



# **Town Council Workshop**

**Monday, June 13, 2022 at 7:30 pm**

- 1. CALL TO ORDER, PRAYER AND PLEDGE**
- 2. ROLL CALL**
- 3. WORKSHOP ACTION**
  - a. American Rescue Plan Act: Coronavirus State & Local Fiscal Recovery Funds Update on Projects Allocated**  
Agenda Report Number 3

**Attachments:**

- **Agenda Report Number 3** (Agenda\_Report\_Number\_3.pdf)

## **4. ADJOURNMENT**

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Contact: Debby Franklin (townclerk@townofmalabar.org 321-727-7764) | Agenda published on  
06/07/2022 at 9:22 AM

# American Rescue Plan Act Workshop: Coronavirus State & Local Fiscal Recovery Funds (SLFRF):

Town of Malabar

Town Council Workshop

June 13, 2022 at 7:30pm

# Agenda



STANDARD  
ALLOWANCE



REVENUE  
REPLACEMENT



CAPITAL  
PROJECTS



TOWN COUNCIL  
DISCUSSION



DIRECTION FOR  
RTCM ACTION

## Town of Malabar Non-Entitlement Unit



RECOVERY FUND ALLOCATION  
TOTAL \$1,595,220



FUNDS ARE DISPERSED IN  
TWO ALLOCATION PERIODS:



1<sup>ST</sup> TRANCHE, RECEIVED  
OCTOBER 1, 2021, \$797,610



2<sup>ND</sup> TRANCHE, EXPECTED  
OCTOBER 1, 2022, \$797,610



# Allocations Presented 2021

<b>"Standard Allowance" is used to replace Loss of Revenue eligible use for General Government</b>	
Document Imaging – digitized public records storage.	\$60,000
Technology Software Subscription & Implementation \$20,000 Scanning Services of stored Paper documents \$40,000	
Digital PSA Signage on Malabar Road	\$38,000
Public Restroom Touchless Upgrades	\$50,000
Automatic Hand Washing Faucets, Occupancy Sensor Lighting, Automatic Soap/Sanitizer Dispensers, Hand Dryers, Auto-Flush Toilets.	
E-Signature Solution for online submissions, applications, and conversion of paper forms & corresponding informational instruction.	\$15,000
Technology Equipment for Cybersecurity & Remote Office Productivity	\$20,000
Streaming and Broadcasting Public Meetings	\$35,000
Software solution for Fire incident/EMS reporting and response, preplans and annual inspections with corresponding in-field hardware	\$25,000
Medical & PPE Supplies	\$25,000
Field Asset Tracking Instruments – GPS Enabled	\$18,000
Public Safety, Public Health, and Human Services Staff	\$72,307
Recreation Improvements to Parks Resurface Tennis Courts, Basketball Court, Playground Surface Revamp Courts/areas to multipurpose uses – ie. Pickle Ball, Futsal/Soccer Hard Surface Walking/Exercise Stations Lighting/Irrigation/Increase Parking at the Park	\$200,000
Running Total	\$558,307

# Current Allocation and Expenditure Use

<b>"Standard Allowance" Reported</b>	<b>Obligated</b>	<b>Expended</b>
<b>Document Imaging – digitized public records storage.</b>	<b>\$62,496.10</b>	
TOM-22-01 – Laserfiche / MCCI Master Agreement	21,808.25	\$5,482.00
TOM-22-01a – Town Clerk Back Scanning Addenda	25,216.95	\$5,422.13
TOM-22-01b – Building Department Back Scanning Addenda	\$15,470.90	\$0.00
<b>Digital PSA Signage on Malabar Road</b>	<b>\$38,242.00</b>	
TOM-22-01 Digital Public Information Sign	\$37,225	\$37,225
TOM-22-01a Electrical Surge	\$1,017	\$0.00
<b>FD 911 Radios TOM-22-03</b>	<b>\$127,160.27</b>	
<b>COVID-19 FD DCON TOM-22-04</b>	<b>\$800.00</b>	<b>\$800.00</b>
<b>SPM 50% Salary &amp; Benefits TOM-22-05</b>	<b>\$143,896.42</b>	<b>\$17,365.40</b>
<b>FTE Software TOM-22-05a</b>	<b>\$279.99</b>	<b>\$279.99</b>
<b>FD Lifepak-15 Defibrillator/Monitor TOM-22-07</b>	<b>\$38,412.94</b>	
<b>Reported as of 3/31/2022</b>	<b>\$411,287.72</b>	<b>\$29,349.52</b>



# Current Allocation and Expenditure Use

Projects Allocated	Obligated	Expended
Public Restroom Touchless Upgrades	\$50,000	\$0.00
E-Signature Solution for online submissions, applications, and conversion of paper forms & corresponding informational instruction.	\$15,000	\$0.00
Technology Equipment for Cybersecurity & Remote Office Productivity	\$20,000	\$0.00
Streaming and Broadcasting Public Meetings	\$35,000	\$0.00
Software solution for Fire incident/EMS reporting and response, preplans and annual inspections with corresponding in-field hardware	\$25,000	\$0.00
Medical & PPE Supplies	\$25,000	\$0.00
Field Asset Tracking Instruments – GPS Enabled	\$4,380	\$0.00
Recreation Improvements to Parks Resurface Tennis Courts, Basketball Court, Playground Surface Revamp Courts/areas to multipurpose uses – ie. Pickle Ball, Futsal/Soccer Hard Surface Walking/Exercise Stations Lighting/Irrigation/Increase Parking at the Park	\$200,000	\$0.00
Subtotal	\$374,380	
Plus Total Reported & Allocated Projects	\$785,688	

# Consideration of Remaining Funds for Major Infrastructure

<del>Balance of Funding 2021</del>	<del>\$1,036,913</del>
Balance of Funding 2022	\$809,532
Road Paving	
Stormwater	
Water Services	
Facility Improvements/Construction	





## Standard Allowance Election

- The March 31, 2022 annual report includes the Town's election of the standard allowance for revenue loss for the total allocation received - \$1,595,200.
- Funds need to be ALLOCATED by 2024 and EXPENDED by 2026.
- The Standard Allowance option is for Replacing Lost Public Sector Revenue for small agencies receiving up to 10 million in recovery funds.
- Funds should be treated like as cost-share revenue source with separate project accounting detail for required auditing and reporting.



## Revenue Replacement

- State and Local Fiscal Recovery Funds are to help agencies:
- Recuperate from the loss of revenue
- Maintain and operate public service levels of local government
- Provision economic recovery due to the closures in response efforts to the managing the pandemic crisis.
- Prevent and prepare for lasting and future pandemic outbreaks





## Capital Projects Concepts

- Identified Stormwater Master Plan Infrastructure Improvements
- Expansion of Public Water Supply and/or Sewer Infrastructure
- Road Paving and/or Resurfacings



## Stormwater Master Plan Infrastructure Improvements

### Identified and Presented Projects from Master Plan:

- Area #1 Open Ditch Hall Road (South) Linrose to Eva
  - \$1.3 - \$1.4 million
- Area #2 Gilmore St. & Weir St. Improvement at Malabar & Corey
  - \$250K - \$909K
- Area #3 Marie St. & Glatter Road
  - \$819K- \$1.5 million
- Area #4 Kelly Road to Atz Road
  - \$266K - \$449K
- Area #5 Pump Station at Benjamin Road
  - \$910K
- 2 Task Orders In Progress
  - Atz to Marie & Atz to Hall





## Expansion of Public Water Supply and/or Sewer Infrastructure

- Major Economic Development Corridors
  - Areas of economic gains for Future Development
    - CG,
    - R/LC
    - OI
    - Multi Family High Density.
  - Inline with adopted Comp Plan, Zoning, and Future Use
  - Malabar Road (EAST) / US1 (SOUTH)



## Expansion of Public Water Supply and/or Sewer Infrastructure

- Palm Bay Utilities is in design to extend a connection from Twin Lakes to Corey Road for Loop as an (MLE) Main Line Extension Project to determine their funding.

- Recent Award Costs

(include everything on a per foot basis,  
including valves, hydrants, fittings, ARVS, etc. )

PVC Pipe (inch)	Cost per foot (includes appurtenances)
6	\$58.80
8	\$91.00
12	\$161.00
16	\$238.00
20	\$343.00



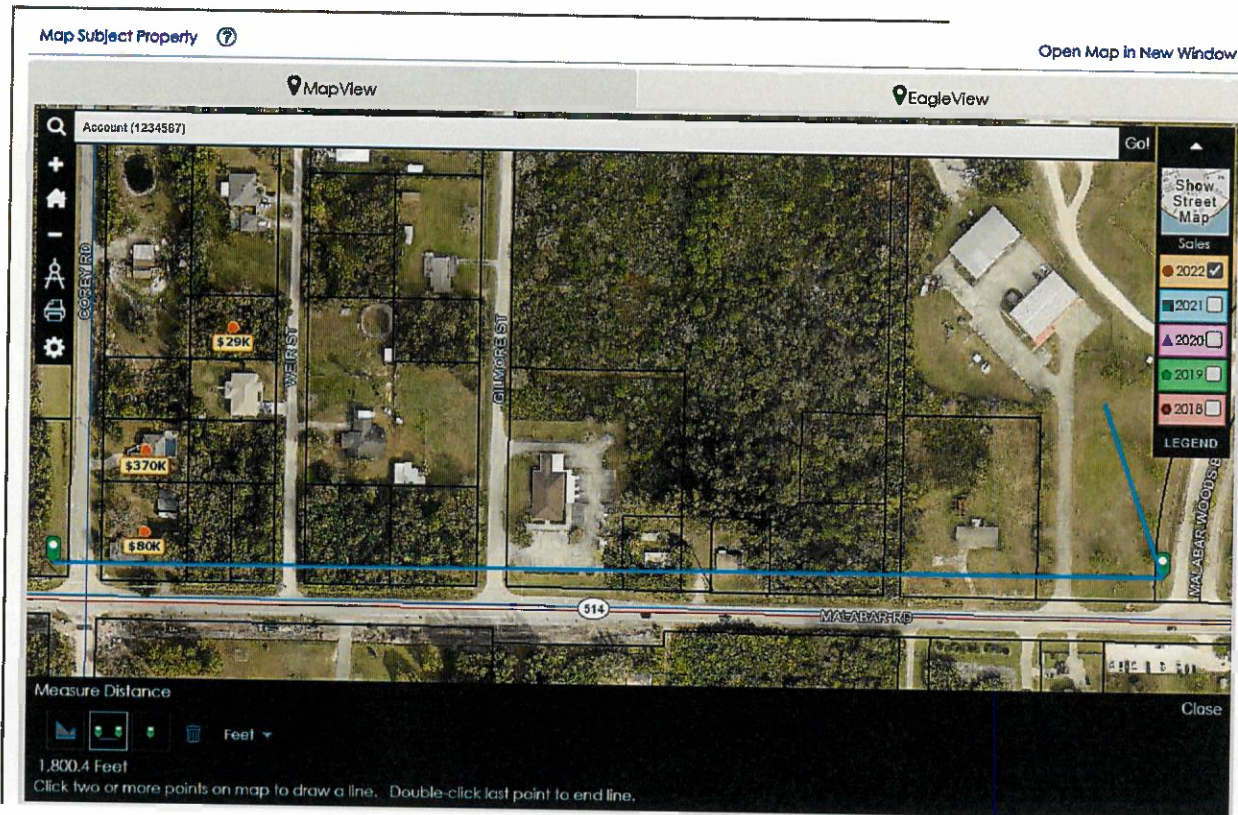


## Expansion of Public Water Supply and/or Sewer Infrastructure

- Malabar could extend from Corey to the Park (1800 feet or \$290K-\$360 for 12" Pipe Extension)
  - Easements would have to be obtained to alleviate future conflicts of Malabar Road Widening (FDOT/SCTPO) Project.
  - Developer Agreement Required
  - Hydraulic Cost Share TBD after modeling. Ex. 12" requirement, yet extension usage requirement of 6" equates to a credit for the unused capacity installed.



# Expansion of Public Water Supply and/or Sewer Infrastructure



Potential Water to Fire Department Hydrant and Park Entrance:

1800 feet, costs range \$290-360K

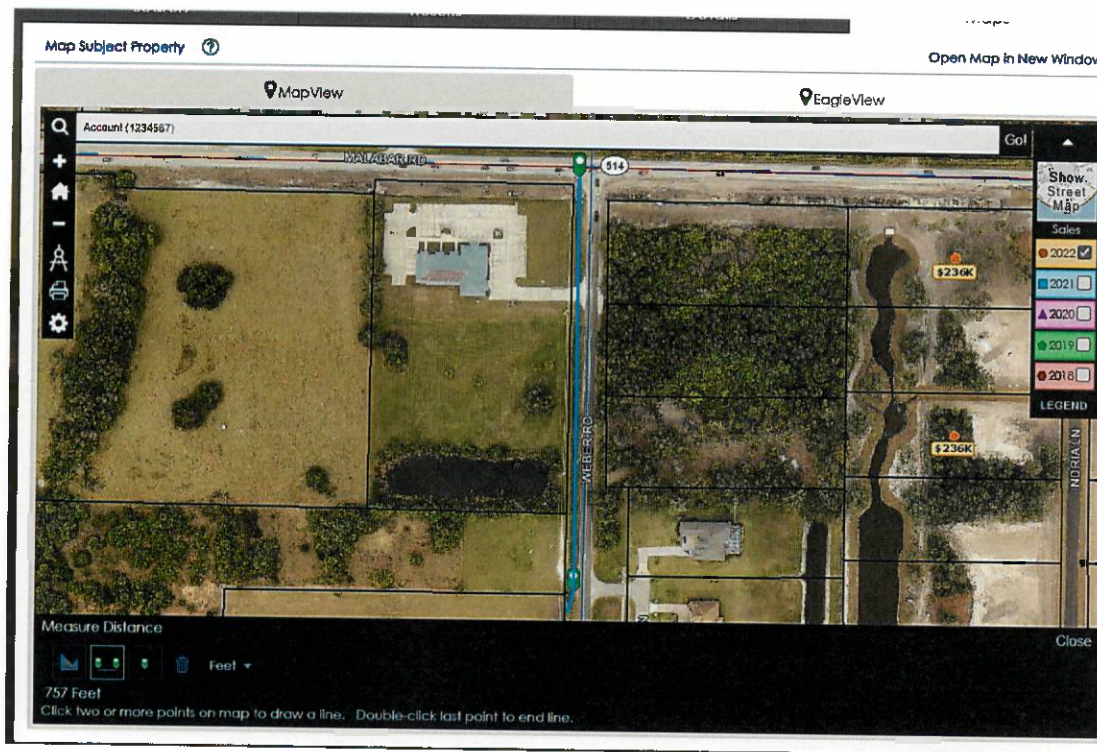
Increase ISO Rating for Residents Insurance.

Phase II: Extend Water to Facilities (Restroom & FD)





# Expansion of Public Water Supply and/or Sewer Infrastructure



Potential Water to Eschenberg Park:

750 feet, cost range \$121-150K



## Road Paving and/or Resurfacings

- Town Paved Road Inventory
  - 16 Miles of Unpaved Roadways
  - 20 Miles of Paved Roadways
- May 2, 2022 Asphalt per TON Pricing is \$701.50
- Researched 2022 Bids for Road Programs
  - 44 Miles of resurfacing and 17 miles of repair
  - Engineer's Estimate was \$6.1 Million, Actual Bid \$8.1 million





# Road Improvement Methods

## Common Methodologies:

<b>Rejuvenation</b>	Typically used on roads that are 1-5 years old to further extend the life of the pavement. It is a low cost option that improves the durability and life of the pavement by 4-6 years, and it seals the surface against intrusion of air and water elements.
<b>Milling and Paving</b>	The existing asphalt pavement surface is milled and then typically paved with a 2" thick layer of new asphalt pavement.
<b>Thin Lift</b>	The existing pavement surface is repaired of cracks and pots holes an then a 1.5" thick layer of asphalt overlay is placed on top of the existing pavement
<b>Full Depth Reclamation (FDR)</b>	The Full Depth Reclamation (FDR) process pulverizes the existing asphalt and base material, mixes cement and water, and compacts the materials to produce a strong, durable base for the new road. Then the asphalt is placed on top of the new base structure.
<b>Full Reconstruction</b>	The existing roadway is completely removed of the pavement and base material and then reconstructed by compacting sub-base and adding a new 8" thick base rock compacted and 2" think asphalt pavement.





## Example of a Road Project and Costs

Task	Lump Sum	% of Project
Mobilization	\$31,949	2%
MOT	\$49,160	3.45%
Erosion Control	\$568	0.04%
Vegetation Removal	\$655	0.05%
Leveling and Base Rework	\$2,519	0.18%
Road Base	\$72,118	5.06%

Task	Lump Sum	% of Project
Milling w/ 2" Pave	\$31,254	2.19%
Milling w/ 1.5" Pave	\$68,031	4.77%
Superpave 9.5, 1.5" Thin Lift	\$545,452	38.24%
Superpave 9.5, 2" Overlay	\$207,566	14.55%
Micro-Surface(Double)	\$344,769	24.17%
Perf Turf Sod	\$39,195	2.75%

Task	Lump Sum	% of Project
Raised Reflectors	\$1,729	0.12%
Striping 12" Crosswalk	\$3,917	0.27%
Striping 24" Crosswalk	\$1,502	0.11%
Striping Message	\$199	0.01%
Striping 6" White	\$11,671	0.82%
Striping 6" Yellow	\$14,079	0.99%
Striping 18" Yellow Chevron	\$78	0.01%
<b>Project Total</b>	<b>\$1,426,411</b>	<b>100%</b>
<b>Asphalt SubTotal</b>	<b>\$1,197,072</b>	<b>83.92%</b>
<b>Project Task Subtotal</b>	<b>\$229,339</b>	<b>16.08%</b>

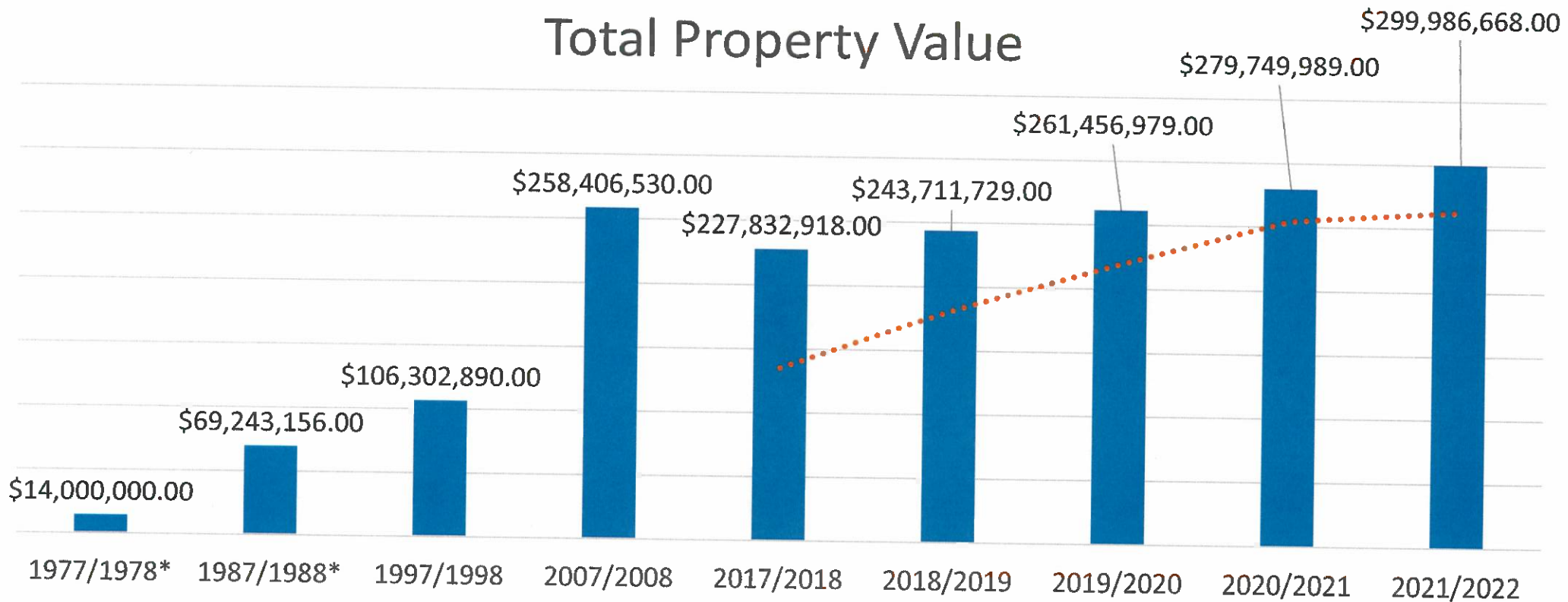


## Key Road Paving Project Considerations

- Prioritize Areas
  - Collectors: Weber, Corey, Atz, Hall
  - Subdivisions: Country Cove, Brook Hollow, Rocky Point
  - Local Streets
- Fund and Prepare a Plan for Action
  - Engineer Road Analysis and Study
  - Improvement Method
  - Engineer Estimates & Plans for Council Approval

## Millage & Historical Property Values

### Total Property Value





# Eligible Uses Overview

## **Replacing Lost Public Sector Revenue**

- Use the Standard Allowance for allocations up to \$10 million.
- Government services generally includes any service traditionally provided by a government, including construction of roads and other infrastructure, provision of public safety and other services, and health and educational services. Funds spent under government services are subject to streamlined reporting and compliance requirements.

## **Responding to Public Health and Economic Impacts of COVID-19**

- public health,
- assistance to households,
- assistance to small businesses,
- assistance to nonprofits,
- aid to impacted industries, and
- public sector capacity.

## **Capital Expenditures**

- Projects equal to or greater than \$1 million, require written justification to determine eligibility.

# Certain Restrictions

Considerable flexibility to use funds to address the diverse needs of their communities, some restrictions on use apply across all eligible use categories:

1. For states and territories: No offsets of a reduction in net tax revenue resulting from a change in state or territory law.
2. For all recipients except for Tribal governments: No extraordinary contributions to a pension fund for the purpose of reducing an accrued, unfunded liability.
3. For all recipients: No payments for debt service and replenishments of rainy-day funds; no satisfaction of settlements and judgments; no uses that contravene or violate the American Rescue Plan Act, Uniform Guidance conflicts of interest requirements, and other federal, state, and local laws and regulations.



## Town Council Discussion

Each City & Town has different recovery plan based on the economic shutdown:

- Value - Large Public Benefit
- Recovery - Revenue Neutral or Future Gains
- Relief - Inflation and Recession
- Prevention –Current & Future Pandemic



# Procedures of Projects Allocation and or Amendment

