HEARING:0

6. ACTION:0

7. DISCUSSION:0

7.a. Intentionally left Blank

8. Intentionally left Blank

9. ADDITIONAL ITEMS FOR FUTURE MEETING

10. PUBLIC

11. OLD BUSINESS/NEW BUSINESS:

Abare explained about the Sunshine Laws. Secretary Sherear gave the Board Sunshine Amendment of 2021.

PZ Board purpose Sec 2- 250 Establishment and purpose of the planning & zoning board.

Old Business:

New Business:

Reminder: Next Meeting – ~~November 24, 2021~~ December 8th 2021 maybe

K. ADJOURN

There being no further business to discuss, MOTION: Shortman / Dial to adjourn this meeting.

Vote: All Ayes. The meeting adjourned 6:37 P.M.

BY:

Wayne Abare, Chair

Denine Sherear, Board Secretary

Date Approved: as presented

TOWN OF MALABAR

PLANNING AND ZONING

AGENDA ITEM REPORT

AGENDA ITEM NO: 7.a.
Meeting Date March 23,2022

Prepared By: Denine M. Sherear, Planning and Zoning Board Secretary

SUBJECT: Discussion Items

BACKGROUND/HISTORY:

The PZ Board will review future items for discussion those to include the following listed below.

Discussion Items to include the following:

- Future Meetings for PZ, to include Site Plan Reviews, Commercial & Residential
- Current Permits and future projects
- Any Items directed by Council to PZ Board

ACTION OPTIONS:

Discussion