



Parks and Recreation Board Meeting

Wednesday, January 19, 2022 at 6:00 pm

1. CALL TO ORDER, PRAYER AND PLEDGE
2. ROLL CALL
3. ADDITIONS/DELETIONS/CHANGES
4. CONSENT AGENDA
 - a. Approval of Minutes of 12/15/2021
Exhibit: Agenda Report Number 4a

Attachments:

- **Agenda Report Number 4a** (Agenda_Report_Number_4a.pdf)

5. PUBLIC COMMENTS
6. ACTION ITEMS
 - a. New Projects/Ideas Research
Agenda Report Number 6a

Attachments:

- **Agenda Report Number 6a** (Agenda_Report_6a.pdf)

- b. Fern Creek Funds
Exhibit: Agenda Report Number 6b

Attachments:

- **Agenda Report Number 6b** (Agenda_Report_Number_6b.pdf)

7. DISCUSSION
8. OLD/NEW BUSINESS
 - a. Richard E. Cameron & Volunteers Wilderness Preserve
 - b. Disc Golf Sanctuary
 - c. Thomas Eschenburg Memorial Conservation Area
 - d. Malabar Community Park
 - e. Sandhill Trailhead Park
 - f. Staff Reports
 - g. Next Scheduled Meeting - 02/16/2022
9. ADJOURNMENT

TOWN OF MALABAR

PARKS AND RECREATION BOARD MEETING

AGENDA ITEM NO: 4.a

Meeting Date: January 19, 2022

Prepared By: Richard W. Kohler, Deputy Clerk/Treasurer

SUBJECT: Approve Minutes of 12/15/2021

BACKGROUND/HISTORY:

- a. Summary of Actions at the Parks and Recreation Board Meeting of 12/15/2021.

ATTACHMENTS:

- a. Draft Minutes of Parks and Recreation Board Meeting of 12/15/2021

ACTION OPTIONS:

- a. Request Approval

The following draft minutes are subject to changes and/or revisions by the Park Board and shall not be considered the official minutes until approved by the Park Board.

**TOWN OF MALABAR – PARKS AND RECREATION ADVISORY BOARD
December 15, 2021, MEETING MINUTES**

This meeting of the Malabar Parks and Rec Board was held at Town Hall at 2725 Malabar Road. It was called to order by Chair Eric Beinvenu at 6:00 pm. Prayer and pledge were led by Chair Eric Beinvenu.

1. CALL TO ORDER, PRAYER AND PLEDGE

2. ROLL CALL

Chair	Eric Bienvenu - Present
Vice-Chair	Vicky Thomas – Excused
Members	Tom Taylor - Present Jennifer Bienvenu – Present Hans Kemmler - Present Parnel Jean - Excused Evan Hall - Present (Voting for Thomas)
Recording Secretary	Richard Kohler – Present
Public	Annelie Harvey

3. SWEAR IN RETURNING MEMBERS

Secretary Kohler asked Member Jennifer Bienvenu to stand and read her Oath of Office.

4. NOMINATE CHAIR AND VICE CHAIR

Board Members Kemmler/Taylor moves to name Eric Beinvenu as Chair of the Parks and Recreation Board.

VOTE: All Ayes

Board Members Beinvenu/Kemmler moves to name Vickie Thomas as Vice-Chair of the Parks and Recreation Board.

VOTE: All Ayes

5. ADDITIONS/DELETIONS/CHANGES

Secretary Kohler requests that Agenda Item 6.a, Approval of minutes of 07/12/2021 be added to the agenda.

MOTION: Kemmler/Beinvenu to add Agenda Item 6.a to the agenda. VOTE: All Ayes.

6. CONSENT AGENDA

Agenda Item 6.a Added

a) Approval of Minutes of 07/12/2021

MOTION: Kemmler/Beinvenu to accept the minutes of 07/12/2021 as presented. VOTE: All Ayes

7. PUBLIC COMMENTS

8. ACTION ITEMS:

9. DISCUSSION:**a. Required Maintenance at Disc Golf Sanctuary –**

- Secretary Kohler explained that on November 4th, BM Kemmler informed Town Staff of multiple issues at the Malabar Disc Golf Sanctuary. Since then, all the issues have been resolved favorably. BM Kemmler stated that the landowner was unaware that his contractor did that, and thanked Town Staff for their work in the sanctuary.

b. Environmentally Endangered Lands (EELs) Plan to remove trees and land clear large portions of Malabar Scrub Sanctuary – East and West –

- Secretary Kohler gave a brief overview of the project and the Town's response to it. Chair Beinvenu stated that the Scrub Jay is an umbrella species for the area, and if it is good for that species, it is good for the rest. He then explained that the project encroaches on the Cameron Preserve. BM Hall explained that the SMC is a science-based committee appointed by the County Commission. BM Hall states that the project will not hurt the trails and may increase the use of the area for bird watchers. BM Hall questioned the title of the agenda item, and stated it is Land Management. He stated the EEL program dropped the ball on informing the public, but their science is sound.

c. New Projects/Ideas –

- Chair states we need some new ideas, such as a pavilion at Eschenburg park. BM Beinvenu states maybe a native Indian house at Eschenburg. BM Hall suggests permanent secondary restroom at Malabar Community Park. BM Beinvenu would like to investigate making our Tennis Court into a Pickleball court.

d. Permanent Porta-Potty in Malabar Community Park –

- Resident Annelie Harvey was recognized by the Board and requested a porta-potty for the park near the Baseball field or Playground. The playground has been updated and is getting much more use. BM Kemmler stated that porta-potty provided at the Disc Golf Sanctuary has been serviced well. He is in favor of this idea. Ms. Harvey suggested placing the porta-potty to the west of the Baseball Field. BM Beinvenu asks how hard would it be to install a new restroom? BM Kemmler states the ADA restroom at the Sandhill Trailhead was a long process and funded by grants. If we want a new bathroom, building one with Town funds would be easiest. Having said that, it would be a long and difficult process.

MOTION: KEMMLER/BEINVENU Recommend council rent an ADA Porta-potty for the Malabar Community Park VOTE: All Ayes (5-0)

10. OLD/NEW BUSINESS:**a) BOARD MEMBER/STAFF REPORTS:**

- Richard E. Cameron & Volunteers Wilderness Preserve – BM Kemmler states he will research how to get a grant from Home Depot to help fund a pavilion at the entrance to the Preserve.

- Disc Golf Sanctuary – Kemmler – The park looks great, and the new company has done a great job with the Porta-Pottys.
 - Thomas Eschenberg Memorial Conservation Area – N/A
 - Malabar Community Park – Taylor/ Bienvenu – Chair suggested looking into dog park at either MCP or Eschenburg. BM Kemmler suggests a spot with some shade coverage. Chair asks about the pavilion for the Cameron Preserve. Secretary will research it. BM Hall reminds the Board to clear any changes with FCT.
 - Sandhill Trail Head – None
- b) Staff Reports – Chair requests Staff look into the requirements of spending the money from the sale of Fern Creek, and to research the Pavilion idea at Cameron Preserve.
- c) Next Scheduled Meeting
- January 12th, 2022, 6 PM

11. ADJOURNMENT

There being no further discussion. **MOTION:** motion to adjourn the meeting **Kemmler/Beinvenu VOTE:** All Ayes. This meeting adjourned at 7:10 pm.

By:

Eric Bienvenu, Chair

ATTEST:

Richard W. Kohler
Recording Secretary

Date Approved: _____

NOTE: THERE MAY BE ONE OR MORE MALABAR ELECTED OFFICIAL ATTENDING THIS MEETING

If an individual decides to appeal any decision made by this board with respect to any matter considered at this meeting, a verbatim transcript may be required, and the individual may need to ensure that a verbatim transcript of the proceedings is made (Florida Statute 286.0105). The Town does not provide this service. In compliance with the Americans with Disabilities Act (ADA), anyone who needs a special accommodation for this meeting should contact the Town's ADA Coordinator at 321-727-7764 at least 48 hours in advance of this meeting.

TOWN OF MALABAR

PARKS AND RECREATION BOARD MEETING

AGENDA ITEM NO: 6.a

Meeting Date: January 19, 2022

Prepared By: Richard W. Kohler, Deputy Clerk/Treasurer

SUBJECT: New Projects/Ideas Research

BACKGROUND/HISTORY:

- a. At the December 15th Parks and Recreation Board Meeting, the Board discussed adding a new Pavilion, a secondary restroom at Malabar Community Park, and converting the tennis court into a pickleball court.

ATTACHMENTS:

- a. Quote for new Prefabricated Pavilion
- b. Dimensions of Pickleball Court
 - a. Standard Tennis Court is 78 ft long and 36 ft wide, with a net height of 3.5 ft.

ACTION OPTIONS:

- a. Discussion



Yardistry 14' x 12' Cedar Pavilion with Aluminum Roof

Item 1185048 | Model YM12949

★★★★★ 4.5 (1377)

Your Price

\$1,999.99

Delivery Only (installation NOT included) ⓘ

Features:

- 100% FSC Certified Wood
- Water-Based Stain
- Fully Paintable
- Assembly Required
- Overall Roof Dimensions (L x W): 14' x 12'

Earliest Delivery **Friday, January 28**

Delivery ZIP Code: **32905**
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14 x 12 Pavilion with Aluminum Roof by Yardistry

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[View More](#)

Specifications

Brand	Yardistry
Color	Brown
Dimensions: W x D x H	144 in. x 168 in. x 130 in.
Frame Material	Wood
Gazebo Roof Type	Hardtop
Model	YM12949
Primary Material	Wood
Structure Shape	Rectangular

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Reviews

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Overall ★★★★★ 4.5

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PICKLEBALL COURT CONSTRUCTION

Line Tolerances:

- Net line to outside of NVZ line: 7' +/- 1/8"
- Net line to outside of baseline: 22' +/- 1/4"
- Outside sideline to outside sideline: 20' +/- 1/4"
- Outside sideline to centerline: 10' +/- 1/8"
- Diagonal dimension to out of lines: 48' 4" +/- 3/4"

Recommend Net Posts Extent
12 in. Outside Sideline
Recommend Line Widths = 2 in.

Net Height at Sideline = 36 in.
(34 in. at Center)

Non-Volley Line

Sideline

Baseline

Centerline

Left
Service
Area

Right
Service
Area

Non-Volley Zone

48 ft. 4 in.

10 ft.

20 ft. (Inclusive of Lines)

15 ft.

7 ft.

44 ft.
(Inclusive of Lines)



You play the best sport. Now build the best court.

Info at USAPickleball.org/courts

One of the keys to taking your pickleball game to the next level is having a convenient place to play. Whether you're setting up for serious competition, casual games with friends, or a temporary surface for an event, knowing the basics can help you get the most enjoyment out of your court. These Page 10 guidelines will get you started on building the court that's perfect for your specific needs.

COURT LAYOUT

Baselines: sit parallel to the net at the end of the court.

Sidelines: running the length of the court.

Non-volley zone (NVZ): the area on either side of the net bound in by a line parallel to and 7 feet from the net and two sidelines.

Centerline: extends down the center from the baselines to the NVZ, dividing the court.

Service area: the area beyond the NVZ on either side of the centerline, including the centerline, sideline, and baseline.

SURFACE

Any hard surface (i.e. concrete or asphalt) will suffice for outdoor gameplay, so long as it's free of debris. Grass will not allow the ball to bounce, but driveways or cul-du-sacs can work fine with enough space. Ideally, the surface area should be about 30 feet by 60 feet. For more professional and permanent outdoor court surfacing, there are sport surfacing systems and services available.

NETTING

The net can be made out of any mesh material that will not allow a ball to pass through. It should be at least 21 feet 9 inches long, stretching from post to post; from the bottom edge to the top, it should be at least 30 inches wide. The posts should be 22 feet apart, and no more than 3 inches in diameter. Once the net is suspended from the posts across the center of the court, it should be 36 inches tall at the sidelines, and 34 inches tall in the center. The top edge of the net should have a cord or cable and it should be covered with a 2-inch tape.

LINES

Lines can be made with chalk, tape, paint, or even crayons, but generally tape is the best option for DIY.

INDOOR

The lines, netting, and space requirements for indoor pickleball play are the same as outdoor, but different lighting, fencing, and surfacing options are available, and should be considered. Indoor play allows for fluorescent lighting options that cannot function outside like HID and LED lights would. Indoor play also allows for different flooring options that are not feasible outdoors, like hardwood or rubberized surfaces. Fencing considerations can also vary more with indoor courts, as the surrounding environment does not pose as much a risk as it may outdoors.



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TOWN OF MALABAR

PARKS AND RECREATION BOARD MEETING

AGENDA ITEM NO: **6.b**

Meeting Date: January 19, 2022

Prepared By: Richard W. Kohler, Deputy Clerk/Treasurer

SUBJECT: Fern Creek Funds

BACKGROUND/HISTORY:

- a. In 2020, the Town of Malabar reverted its ownership of Fern Creek Park back to the Florida Department of Transportation. For improvements made on the land, the state paid the Town approximately \$46k.
- b. In August of 2021, a DEP employee contacted TM Stinnett to follow up on the condemnation award. The 5 items identified by the state for FCT property improvement are
 - a. New Pavilion
 - b. Bird Watching Platform/Deck
 - c. Two Foot-Bridges
 - d. New Plant and Wildlife Identification Signs
 - e. Dog Park Area (Fencing, water source, trash receptacles)

ATTACHMENTS:

- a. E-mail from DEP employee to TM Stinnett

ACTION OPTIONS:

- a. Discussion

From: "Ventry, Rita" <Rita.Ventry@FloridaDEP.gov>

Date: August 23, 2021 at 7:38:07 AM MDT

To: Matt Stinnett <TownManager@townofmalabar.org>

Subject: FW: Amended Grant Award Agreement - 96-019-P7A (Malabar Sanctuary Greenway)

Good Morning Matt – This is a follow up on the recorded amendment to the Grant Award. Due to the shut down during COVID I think this just fell through the cracks but I cannot find a copy of the recorded document if you sent it back to me. Could you please send me a copy for our files. It was due by June 19, 2020. I apologize if I have overlooked where you sent it to me, but if you can resend that would be great.

Also, has the Town developed out the required elements with \$40K from the FDOT condemnation award? If not, please give us a timeline within the next 30 days by which they will be developed. These facilities are listed below:

- o New pavilion
- o Bird watching platform/deck
- o Two foot-bridges
- o New plant and wildlife identification signs
- o Dog park area (fencing, water source, trash receptacles)

If you have any questions or concerns, please let me know.

Thanks in advance.

Rita Ventry