



Trails and Greenways Committee

Monday, June 13, 2022 at 6:00 pm

1. CALL TO ORDER, PRAYER AND PLEDGE
2. ROLL CALL
3. ADDITIONS/DELETIONS/CHANGES
4. CONSENT AGENDA
 - a. **Approval of Minutes of 04/11/2022**
Exhibit: Agenda Report Number 4a

Attachments:

- **Agenda Report Number 4a** (Agenda_Report_Number_4a.pdf)

5. PUBLIC COMMENTS
6. ACTION ITEMS
7. DISCUSSION ITEMS:
 - a. **Trail, Kiosk and Firebreak Conditions**
Exhibit: Agenda Report Number 7a

Attachments:

- **Agenda Report Number 7a** (Agenda_Report_Number_7a.pdf)

- b. **Signage Update**
Exhibit: Agenda Report Number 7b

Attachments:

- **Agenda Report Number 7b** (Agenda_Report_Number_7b.pdf)

- c. **Eagles Nest Trailhead**
Exhibit: Agenda Report Number 7c

Attachments:

- **Agenda Report Number 7c** (Agenda_Report_Number_7c.pdf)

- d. **IMBA Trail Accelerator Grant**
Exhibit: Agenda Report Number 7d

Attachments:

- **Agenda Report Number 7d** (Agenda_Report_Number_7d.pdf)

e. Next Field Event - TBD

8. OLD/NEW BUSINESS

a. Board Member Comments

b. Staff Reports

c. Next Scheduled Meeting Date

9. ADJOURNMENT

Contact: Richard W. Kohler (rkohler@townofmalabar.org 321-727-7764) | Agenda published on
06/08/2022 at 4:42 PM

TOWN OF MALABAR

TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 4.a
Meeting Date: June 13, 2022

Prepared By: Richard W. Kohler, Deputy Clerk/Treasurer

SUBJECT: Approve Minutes of 4/11/2022

BACKGROUND/HISTORY:

- a. Summary of Actions at the Trails and Greenways Committee Meeting of 4/11/2022.

ATTACHMENTS:

- a. Draft Minutes of T&GC Meeting of 4/11/2022

ACTION OPTIONS:

- a. Request Approval

MALABAR TRAILS AND GREENWAYS COMMITTEE REGULAR MEETING
April 11th, 2022, 6:00 PM

This meeting of the Malabar Trails and Greenways Committee was held at Town Hall at 2725 Malabar Road.

1. CALL TO ORDER, PRAYER AND PLEDGE:

Meeting called to order at 6:21 P.M. Prayer and Pledge led by Chair Thompson.

2. ROLL CALL:

CHAIR:	DREW THOMPSON
VICE-CHAIR:	MURRAY HANN
BOARD MEMBERS:	ANNELIE HARVEY
	BOB WILBUR
	DANIEL WAITE-EXCUSED
ALTERNATES:	MARK BRITT
	MIKE SCHOOLFIELD - EXCUSED
GRANT/VALKARIA LIASON:	CRAIG SMITH
BOARD SECRETARY:	RICHARD KOHLER

3. Additions/Deletions/Changes- Secretary Kohler requested that Mr. Britt read his Oath of Office. With no objections, Mr. Britt read and signed his Oath of Office. Mr. Britt thanked the Committee for accepting him and gave a brief history of his time in Malabar and the Trails & Greenways of the Town.

4. CONSENT AGENDA

4.a. Regular Trails and Greenways Committee Mtg Minutes of 3/15/2022 & 3/29/2022

Motion to accept 03/15/2022 as presented by Hann/Wilbur

Motion to accept 03/29/2022 as presented by Wilbur/Harvey

All Ayes: Carried 5-0.

5. PUBLIC COMMENTS: Mrs. Cameron suggested sending a letter to the HOAs of Malabar to drum up support and an audience.

6. ACTION ITEMS: NONE

7. DISCUSSION

a. Trail, Kiosk and Firebreak Conditions

VC Hann states after the nasty storm we had last week, there were several trees down across the trail. They have since been cleared.

Chair states that the Cameron Preserve signs are going to be updated. VC Hann states he just has to add the Impala Trail, and the new maps for Pt. Malabar, Cameron Preserve, Al Tuttle Trail (Several Locations) will be ready. Chair states the sign panels are 47' x 23 '. VC Hann states updating the kiosks should be done soon. He believes the metal signs should hold the maps. He would also like to talk to the BMBA about resigning the Cameron Preserve with Flex Stakes. Chair asks the Committee if they would like the maps to be the same size as the sign currently in Town Hall. No Objections Heard.

b. Eagles Nest Trailhead

VC Hann states we should go to ENT and flag/measure the areas left to be cut. We can calculate the acreage and get that project done this year. We could also get Fill dirt in there. CM Wilbur states we can meet at the site and paint off areas that need to be cleared. He believes once we get the rest cleared, we can get the fill dirt in there. He is disappointed in the work provided by the previous contractor and would like to see a better level of communication with the future vendor.

VC Hann/CM Harvey recommends that CM Wilbur, Secretary Kohler, and TM Stinnett will meet at the ENT and work to reopen the work order on the land clearing to complete as originally intended, within budgeted funds, and with proper communication with the vendor.

Motion Carries 5-0 (All Ayes)

c. Discussion of Fiscal Year 21/22 Funds

VC Hann suggests asking someone to redo the sign hanging above the Cameron Preserve entrance. Liaison Smith suggests contacting Mr. Nemeth. Chair reminds the Committee of the Town's new purchasing ordinance, which gives clear direction on how we will purchase items. Chair also states we can use stickers to update maps between prints. VC Hann also would like to talk about reopening a trail in the Cameron Preserve at the next meeting. Chair reminds the Committee about their thought to add additional signage around the North side of Cameron with at least 3 signs. One at the North-Eastern Corner, the North-Western Corner, and the Corey Road ROW along the Al Tuttle Trail, and possibly on Malabar property near Briar Creek Road. Chair also suggests new signage to provide waypoints along the trail directing users to landmarks. Chair suggests signage include the Malabar Logo, Trail Town Logo, the FCT logo, and the SCTPO Logo. VC suggests 4 signs would complete the kiosk maps, and he will research the sizing for all of them. Chair states he will work with the remaining surfaces and construct signs from that.

Chair states there is about \$9,500.00 left in the budget. We can purchase shelter kits for about 2-3k.

d. Next Field Event

Liaison Smith suggest putting together a cut the vine work day. Spread volunteers about 10-15 feet from each side of the trail and remove the invasive species.

8. OLD/NEW BUSINESS

a. Board Member Comments

- Liaison Smith informed the Committee that the BMBA donated a Bike Repair stand in Grant/Valkaria Community Park. VC Hann states the CTS would be an excellent place for one. Grant Valkaria also is looking into their field trip again. He wants to show them the Hannway Bridge, Sandhill Trailhead, future Eagles Nest Trailhead, and the Cameron Trail Shelter. GV is also thinking of using the Vally Road ROW as a portion of the Al Tuttle Trail.
- CM Wilbur states he has a pile of wood that he will donate for a good cause.
- CM Harvey states he rode Jordan Scrub last weekend and is excited we are working on ENT again.
- ACM Britt thanked the Committee for accepting him and expressed how excited he is to work with this group.

b. Staff Reports:

c. New Business:

- Next Regular Meeting- May 9th, 2022

9. ADJOURN

There being no further business to discuss;

MOTION BRITT/HARVEY to adjourn. Vote: All Ayes. The meeting adjourned 7:31 PM.

BY:

Drew Thompson Chair

6/13/2022

Date Approved: as presented:

Richard W. Kohler, Board Secretary

DRAFT

TOWN OF MALABAR

TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 7.a

Meeting Date: June 13th, 2022

Prepared By: Richard W. Kohler, Deputy Clerk/Treasurer

SUBJECT: Trail, Kiosk and Firebreak Conditions

BACKGROUND/HISTORY:

- a. Traditionally, members of the Committee share their recent experiences from the trails and at the trailheads.

ATTACHMENTS:

- a. None

ACTION OPTIONS:

- a. Discussion

TOWN OF MALABAR

TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 7.b
Meeting Date: June 13th, 2022

Prepared By: Richard W. Kohler, Deputy Clerk/Treasurer

SUBJECT: Signage Update

BACKGROUND/HISTORY:

- a. The Trails and Greenway's Committee has been discussing updating the signs in and around the Malabar Greenways.
- b. At the April meeting, Chair Thompson took direction from the Committee to begin work drafting the signs, while Vice-Chair Hann took direction to complete the updating of the area map.
- c. Both accomplished their tasks, and the Draft Maps and Signs are included in this agenda report.

ATTACHMENTS:

- a. Draft Signs

ACTION OPTIONS:

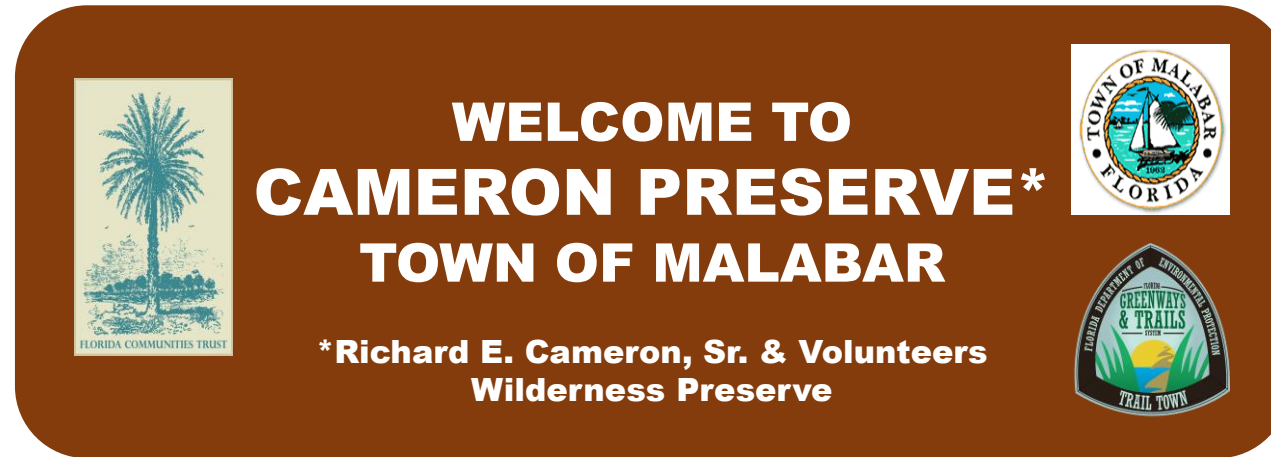
- a. Discussion/Request for Malabar Staff to develop an Invitation to Bid to produce the signs.

T&GC

Additional Signage for Cameron Preserve

**Being considered due to high public dependency during BCC and/or
EEL Pgm barricade periods when public is excluded from MSS**

Sign A



Sign A

30" x 16"

Total = 8

(8) To be posted **by T&GC** at trail access points north of Cameron Preserve and at access points with MSS E & W

Sign B

Sign C

Sign D

Sign E

Sign F

Signs B - F

6" x 32"

Total = 28

Sign - Qty:

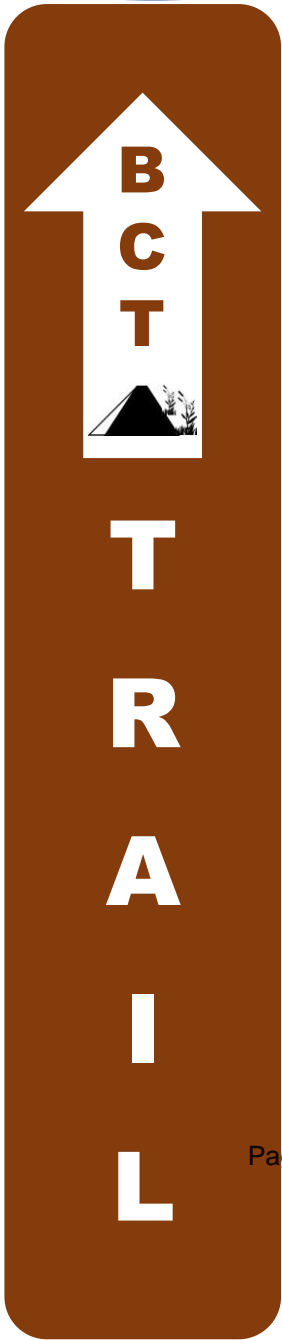
B = 9

C = 6

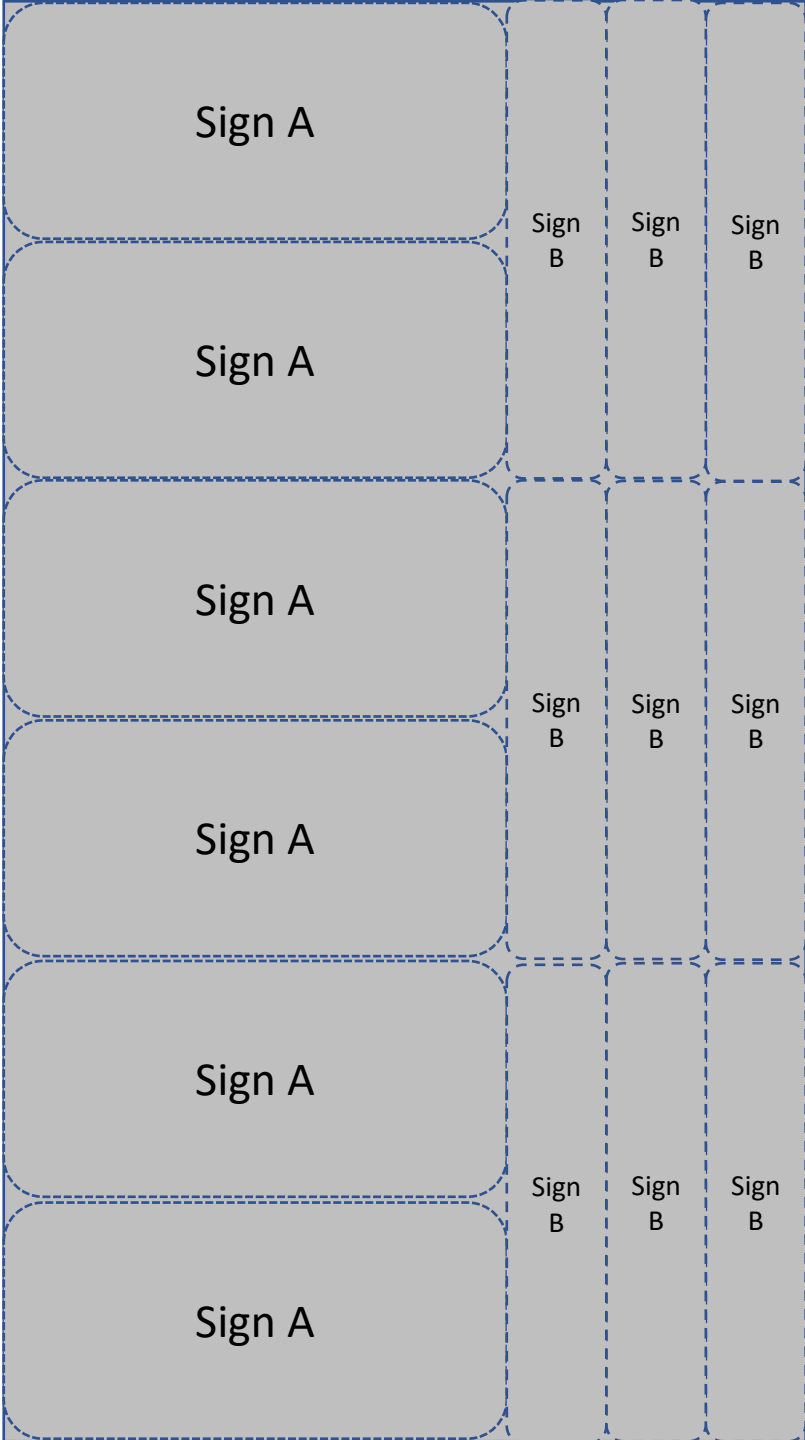
D = 4

E = 4

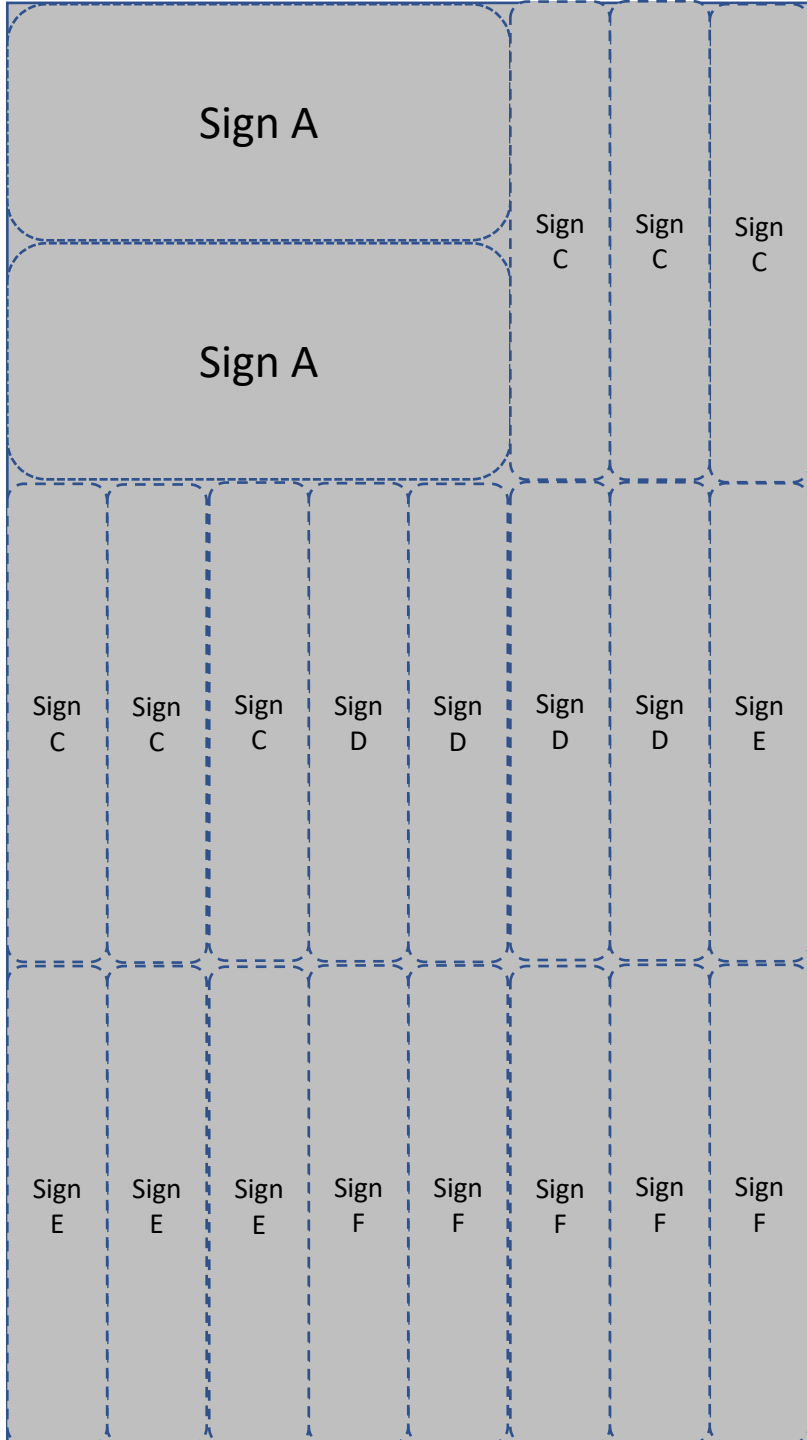
F = 5



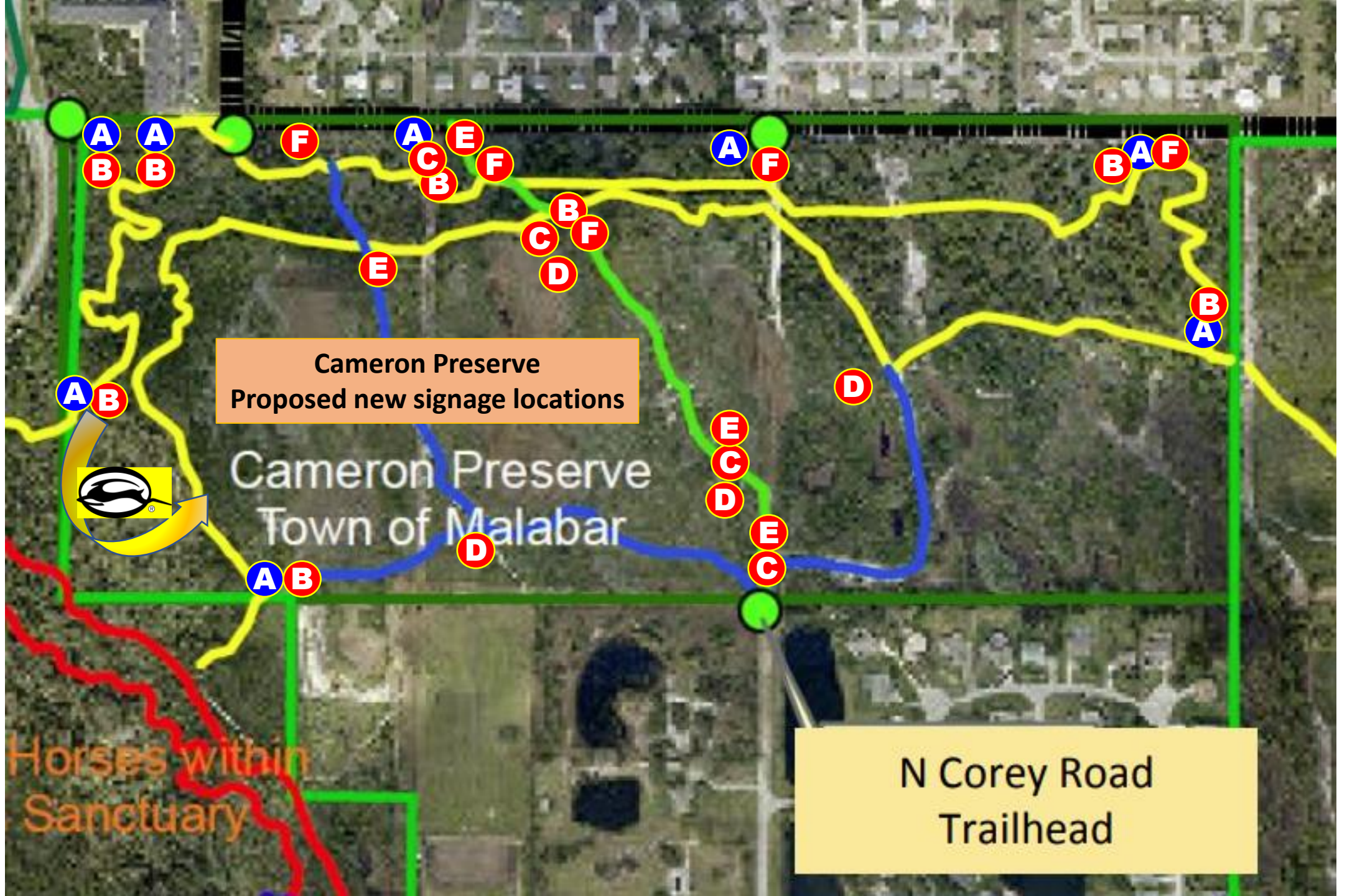
Sign A
30" x 16"



Need
2
4' x 8'
Sign
Panels



Signs B - F
6" x 32"



Cameron Preserve
Proposed new signage locations

Cameron Preserve
Town of Malabar

Horses within
Sanctuary

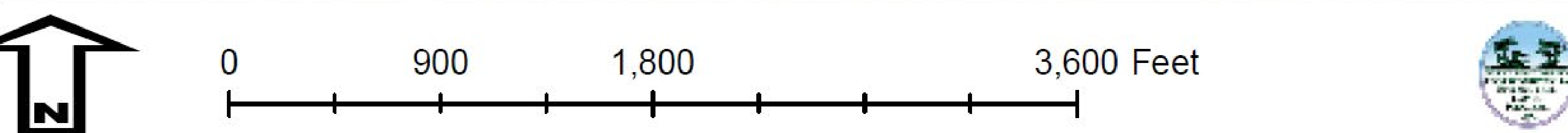
N Corey Road
Trailhead

MALABAR and PALM BAY TRAIL SYSTEM



Legend

- Access Points
- EEL Managed Boundary
- Cameron Preserve
- Paved Trail



Area map provided by the Brevard County EEL Program



- Thank you for visiting MALABAR Trails!
- These trails are maintained by the Malabar Trails and Greenways Committee. If you would like to get involved, please call the Town of Malabar at (321) 727-7764, or go to our Virtual Trailhead <http://malabartrails.org/>
- **USE THIS TRAIL SYSTEM AT YOUR OWN RISK.** The property owner is indemnified from liability by Florida Statute 316.0085
- Trails in this system are considered Medium (blue) difficulty. Expect sandy areas, roots, and moderate drops. Trails may have trees down, or be blocked by debris at any time. Trail conditions can change at any time, so it is up to the trail user to keep themselves safe
- The trail user is responsible for their own safety. Use trails at your own risk.
- **DO NOT MODIFY TRAIL SURFACE**
- **NO motorized vehicles of any kind, except ADA exceptions**
- **HELMETS ARE REQUIRED TO RIDE HERE**
- Dogs are allowed, on leash, in Malabar's Cameron preserve only (see Map)
- Horses allowed in Cameron Preserve and Malabar East, but not Malabar West
- This trail system utilizes one-way and two-way trails. Most of the complex, narrow trails are "one way", and it is best to travel that way for safety. Bikes: Please adhere to one way designation
 - "One Way" is the Preferred Direction of Travel. If You Choose to Travel Opposite the Preferred Direction, be vigilant and yield the ROW to the preferred direction



Visit Malabar Virtual Trailhead
Lost on a Malabar trail? call 844.879.1974

VTP
Town of Malabar Trails & Greenways Committee (T&GC)

Invites you to visit Malabar's Trail System
*See back of card for our virtual trailhead with: maps, area info, and volunteer events

T&GC meets monthly: 6 PM 2nd Mon at Town Hall: 2725 Malabar Rd. Malabar, FL 32950

BMBA + **TRAILFORKS**

At www.RideBMBA.org

-Browse Brevard Trails -View/Submit Trail Statuses
-View Photos & Videos

Trail Maps

We truly believe the best way to find your way around the trails is with the Trailforks app (available in your phone's app store). Not interested in the app? Scan the QR code to the right to see this region's map on Trailforks.com.

Trail Name: Description / Features (West to East)	Where on Map ?
AI Tuttle Trail: The AI Tuttle trail is Bi-Directional, and a paved, multi-user trail. Expect walkers, runners, bicycles, equestrians. The AI Tuttle Trail runs predominately East – West, and goes all the way from Port Malabar Blvd to the Malabar Sandhill Trailhead on Marie Street (near Malabar Road). Bridge to Capon Street in Palm Bay, & one large bridge over a depression marsh. Excellent wildlife viewing on the Canal, connects to Malabar Park via an abandoned concrete road	Black Dashed line – North boundary of off-road trail system, & S to Malabar Road
Red & Purple Trail (West): These are the best (and most difficult) of the mountain biking trails in Palm Bay and EELP Malabar West Sanctuary. Better known as "Ho Chi Minh" (Purple) and "Dead Bike" (Red), these are the core of the traditional mountain bike trails. Excellent views of Turkey Creek and the Turkey Creek flood plain. Dry year round, even in high rain season. Most trails are marked one way. <i>No horses on these trails, please.</i>	Purple and Red Line – North West section of map

Trail Name: Description / Features	Where on Map ?
Blue Trail (West): This loop is connected to Red Trail via two long, narrow bridges, which cross the Turkey Creek flood plain. Blue is a challenging trail that has wet sections during the high rain season. Much of this area is in scrub habitat restoration, but shade has been left near the trail sections.	Blue Line – South West section of map
Yellow Trail East (Cameron): Yellow Trail East is One-Way, and runs predominately East, toward EELP Malabar East Sanctuary, and the trails that lead to Malabar's Sandhill Trailhead. Trail is marked with Yellow Diamonds, with arrows and "E" to indicate East. Cameron Trail Shelter is on the Green Trail, and visible from Yellow East	Yellow Line – In Cameron Preserve, Center of Map
Yellow Trail West (Cameron): Yellow Trail West is One-Way, and runs predominately West, toward EELP Malabar West Sanctuary, and the Red & Purple trails near Turkey Creek. Yellow West includes some very twisty, shaded single-trac. Trail is marked with Yellow Diamonds, with arrows and "W" to indicate West.	Yellow Line – In Cameron Preserve, Center of Map
Green Trail (Cameron): The Green Trail is Bi-Directional, and runs predominately North – South, connecting the N. Corey Road Trailhead to the AI Tuttle Trail (Paved). It is generally easy. Generally dry even in high rain season. The Cameron Trail Shelter (CTS) is on this trail, near the intersection with Yellow-East	Green Line – In Cameron Preserve, Center of Map
Blue Diamond Trail (Cameron): The Blue Trail is Bi-directional, and runs predominately East – West, and serves as a local connector to other trails in Cameron Preserve. This trail is rooty and difficult, and also known as "The Route of All Evil" trail. Excellent views of depression marsh. Fun & aerobic for more experienced trail users.	Blue Line – In Cameron Preserve. Marked with Blue Diamonds. Center of Map.
Red Trail (East): This loop-trail is in Brevard County EELP Sanctuary Malabar East. Views of Scrub habitat, lakes, & depression marshes. Crosses the Malabar Woods Road, an abandoned concrete road in the center of Malabar East Sanctuary. Connects to AI Tuttle Trail and Malabar Sandhill trailhead in the East.	Red Line – In East Section of Map
Semi-Secret Trail (Turkey Creek Sanctuary): This trail connects "Ho Chi Minh" (Purple) trail to the South bank of the C1 canal, and from there you can go further west to the Grapefruit Trails (GFT). Classic deep woods single-trac with boardwalks at each end (East boardwalk has an observation bench area), and excellent views of Turkey Creek	Yellow line – in farthest East section of map. 2, 1-way trails shown as single line on map
Impala Trail (Cameron Preserve): This trail connects Yellow West with Yellow East, staying entirely within Malabar's Cameron Preserve. Twisty, fast, classic deep woods single-trac. 1962 Chevy Impala on trail.	Bright Blue Line- Just to the Left of the Cameron Preserve label

TOWN OF MALABAR

TRAILS AND GREENWAYS COMMITTEE MEETING

AGENDA ITEM NO: 7.b
Meeting Date: June 13th, 2022

Prepared By: Richard W. Kohler, Deputy Clerk/Treasurer

SUBJECT: Eagles Nest Trailhead

BACKGROUND/HISTORY:

- a. The Trails and Greenway's Committee has begun work on the Eagles Nest Trailhead. The main parking area and fence line have been cleared.
- b. At the last T&GC Meeting, the Committee recommended CM Wilbur meet with Town Staff at the site to determine what additional land clearing activities were required.
- c. In late April, CM Wilbur met TM Stinnett and DT/C Kohler at the ENT for a field visit. Findings of the visit include
 - a. No further major Land Clearing activities required.
 - b. Malabar Public Works can provide fill dirt and machinery for spreading it along the fence line and driveway area.
 - c. Once dirt is provided, next step should be instillation of the fence line.

ATTACHMENTS:

- a. None

ACTION OPTIONS:

- a. Discussion/Request from Malabar Public Works to bring in and grade fill dirt for fence line and driveway.

TOWN OF MALABAR

REGULAR TOWN COUNCIL MEETING

AGENDA ITEM NO: 7.C
Meeting Date: June 13th, 2022

Prepared By: Richard W. Kohler, Deputy Clerk/Treasurer

SUBJECT: Trail Accelerator Grant

BACKGROUND/HISTORY:

- a. On May 10, 2022, Town staff became aware of a grant offered by the International Mountain Bike Association (IMBA).
- b. On May 16th, Council approved Staff to work with the T&GC to complete a submission for this grant.
- c. The grant offers matching funds for the planning aspects of trail improvements.
- d. Malabar Trails and Greenways Committee has several projects that are in the design and planning phase that could be applied for, such as the "Zig-Zag" Trail, the Briar Creek Blvd. Underpass project, and the Eagles Nest Trailhead.
- e. The grant is open for submissions between June 1st, and July 31st of 2022.
- f. Staff would like to pursue matching funds, with assistance from the T&GC in drafting the grant proposal.

ATTACHMENTS:

- a. IMBA Trail Accelerator Grant Information

ACTION OPTIONS:

- a. Request Action

Trail Accelerator Grant Program

Application period open
June 1, 2022 to July 31, 2022



Table of Contents

- ❖ Introduction
- ❖ Program Overview
- ❖ Impact to date
- ❖ Who Can Apply?
- ❖ Timeline
- ❖ Filling out the Application
- ❖ What You Will Need
- ❖ Other Things to Think About
- ❖ The List of Questions
- ❖ We Are Here to Help
- ❖ IMBA Dig In Program, funded by Shimano



IMBA's mission is to create, enhance and protect great places to ride mountain bikes.

We understand that in order to grow the quantity and quality of mountain bike trail communities, we need to accelerate the pace of trail building. Trail Accelerator grants provide a jump-start to communities that have the interest and political support to develop trail systems, but need assistance to get projects up and running.

A Trail Accelerator grant offers awardees professional trail planning and consultation services to launch their trail development efforts, which can often leverage additional investment from local, regional, and national partners.

#MoreTrailsClosetoHome



INTERNATIONAL MOUNTAIN BICYCLING ASSOCIATION

Program Overview

This grant results in a planning process and documentation for your project. It is not a cash grant. Grants typically range from \$5,000-\$30,000 and they require a one-to-one match. For example, if you are awarded a \$5,000 grant, you must commit an additional \$5,000 to IMBA. If you are awarded a \$30,000 grant, you must commit an additional \$30,000 to IMBA. Finalists will receive a call from IMBA Trail Solutions staff to clarify any questions and to discuss and define the scope of work, tasks, and final deliverables of the proposed Trail Accelerator grant project. **A phone call does not mean that a grant has been awarded.** For grant awardees, the agreed-upon trail planning process will be different for each site based on the desired outcomes and will be clearly documented in a contract between the applicant and IMBA. The deliverables will include trail plans in the form of written reports and maps, based on the scope of the project.

What Types of Projects Will Be Considered?

- ❖ Projects that serve mountain bikers as the primary users, though multi-purpose human-powered trail uses are viable as well.
- ❖ Projects that will result in a visible and substantial increase in access, improved mountain bike experiences, and greater community benefit.
- ❖ Projects where the Trail Accelerator grant stands to leverage additional resources to ensure the success of the project.
- ❖ Projects that promote community development, volunteer recruitment, new rider development, youth riding, and engaging marginalized community members. Higher preference will be given to projects that demonstrate a focus on diversity, equity, and inclusion.
- ❖ A declined request does not imply that the project is not needed or valued. Those who do not receive a grant award may apply again in subsequent rounds (and we hope you do!).

Impact to Date



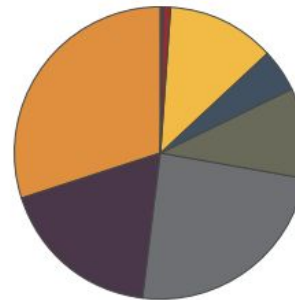
TAG

By the Numbers

2018 - 2020



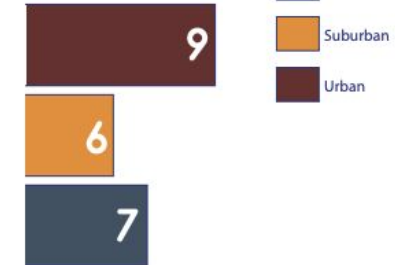
Total Additional Funding Unlocked
7.85 Million



Sources of Additional Funding

- Foundations
- Private Donations
- RTP Grants
- Corporate Donations
- Mountain Bike Groups
- Municipalities
- In-Kind Volunteer Labor
- Room Tax

Communities Impacted



6 Projects Provide Venues for NICA Teams



NICA NATIONAL INTERSCHOLASTIC CYCLING ASSOCIATION

Who Can Apply?

Local, municipal, state, or federal government agencies, and 501(c)3 nonprofits that actively manage parks and trails may apply. Mountain bike clubs and IMBA Local partners with the capacity to match and manage a grant of this scale are eligible to apply—this is new as of the Spring 2020 grant round.

The organization applying must be able to provide the matching funds. Please see information later in this document to learn more about how agencies disburse grant funds.

- ❖ Projects which are primarily based on private land are not eligible to apply.
- ❖ Private organizations including ski resorts, HOAs, or property developers are not eligible to apply
- ❖ Religious organizations for religious purposes, private foundations, and political causes/candidates/legislative lobbying groups are not eligible to apply.

TAG Timeline

- ❖ Planning toolkit available on IMBA.com
 - **May 3, 2022**
- ❖ Grant Cycle Opens
 - **June 1, 2022**
- ❖ Grant Cycle Closes
 - **July 31, 2022**
- ❖ Selection process begins
 - **August 1, 2022**
- ❖ Announcement of round 6 awardees
 - **Mid-October 2022**

Filling Out the Application

You can help us by supplying the most thorough answers possible, which will help move your project to the top of the list. There are two critical things we want to understand:

- ❖ How your project involves and benefits your community (the vision behind the project)
 - I.e., will your project provide access for underserved communities? Tie in with youth programs?
 - Before you apply, think through the ways your project will align with broad community needs.
- ❖ The true scope of your project (the nitty gritty of what you want to build)
 - We'll ask a lot of detailed questions about what you're trying to accomplish.
 - Be sure to think through how your project timeline will unfold, how you plan to get to the next steps, etc.

***Please know that even if you don't have a lot of knowledge in the trail development realm, we still want you to apply! If you're confused or get stuck anywhere in the application process, don't hesitate to reach out. Let's work together to make your trail dreams a reality.*

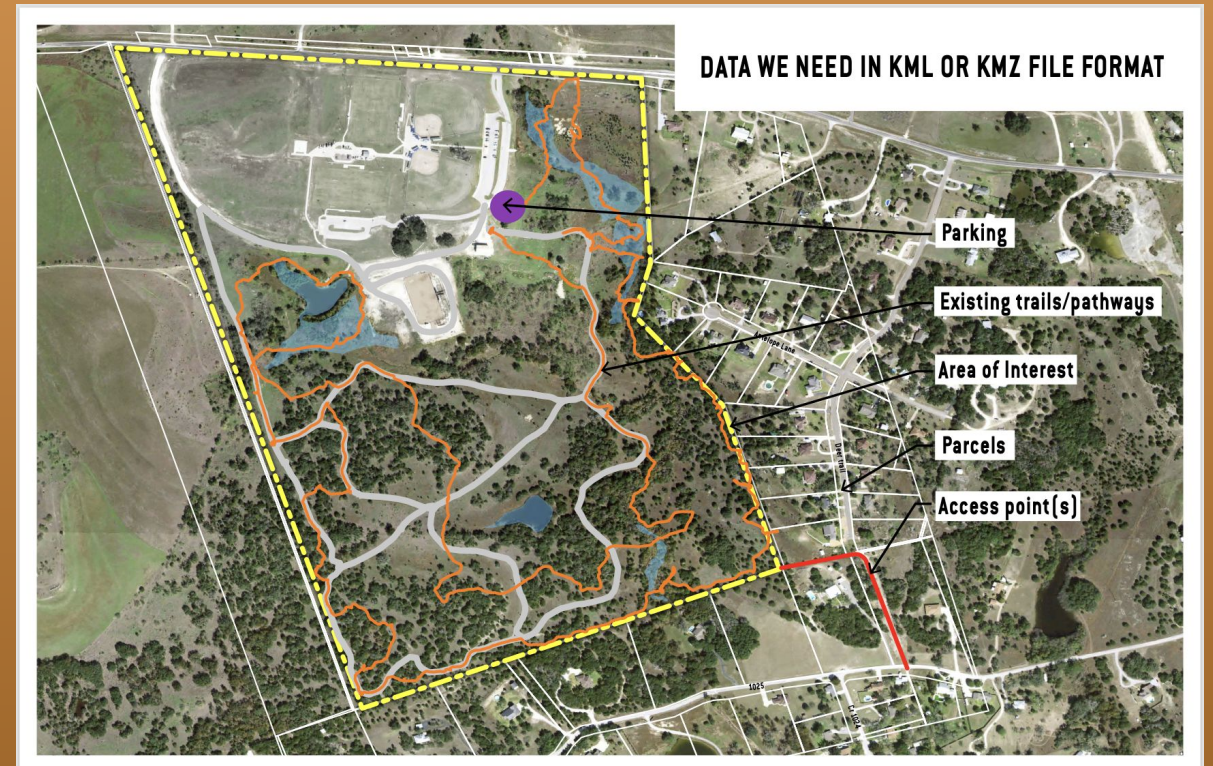
What You Will Need

1. A .kmz file of your project area

[Click here for a tutorial](#) on creating a .kmz file from an area of interest:

In your file, please include things such as:

- ❖ project area delineation
- ❖ property boundaries
- ❖ hydrology
- ❖ areas of cultural significance
- ❖ existing amenities like trails, parking, etc



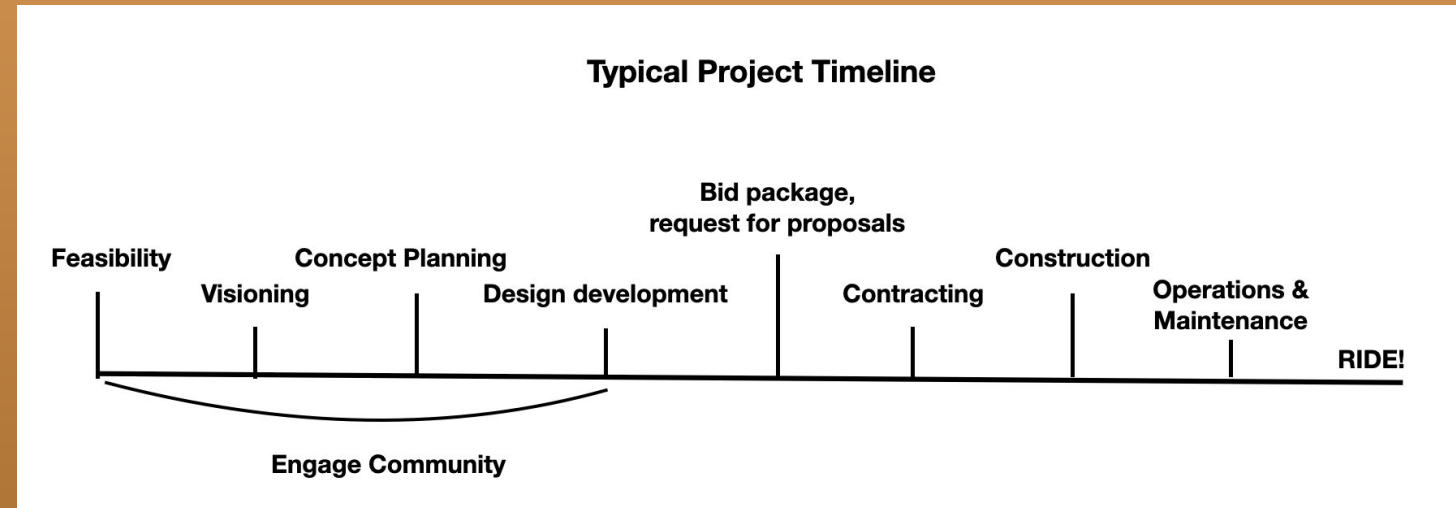
DATA WE NEED IN KML OR KMZ FILE FORMAT



What You Will Need

2. Timeline of your project

Most trail projects follow a general timeline from start to finish. We'll be asking you to give us an idea of when you think your project might hit these milestones.



What You Will Need

3. Assurance from your agency or organization that this grant is compatible with your financing processes.

- ❖ If you represent a municipality or other agency that goes through procurement, contact that department and ensure that they can disburse the funds for your half of the match. We will be asking you to confirm that the funds will be available at the time of contract signing.
- ❖ If you're with a mountain bike or trail organization, you can simply confirm that your secretary or accountant will make the funds available at the time of contract signing.

Other Things to Think About

Partners:

Robust trail projects come to life through partnerships. We'll be asking you about the organizations or agencies you're partnering with to bring this project to fruition.

Community Engagement:

Every project needs to be filtered through the community for feedback and improvements. This is often how you find financial partners, too. We'll be asking you how you plan to approach this part of the process..

Implementation:

Just like you, we want to see this project become reality. Think about how you and your partners will get to the next steps, whether it's fundraising, design, or construction. We'll be asking you how you'll get there.

Funding:

We will be asking you questions about how much you anticipate things will cost. **But don't be worried if you don't have much funding currently.** These grants are here to help in that exact situation. Once planning documents are made, they are the perfect marketing tool for fundraising, because they bring a lot of ideas into focus. The visual nature of a planning document gets people excited about the possibilities.

Social Media Requirements

A requirement of receiving funding is to post about the grant and how it's helping your project/community. Take a few minutes to decide which social media channels will work best, since we'll be asking for those links in the application.

❖ Hashtags to Use:

- #trailacceleratorgrant
- #moretrails closetohome

❖ Our Handles

- Instagram @IMBA_US
- Facebook @IMBAonFB



And Finally... Here are the Questions

SECTIONS 1 & 2: You, Your Organization and Partners

1. Name, email, phone number, website, etc.
2. Describe your organization/department including numbers of staff or volunteers, board members, and mission statement.
3. Do you have written support from three local officials for this project? This includes both land managers and elected officials. Please list their names, positions, and phone numbers.
4. Describe another community project your agency or coalition has undertaken and has seen success with. Tell us about the larger community impacts.
5. What other community organizations are you partnering with on this project?
6. Has a representative from your committee or community attended an IMBA Trail Lab or will they be attending an upcoming Trail Lab?
7. Part of your requirement as an awardee requires you to post about the grant on social media. Please provide the social media feed(s) you will use to promote your project and the TAG grant.
8. Part of your requirement as an attendee is to provide follow-up information to IMBA about the grant and its impact. Please provide the name and email address of the best person to contact.

Section 3: Project Background and Details

1. Project title
2. Project location/name of parcel. Please attach a GoogleEarth .kmz file that delineates your project area(s). We gain a much better understanding of your site if you include all the information you can. We'd like to see property boundaries, existing trails, parking, buildings, water bodies and streams, areas of cultural significance, ecological concerns, etc. (A sample image can be viewed earlier in this document, along with a video tutorial.)
3. What is the approximate size of your land parcel?: multiple choice - 1-15, 15-50, 50-250, 250-500, +500
4. What is the total project area acreage?: multiple choice - 1-15, 15-50, 50-250, 250-500, +500. *Projects under 15 acres in size are not well-suited for trail projects. They are much better used for bike parks, pump tracks or skills areas.
5. Who owns this land? Select all that apply: federal agency, state, city, county, private, other
6. What type of grant outcome are you looking for? Multiple choice: feasibility study, planning document, design document, construction bid package. (These are explained in the application.)
7. Describe the area where you wish to see trails and/or bike park facilities planned. Include details about topography, vegetation types, resource concerns; proximity to local and regional population centers; proximity to local schools; proximity to campgrounds, parking lots, day-use areas, and other recreation infrastructure.
8. What previous natural surface recreational trail planning processes have been completed in this area? Please describe the type of planning effort, who led it, what agencies were involved and how it was funded. What was the outcome? Please attach any relevant planning documents, which could include a detailed description or deck of the project; including details on location, community impact, need, trail plans and/or maps.
9. Trails that are easily accessible by residents provide high value in terms of recreation, health and community engagement. How will your project provide those benefits?
10. Does this project create opportunities for youth mountain bike programs, or have the potential to integrate with existing programs? Please describe.
11. Does this project increase diversity, inclusion, and equity among trail users? How will this project address equity in access? For example, will the project create a venue for after-school programs or offer access to riders with disabilities? If you answer yes, please list the names of any partner groups and explain your partnership with them.
12. We want to learn how you intend to take this planning work to the next level. If awarded this grant, how does your organization plan to implement the project?

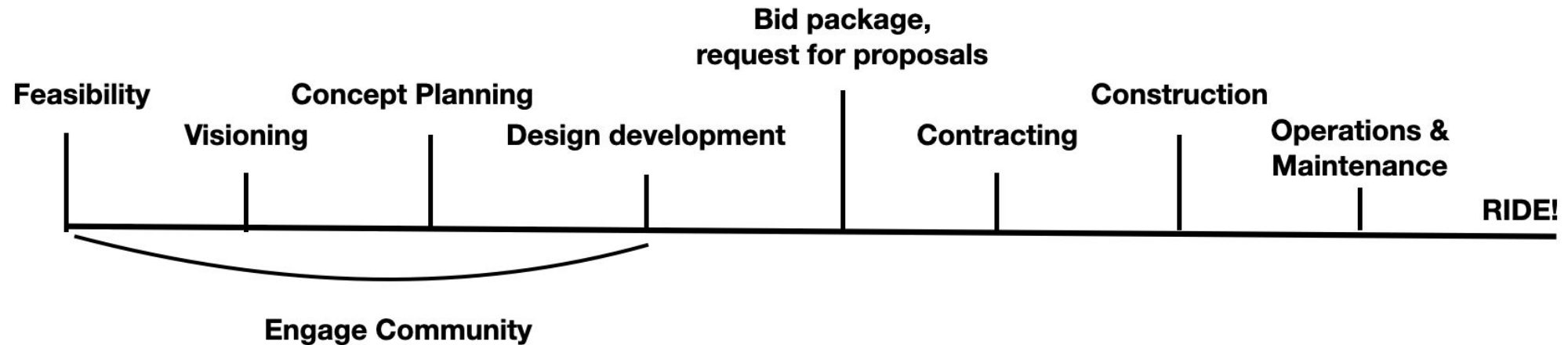
Section 4: Scope of Work

1. What are you trying to build? Multiple choice: bike park, trails, both
2. What bike park amenities? Select all that apply: pump track, skills features, drop zone, slopestyle line, dirt jumps, other
3. What style/s of trails? Select all that apply: traditional singletrack, bike-optimized trails, flow/jump trail
4. Who will use the trails in addition to mountain bikers? Select all that apply: pedestrians, horses, adaptive equipment, motorcycles
5. Will any of the trails be single-use? Select all that apply: yes, hiker only; yes, biker only
6. What is your best guess of mileage of the proposed trails?
7. What other amenities already exist in your project area? Select all that apply: existing trails, parking, signage, restrooms, sports fields, other
8. Have you identified potential funding sources for the next steps? Yes, no
9. If yes, provide general range of fundraising to date, estimated cost required to implement, and costs for maintenance/management.
10. Do you have construction phases in mind? Give us an idea of how you envision construction unfolding.
11. What kind of construction team will you use? Select all that apply: volunteer, professional, in-house, hybrid
12. What kind of construction methodology do you plan to use? Mechanized, hand built, both
13. Are you looking for field-based trail design and flagging at this point in your project? Yes, no
14. Does your organization typically include public engagement efforts (open meetings, public comment sessions, surveys) in projects like this? yes, no
15. Describe what kind of public engagement you usually employ.
16. Do you wish to have IMBA facilitate any of these efforts? Yes, no

Section 5: Project Timeline

1. What is your preferred timeline to start and complete this project? Give us a general sense of when you see your project hitting the milestones in the timeline shown. (Please note that location, weather and seasons will influence start times and completion dates. For example, field work in some places may not be possible from November to April due to snow cover. In extremely hot and/or humid environments it may not be efficient to perform fieldwork between June and August due to dense vegetative growth.)

Typical Project Timeline



Section 6: Funding Needs and Understanding

1. This is an in-kind grant, and if successful, your project will be awarded staff time from IMBA Trail Solutions department (and qualified subcontractors), who will complete an agreed-upon trail planning process in your community. This is not a cash grant. Do you agree?
2. This is a one-to-one matching grant. For example, if you request and are awarded a \$5,000 grant, you must commit an additional \$5,000 payable as a check or electronic payment to IMBA. If you are awarded a \$30,000 grant, you must commit an additional \$30,000 payable as a check or electronic payment to IMBA. Twenty percent of your match is due within 30 days of the award and you will receive progress invoices at project milestones. Do you agree?
3. To be awarded this grant, you must understand how your agency will disburse your share of the funds. Within municipalities, for example, the funds must be obtained through a process called “procurement.” Before submitting this application, contact your procurement or accounting department and learn what steps are required to access the money. Do you agree?

Finalists will receive a call from IMBA Trail Solutions to clarify any questions and to discuss and further define the scope of work, tasks, and final deliverables of the Trail Accelerator Grant project. A phone call does not mean that a grant has been awarded. For grant awardees, the agreed-upon trail planning process will be different for each site based upon the desired outcomes and will be clearly documented in a contract between the applicant and IMBA.

We are here to help!

If you still have questions about the application, or are feeling overwhelmed by the process, reach out to us! We want to see your trails and bike parks come to life, and we can guide you anywhere you're stuck on this application. No trail-nerd skills needed.

Marty Caivano
Community Engagement Coordinator
(303) 588-1530

marty.caivano@imba.com



Are you an IMBA Local Partner organization? Or are you working with one?



Check out our [Dig In Program](#), another way to raise funds for your trail dreams.

An aerial photograph of a mountain trail winding through a landscape of red soil and green vegetation. A hand-drawn black ink sketch is overlaid on the image, depicting a mountain biker in a teal jersey riding a trail. The sketch uses bold, expressive lines to define the terrain and the rider's path.

Thank you for applying, and
supporting IMBA as we accelerate the
pace of trail building.
[#MoreTrailsClosetoHome](#)



INTERNATIONAL MOUNTAIN BICYCLING ASSOCIATION