TOWN OF MALABAR
SUPPLEMENTAL INFORMATION FOR ACCESSORY STRUCTURE PERMITS
ALL INFORMATION AND DOCUMENTS MUST BE PROVIDED
FAILURE TO COMPLETE MAY CAUSE A DELAY ISSUING YOUR PERMIT.

OWNER NAME: ___________________________  PROPERTY ADDRESS: ____________________________________________________________.

ZONING: _______  LOT AREA: _______  SQ. FT.  PRINCIPAL STRUCTURE: _______  SQ. FT.  NUMBER OF ACCESSORY STRUCTURES ON PROPERTY: _______  TOTAL SQ. FT: ___________  FLOOD ZONE: _______________________

FINISHED FLOOR ELEVATION: _______ (NGVD.)


___ Certificate of Occupancy issued for Single Family Residence?
___ Certificate of Completion issued for Principal structure other than SFR?
___ Dedication of additional Right-of-way if required.
___ All contractors and sub-contractors must submit copies of state, and local professional licenses, occupational licenses general liability insurance and worker's comp insurance or exemption.
___ Owner/Builder must provide a signed and notarized disclosure statement (FS Chap. 489).
___ Proof of property ownership is required, (deed, tax bill or receipt, closing statement, or a printout from the property appraiser's office).
___ Survey, signed and sealed by a Florida licensed land surveyor. All elevations must be N.G.V.D.. Show all rights-of-way and easements.
___ Applicants Responsibility form. Must be signed by property owner.
___ Notice of Commencement, [ ] filed, [ ] recorded.
___ Site Plan, (2 copies) showing location of all proposed and existing structures with full dimensions, show all trees indicating type and trunk caliper of 8 inches or larger at 4 feet above ground. Note those trees to remain or remove.
___ Approved Structural Plans (2 sets) for accessory structure drawn to scale signed/sealed by engineer or architect OR letter of approval signed/sealed by engineer. Design must comply with the Florida Building Code 2010 Ed
___ If "site built", submit (2 copies) of window and/or door manufacturers installation instructions and test report.
___ If pre-fab, submit (2 copies) of manufacturers specifications and test data.

ASSOCIATED PERMITS:
___ Land clearing & tree removal.  ___ Pond and/or Fill, if other than building pad.

INSPECTIONS:  CALL 727-7764 X 14
CONTRACTOR OR OWNER MUST CALL FOR ALL INSPECTIONS MARKED ON THE PERMIT. TWENTY FOUR (24) HOUR NOTICE IS REQUIRED FOR INSPECTIONS. TO REQUEST INSPECTIONS, BE PREPARED TO GIVE THE PERMIT NUMBER; JOB SITE ADDRESS; TYPE OF INSPECTION; CALLER’S NAME; INSPECTION DATE AND TIME.